

Thurrock: A place of opportunity, enterprise and excellence, where individuals, communities and businesses flourish

Cleaner, Greener and Safer Overview and Scrutiny Committee

The meeting will be held at **7.00 pm** on **6 December 2016**

Committee Room 1, Civic Offices, New Road, Grays, Essex, RM17 6SL

Membership:

Councillors Oliver Gerrish (Chair), Russell Cherry (Vice-Chair), Gary Collins, Roy Jones, Terry Piccolo and Michael Stone

Substitutes:

Councillors John Allen, Garry Hague, Ben Maney, David Potter and Gerard Rice

Agenda

Open to Public and Press

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To approve as a correct record the minutes of the Cleaner, Greener and Safer Overview and Scrutiny Committee meeting held on 11 October 2016.	
3. Items of Urgent Business	
To receive additional items that the Chair is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972.	
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Queries regarding this Agenda or notification of apologies:

Please contact Charlotte Raper, Senior Democratic Services Officer by sending an email to Direct.Democracy@thurrock.gov.uk

Agenda published on: **28 November 2016**

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DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

What is a Non-Pecuniary interest? – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

Unless you have received dispensation upon previous application from the Monitoring Officer, you must:

- Not participate or participate further in any discussion of the matter at a meeting;
- Not participate in any vote or further vote taken at the meeting; and
- leave the room while the item is being considered/voted upon

If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps

Non- pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.

Vision: Thurrock: A place of **opportunity, enterprise and excellence**, where **individuals, communities and businesses** flourish.

To achieve our vision, we have identified five strategic priorities:

1. Create a great place for learning and opportunity

- Ensure that every place of learning is rated “Good” or better
- Raise levels of aspiration and attainment so that residents can take advantage of local job opportunities
- Support families to give children the best possible start in life

2. Encourage and promote job creation and economic prosperity

- Promote Thurrock and encourage inward investment to enable and sustain growth
- Support business and develop the local skilled workforce they require
- Work with partners to secure improved infrastructure and built environment

3. Build pride, responsibility and respect

- Create welcoming, safe, and resilient communities which value fairness
- Work in partnership with communities to help them take responsibility for shaping their quality of life
- Empower residents through choice and independence to improve their health and well-being

4. Improve health and well-being

- Ensure people stay healthy longer, adding years to life and life to years
- Reduce inequalities in health and well-being and safeguard the most vulnerable people with timely intervention and care accessed closer to home
- Enhance quality of life through improved housing, employment and opportunity

5. Promote and protect our clean and green environment

- Enhance access to Thurrock's river frontage, cultural assets and leisure opportunities
- Promote Thurrock's natural environment and biodiversity
- Inspire high quality design and standards in our buildings and public space

Minutes of the Meeting of the Cleaner, Greener and Safer Overview and Scrutiny Committee held on 11 October 2016 at 7.00 pm

Present: Councillors Oliver Gerrish (Chair), Russell Cherry (Vice-Chair), Gary Collins, Roy Jones and Terry Piccolo

Apologies: Councillor Michael Stone

In attendance: Councillor Pauline Tolson, Cabinet Member for Environment
Steve Cox, Corporate Director of Environment and Place
Sue Harper, Interim Head of Environment
Charlotte Raper, Senior Democratic Services Officer

Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

11. Minutes

The minutes of the Extraordinary Cleaner, Greener and Safer Overview and Scrutiny Committee meeting held on 5 September 2016 were approved as a correct record.

12. Items of Urgent Business

There were no items of urgent business.

13. Declaration of Interests

There were no declarations of interest.

14. Portfolio Holder's Presentation

The Chair welcomed the Cabinet Member for Environment and thanked her for her attendance.

The Cabinet Member for Environment introduced her presentation and reminded Members that the current Administration had inherited the impact of cuts made by the previous Administration in February 2015 with 59.3 staff posts deleted and a piece of equipment out of action for 7 months whilst awaiting a repair. Despite this the situation was looking positive, thanks to hard work from staff. During the presentation the Cabinet Member for Environment implored residents to ensure any domestic work was completed by reputable companies with the correct trade waste and carrier licences to reduce the rate of fly-tipping and highlighted the need to review current waste

treatment. There was a need to increase the recycling rate within the borough which would lead to reduced costs.

The Chair thanked the Cabinet Member for Environment for her presentation and insisted that the focus on a cleaner, greener Borough was positive and it was right that resources were dedicated to improving the appearance of the Borough. He highlighted the importance of maintaining momentum and ensuring that the right areas were targeted. The Chair admitted that both the £150,000 pilot and increased barrow beats had been welcome and asked whether the Cabinet Member for Environment personally saw the pilot as a success to be extended. The Cabinet Member for Environment stressed the need to await the outcome of the pilot for a full decision; however Members heard that the initial feedback from residents had been positive. The Chair asked whether the Cabinet Member for Environment personally saw the pilot in a positive light and she agreed that she did.

The Chair extended the figures for the pilot and reached a rough figure of £600,000 for a full year and asked whether that was a pressure officers were starting to identify within the budget process, and asked whether the Cabinet Member for Environment would be pushing for that outcome. The Corporate Director of Environment and Place echoed the Cabinet Member for Environment's comments that it was necessary to await the outcome of the pilot and understand the full year costs. The "Clean it" aspect could be extrapolated however the "cut it" aspect would naturally see seasonal variation and as such figures would need to be obtained for the budget-setting process. The Committee heard that Officers were also looking at the Environment budget as a whole to identify any possibilities for savings which would help to address the pressure. The Cabinet Member for Environment reiterated that the figures would need to be assessed, and added that she had forgotten to mention within her presentation the fact that costs had been increased by the need to hire equipment in place of the machinery that had not been repaired.

The Chair returned to comments about cost savings within the budget and asked whether there were any major themes for cost savings or income generation that had become apparent. The Committee heard that savings were likely to come from back office as opposed to frontline services. There had also been increased enforcement and greater efficiency of trade waste fines which would generate income. It was outlined that there would be an opportunity for the Committee to review savings options for the budget at the next meeting. The Chair queried whether there were a full set of proposals to come to the Committee or whether Officers were still adding to the list. Members heard that Officers were pursuing the transformation agenda throughout the Council and options would be brought to relevant Overview and Scrutiny Committees over the coming months and that the Corporate Director of Environment and Place would go into full detail at that point.

Councillor Jones noted that the overall appearance of the Borough had improved, and asked whether there was any indication of an increased number of mobile enforcement cameras. The Cabinet Member for

Environment informed the Committee that additional cameras had been requested but as yet no decision had been made. There was evidence that many cameras were vandalised and certain sites had no power supply, however she insisted she would ask the question again and the response would be sent to Members. Councillor Jones also asked whether it would be possible to produce a timetable for residents with details of when grassy areas would be cut. The Cabinet Member for Environment reiterated that grass in parks and open spaces was now cut every three weeks and those areas which were not accessible by tractors were cut every four weeks, the matter of a timetable for residents' information had been discussed earlier in the year and she would chase a response for Committee Members.

Councillor Jones directed the discussion to the matter of cost. According to the Cabinet agenda the pilot cause a £260,000 overspend within the Environment and Place budget yet another report stated a £313,000 overspend, he was concerned that the Council should be absolutely clear with regards to the budget. The Corporate Director of Environment and Place clarified that the £260,000 figure was that of the three month "Clean it, Cut it, Fill it" pilot and that Officers were very aware of the current position but he was confident that it should be absorbed in 2016/17 within either the Environment and Place budget, or that of the Council as a whole. The Chair asked whether it was likely there would be provision for the cost were the pilot to be extended to run for the full year. Members were assured that the review would provide full year cost details and that it would be a budget decision for Members.

Councillor Collins touched upon the question of income generation from Fixed Penalty Notices, but agreed to ask his question in relation to the next agenda item. Councillor Collins also asked whether there was any indication as to the cause of the fly-tipping problems in Thurrock. The Cabinet Member for Environment reminded the Committee that at the previous meeting Members had heard that there were many members of the traveller community who resided in Thurrock so that they could apply their trades in London, and worked within the Borough as well, and though the blame was not solely theirs she stressed the importance of employing responsible businesses able to provide the appropriate licences for waste disposal. There were many incidents of fly-tipping which involved building rubble which was not traceable. She continued that occasionally residents of Thurrock were also responsible, despite access to a Civic Amenities site, and it seemed that it was just a behavioural issue for some individuals.

The Committee was advised that there were also a large number of privately rented properties within Thurrock and their high turnover rate often led to the dumping of contents. The Council would be monitoring the situation closely as there seemed to be a small number of dump sites which were used frequently.

Councillor Piccolo congratulated the Cabinet Member for Environment for having successfully dealt with the problems within Thurrock, and he hoped things continued to improve. The improvement in Grays town centre was

greatly appreciated as it was often the “shop window” to people from outside of the Borough.

The Chair referred to the 11 additional barrow beats mentioned within the presentation and asked the Cabinet Member for Environment to agree to review hotspots and ensure the barrow beats tackled the worst areas. The Cabinet Member for Environment clarified that there were 20 beats in total and that the idea of the pilot was to monitor the situation and everybody wanted the Borough kept clean. She stressed that whilst certain areas, such as her own ward, were not so heavily littered it would be unacceptable to have certain areas with no barrow beats. The Chair agreed that there could be no areas with unacceptable levels of litter, but asked for assurance that proportionate effort would be targeted towards problem areas. The Committee was assured if an area needed to be cleaned it would be.

The Vice-Chair stated that since effort had been made to make Thurrock Cleaner the Borough’s reputation had improved. He questioned the will of the Borough to tackle the traveller aspect of fly-tipping head on, as historically the action taken had allowed traveller incursions to return and repeat their actions. He continued that many of their vehicles were liveried and looked very professional, which included company names yet they were allowed to leave without facing prosecution. Fly-tipping was happening right under the Council’s nose which was unacceptable and he believed that the money forced to be spent cleaning sites should be spent to prevent the incursions. He asked for any commitment to action which made it more difficult for travellers to set up a base, rather than dealing with the fly-tipping once they had left, once the damage to the reputation had been done and the residents had been upset by the situation.

Members heard that areas were being assessed though public access would need to be maintained. Dealings with the traveller community had also improved recently. Across Essex there was the Essex County Traveller Unit which worked to film incursions as they arrived and left so that registration plates could be recorded and any waste left behind was clearly visible.

The Corporate Director of Environment and Place outlined that with regards to Council owned land target hardening was a priority and it was hoped illegal encampments would continue to be deterred. The Committee was advised that, over the past 2-3 months, work with Essex Police had increased considerably and the key was to maintain the pressure moving forward. There was the issue of finding evidence of fly-tipping to ensure prosecution, but this would be covered more clearly within the next item and the Essex County Traveller Unit was looking at options to generate evidence.

The Chair asked whether the number of barrow beats would be included as part of the review to see whether it should be increased again to the original number of 25. Members were told that any areas with problems should be monitored and reported as the desire was to ensure the Borough was kept clean. The Chair asked if details of beats could be made available to Members. The Corporate Director of Environment and Place agreed they

would be circulated after the meeting and added that areas with high build up had the option to deep clean them so that day-to-day maintenance would be easier.

The Chair referred to the £12,000,000 spent on waste collection and asked whether there were plans to move to fortnightly collection. Members were assured that the Conservative Administration wished to retain weekly collection and that chances were not being considered as part of the current review of environment services. The Chair asked for a view to what areas were under consideration within the review. The Committee heard that there was a need to ensure a clean, contained collection service and if the correct items were placed within the correct bins it would save money, however residents were either disengaged or confused by the process. She continued that it was about education and communication though it was very hard to bring back staff to posts which had been deleted. There was no exact figure in mind but it was essential that the recycling rate increased. The Corporate Director of Environment and Place interjected that with regards to future savings nothing should be ruled out.

The Vice-Chair suggested a communications campaign, particularly directed towards school children, and the possibility of encouraging residents to check their immediate area on bin days and if there was any litter it could be put into their bins prior to collection. The Cabinet Member for Environment agreed that it could be possible to encourage pride in the area and many residents already did so, however certain residents might not have the time and others would say it was the job of street sweepers. She also expressed that sometimes parents displayed appalling behaviour and children educated their parents so it would be preferable to get back into schools.

Councillor Jones agreed that realistically it was an issue of education and should target children from primary school upwards to ensure they were engaged. He asked whether it would be possible for police to seize vehicles if it could be proven that they were used in fly-tipping. There had also been talk of bin collection via a "sweep system" and he asked whether it could be cost effective and better than the current system. The Committee heard that Union representatives had stated that coming from one side of the Borough to the other had been better and that the current system was not as effective as it had been and that this was being reviewed. With regards to vehicle seizure, the Cabinet Member for Environment admitted she would have to check to be sure though it did seem a good idea.

Councillor Piccolo recalled looking at another waste management scheme with only one bin and the waste would be separated on site. The Committee was advised that this was a very expensive system and recyclable material would be contaminated which would lead to lower quality and a lower price as opposed to curb-side sorting. Councillor Piccolo noted that at present the rate of recycling within Thurrock was at 40% and asked whether there was a level at which it would become more cost effective to use the alternative system. The issue faced was that increased contamination led to reduced

recycling and so more would be sent to landfill which was an expensive route, it was much better for waste to be separated prior to collection.

The Chair thanked the Cabinet Member for Environment again for her attendance and added that it was not common for Cabinet Members to attend Overview and Scrutiny meetings, to present a report and be faced with previously unseen questions for 45 minutes and it was greatly appreciated.

15. Street Cleansing Performance

The Interim Head of Environment presented the report which gave an overview of the Street Cleansing Service's performance.

The Chair said it was disappointing that levels were similar to those of the previous year given the extra funding provided for 2016-17 however he noted that the inspection had taken place in August which was very early in the pilot and so he hoped there would be improvement at the next inspection. As the Ward Councillor for West Thurrock and South Stifford, his major concern was the distribution of littering and stressed the importance of tackling any hotspots that may have been identified.

The Interim Head of Environment agreed that within West Thurrock and South Stifford the levels of detritus were much higher which reflected the industrial nature of the area, and that the inspections were carried out so that officers could monitor and react to the information obtained and focus on any areas which presented hotspots or particular difficulties.

Councillor Collins asked whether there was any explanation as to why the levels of litter and detritus had been so low in 2014-15. The Interim Head of Environment admitted that she had not worked for Thurrock Council at that time, but it was likely that the Council had managed to get on top of things and then as the service was cut levels increased again. Councillor Collins asked if it was fair to say that, in reality, the "Clean it, Cut it, Fill it" campaign was tackling the previous year's litter as well as litter from 2016-17. The Interim Head of Environment agreed and outlined that areas were getting a more thorough deep clean than they had in recent years and as the inspection had been carried out in August it had been too early to tell but it was hoped that there would be an improvement in figures soon.

RESOLVED:

- 1) The Committee noted the performance in relation to Street Cleansing and an update on the 'Clean, Cut it, Fill it' programme.**

16. Environmental Enforcement and Fly Tipping Update

The Corporate Director of Environment and Place presented the report which was an update on the report presented at the Cleaner, Greener and Safer Overview and Scrutiny Committee meeting held on 12 July 2016. He insisted that the Council had followed the correct sequence strategy, as it would be

better only to penalise those dropping litter once the Borough had been cleaned and the anti-littering campaign had taken place. The report outlined options available to the Council in future and Officers were seeking the views of the Overview and Scrutiny Committee to steer Cabinet in their final decision.

The Chair admitted that his initial view was that to “continue as is” would not be a viable option as there was a need to take a tough stance and see improvements within the Borough. He expressed his disappointment that the option to invest in in-house staff could not result in a revenue-neutral outcome whilst this could be achieved by dealing with an outside agency; however he saw no harm in a pilot scheme provided it was deployed sensibly. He stressed the importance of preventing non-proportionate fines, such as toddlers who dropped something from their pram, and safeguarding against the risk of non-payment. The Chair also stated that if, in future, it might be possible for these tasks to be undertaken by in-house staff then the option should remain on the table.

Councillor Jones echoed the view that it would be preferable to be cost-neutral. He stressed it was also crucial to be careful with any contractors and ensure there would be continued monitoring of how they worked, what work they carried out and what the cost would be. The Corporate Director of Environment and Place agreed that it was a very important point and the Council would set up the contract in such a way that there would be an incentive for the company to issue Fixed Penalty Notices (FPNs) as they would retain a proportion of each fine as payment to remove risk to the Council, but at the same time it would outline specifications to prevent unnecessary fines.

The Chair expressed that he was eager to safeguard the Council’s ability to exit the contract and withdraw from anything which was not a positive for Thurrock. The Corporate Director of Environment and Place agreed with this sentiment, and requested Members allow officers to share updates between meetings so as to maintain momentum with the process.

Councillor Piccolo showed his support for the flexible option but echoed the same concerns around targeting accidental littering. He also asked whether the company could be used to enforce penalties for fly-posting which might be another form of income generation, and would target businesses rather than individual residents which might make the scheme more favourable to the public. Members heard that this could be possible, though it would depend upon the specifications outlined by the Council. This option also would be beneficial as it would enable in-house staff to focus on other areas of enforcement.

The Vice-Chair showed enthusiasm for the idea of allowing a company with experience that it appeared the Council currently lacked to offer back office staff a chance to clear the backlog of cases that had built up. He expressed caution at how far the enforcement company could be briefed to allow officers to use their imagination and discretion with cases, for example there were

issues with members of the public littering from their cars when stopped at junctions and if there were cameras installed this could be an additional possibility for income generation. Similarly if CCTV cameras were installed in areas with high levels of littering it would allow for guilty parties to be identified. The Vice-Chair also support might be offered to help officers identify individuals and ensure their safety, such as support from the Police. The Committee was advised that the enforcement company would focus on areas with high instances of littering, and while there were problems with residents littering from their cars at junctions there was a need to be as effective as possible. There would be a package of measures available but there was a need to ensure the chosen route was cost-effective and had the desired impact. With regards to CCTV it was important to remember that it was not ideal to have cameras everywhere and residents would not welcome the imposition. The Interim Head of Environment returned to the Vice-Chair's comments regarding safety and assured members that enforcement officers would wear body cameras and work in pairs to prevent abuse and ensure their security.

The Chair asked the Cabinet Member for Environment whether she would like to offer any input. The Cabinet Member for Environment stated it was a shame to have reached this situation and there should be no need to tell people how to use bins properly. She agreed that if the enforcement company were used to tackle littering, dog-fouling and similar offences then the in-house staff would have time to be more proactive and thorough in their work to ensure that cases that were sent to Court resulted in successful prosecution.

Councillor Collins asked whether, as this option offered cost-neutrality, there was any possibility of income generation and if there were any projections. The Committee was reminded that it was not an income generation plan and should not be seen as such, however if the Council could maintain a 60% payment rate and waive the early payment discount the scheme could be cost-neutral. Figures suggested that other boroughs were comfortably able to achieve rates of 65-70%.

Councillor Piccolo asked whether there was any suggestion that fly-tipping was seasonal, with a peak in summer when residents carried out home improvements, which might lead to a chance to release officers to focus on other tasks in low-periods. Members were advised that in general offences were fairly constant, and in the winter months the days grew darker earlier which made it easier for fly tippers. The Interim Head of Environment echoed earlier comments that this scheme would allow in-house officers more time to work on cases sent to Court to ensure prosecution.

Councillor Jones asked whether officers had found an enforcement company and if so, if they were recommended with any feedback from other Boroughs. Members were assured that Officers had explored feedback for a number of companies and where there had been difficulties reported it would be made very clear what Thurrock Council expected, as part of negotiations. The Corporate Director of Environment and Place expressed confidence that the

Council would be able to put an agreement in place which would achieve the desired outcomes.

The Chair said it would be helpful to be given full business cases for each option moving forward. Councillor Piccolo continued that Members had not been made aware of the full range of options a private company could enforce. The Corporate Director of Environment and Place noted strong endorsement for the flexible approach and asked if Members were comfortable for information to be shared with them as it arose, between meetings.

The Chair also reiterated the importance of freedom to exit any contract if requirements were not met. Councillor Collins asked if there were a notice period required for the Council to exit any contract if the service were to prove unsatisfactory, and whether there would be any financial penalties involved. Members were assured that any contact would be arranged in such a way that the Council would be free to exit if necessary. Councillor Collins requested clarity on the length of the notice period, and was advised it would depend upon the outcome of negotiations, but could be instant depending on the severity of the breach on the part of the enforcement company.

RESOLVED:

- 1) The Cleaner, Greener and Safer Overview and Scrutiny Committee commented on the options set out in the paper.**
- 2) The Committee noted that its comments will be used to inform the ongoing review of the environment service, which will include resourcing options.**
- 3) The Committee commented specifically on the early introduction of a pilot scheme for the use of a private company to enforce against littering as part of the ongoing anti-littering campaign.**

17. Work Programme

The Chair informed the Committee of amendments made to the Work Programme and asked whether Members were satisfied. Members agreed with the proposed amendments.

RESOLVED:

Members noted the Work Programme including the amendments.

The meeting finished at 8.20 pm

Approved as a true and correct record

CHAIR

DATE

**Any queries regarding these Minutes, please contact
Democratic Services at Direct.Democracy@thurrock.gov.uk**

Timeline for Thurrock litter pick campaign

October 2014

Became volunteer river warden patrolling stretch of the Thames Estuary Path from Leigh-on-Sea to Tilbury Town

July 2015

Put in touch with Thames21 and began to survey Tilbury riverside

October 2015

First litter pick took place around Tilbury Power Station yielding 91 sacks of litter

October 2016

Seventh litter pick took place prompting e-mail to Thurrock Council

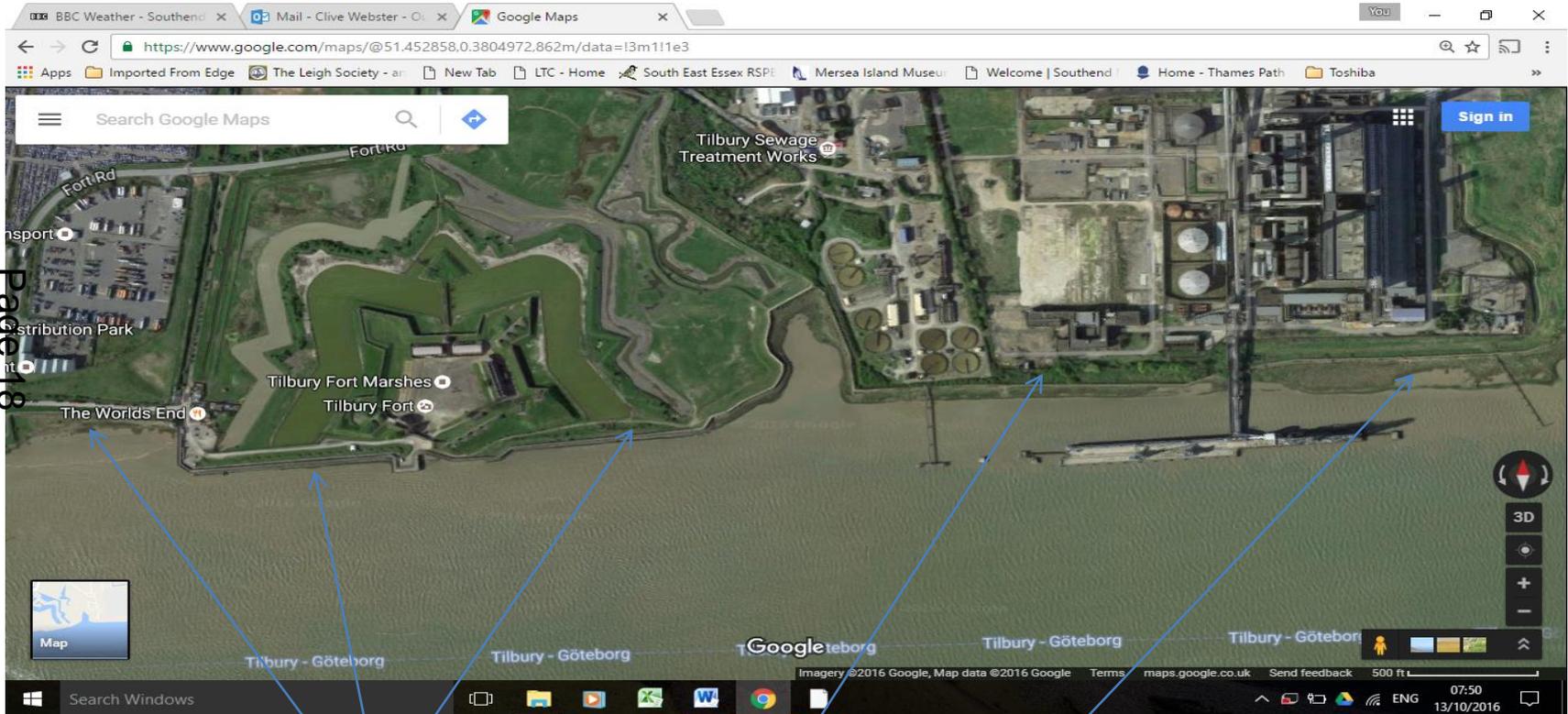
Checklist for a successful riverside litter pick

- Research the area first on foot
- Don't attempt too much
- Estimate numbers and plan accordingly
- Check the tides and weather forecast
- Take expert advice, talk to locals
- Brief volunteers fully beforehand
- Wear suitable clothing and sturdy footwear

Summary of events

Event	Date	Volunteers	Total Sacks	Black	Recycle	Trolleys	Comments
1. Tilbury Fort and Power Station -Eastern Shoreline	22/10/15	30	91	91			Also tyres ,car dashboard fascia, hoardings and traffic cones
2. Tilbury Fort and Power Station -Eastern Shoreline	14/11/15	3	20	20			Also nylon fishing line, bait, seaweed, plastic bait, tackle, wrappers, newspapers
3. Grays Beach	27/2/16	60	134	74	60	18	
4. Grays Wharf Hotel	29/5/16	20	68	32	36	10	
5. Grays Graffiti Wall	7/8/16	3	21	21			Paint cans, trays, aerosol sprays
6. Grays Beach	24/9/16	23	72	72			Also bulky items
7. Tilbury Fort and Western Shoreline	1/10/16	8	47	47			Also bulky items
8. Tilbury Fort and Eastern Shoreline	13/11/16	11	62	62			Also bulky items including life belt and TV
Total		158	515	419	96	28	

Tilbury: location of picks 1,2,7 and 8



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⑦ & ⑧ Fort and western shoreline ① Fort and power station

② Power station, eastern shoreline

Challenges of Tilbury shoreline

- *Remoteness of site and over a mile in length*
- *Shoreline flooded at certain times*
- *Dealing with large quantities of rubbish borne on 7m plus spring tides (flotsam)*
- *Needed agreement of Power Station to allow us to leave the sacks inside their perimeter*
- *Large deposits of 'flushables' including cotton buds and bottle tops*

Tilbury shoreline before the pick

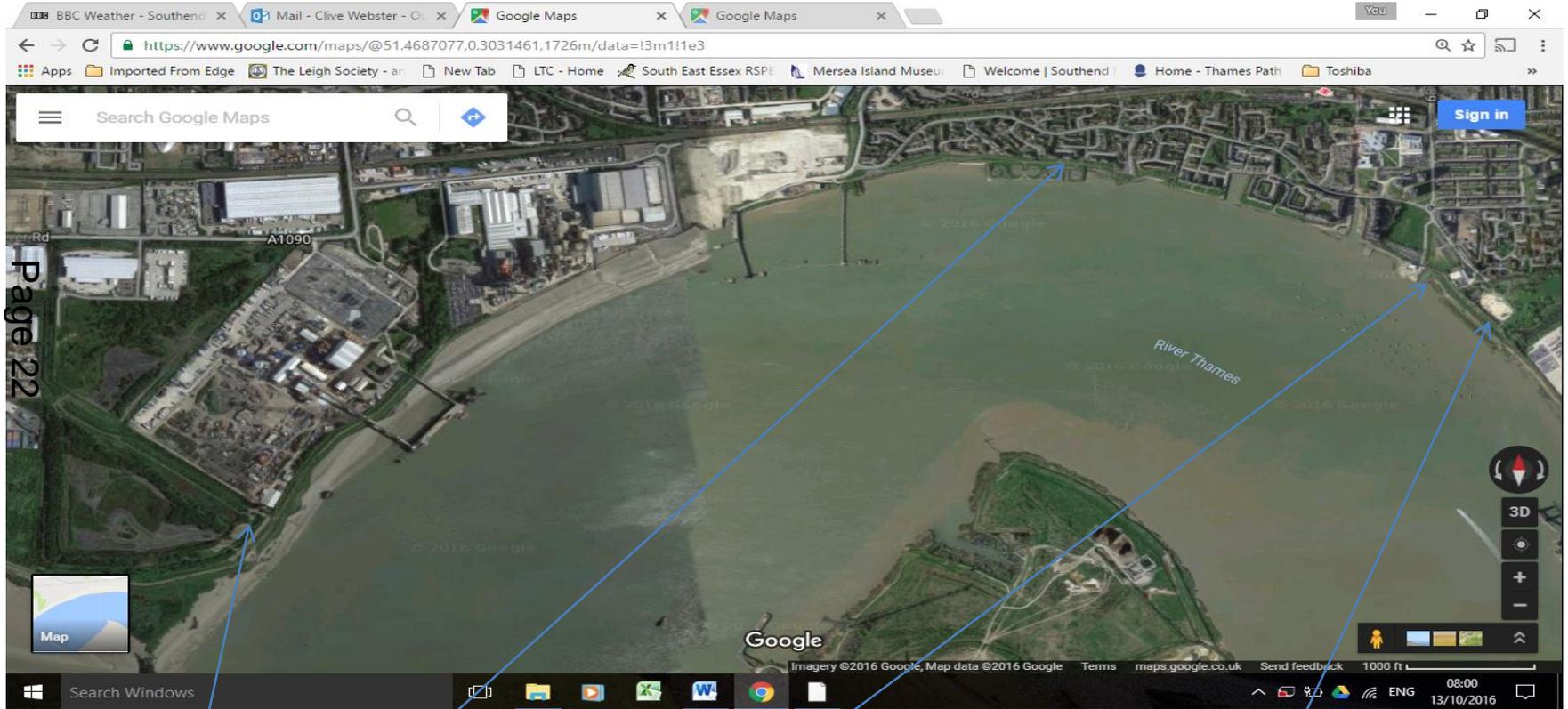


Tilbury shoreline after the pick



Grays

location of picks 3,4,5 and 6



5 Graffiti Wall

4 Wharf Hotel

3 Grays beach

6 Grays Beach

Challenges of Grays beach

- *Coping with large number of attendees*
- *Sheer volume of litter and tidal deposits*
- *Needed grappling irons to recover trollies*
- *Needed assistance of yacht club to act as a holding depot*

Coping with volunteers : Attendees included councillors, Grays Phoenix, Tilbury Riverside Big Local, Thurrock Yacht Club, River Thames Society, scout group and a local artist with Thames21 managing it all!

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Grays beach before pick



Grays beach after pick



Enjoying a well-deserved cuppa at the yacht club



Making a difference: pick no 3 ...134 sacks and 18 trolleys



Challenges of Graffiti Wall

- *Remoteness of site - wall extends over a mile in length to Purfleet*
- *Access through a nature reserve*
- *Dealing with toxic paint materials including trays, pots and sprays*
- *Limited resources, difficulty recruiting volunteers*
- *Much of the pathway remains untouched*

Graffiti Wall: shelter before the pick

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Graffiti Wall: shelter after the pick

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How much litter is there along Thurrock riverside?

- In 2016, assuming 50 items per sack, (conservative estimate) we removed over 25,000 items of litter
- Split is roughly 50:50 between tidal deposits and domestic litter
- We expect this to be repeated in 2017



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THURROCK THAMESIDE TIDY UPS

Emma Harrington

BACKGROUND



1994: The National Rivers Authority and Tidy Britain Group sets up *ThamesClean*, galvanising community action

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1998: Thames21 formed, strengthening partnership working, creating collective responsibility

2004: Charitable Status: Thames21 Ltd

2015/16: 30,000 participants





Putting healthy rivers at the heart of community life

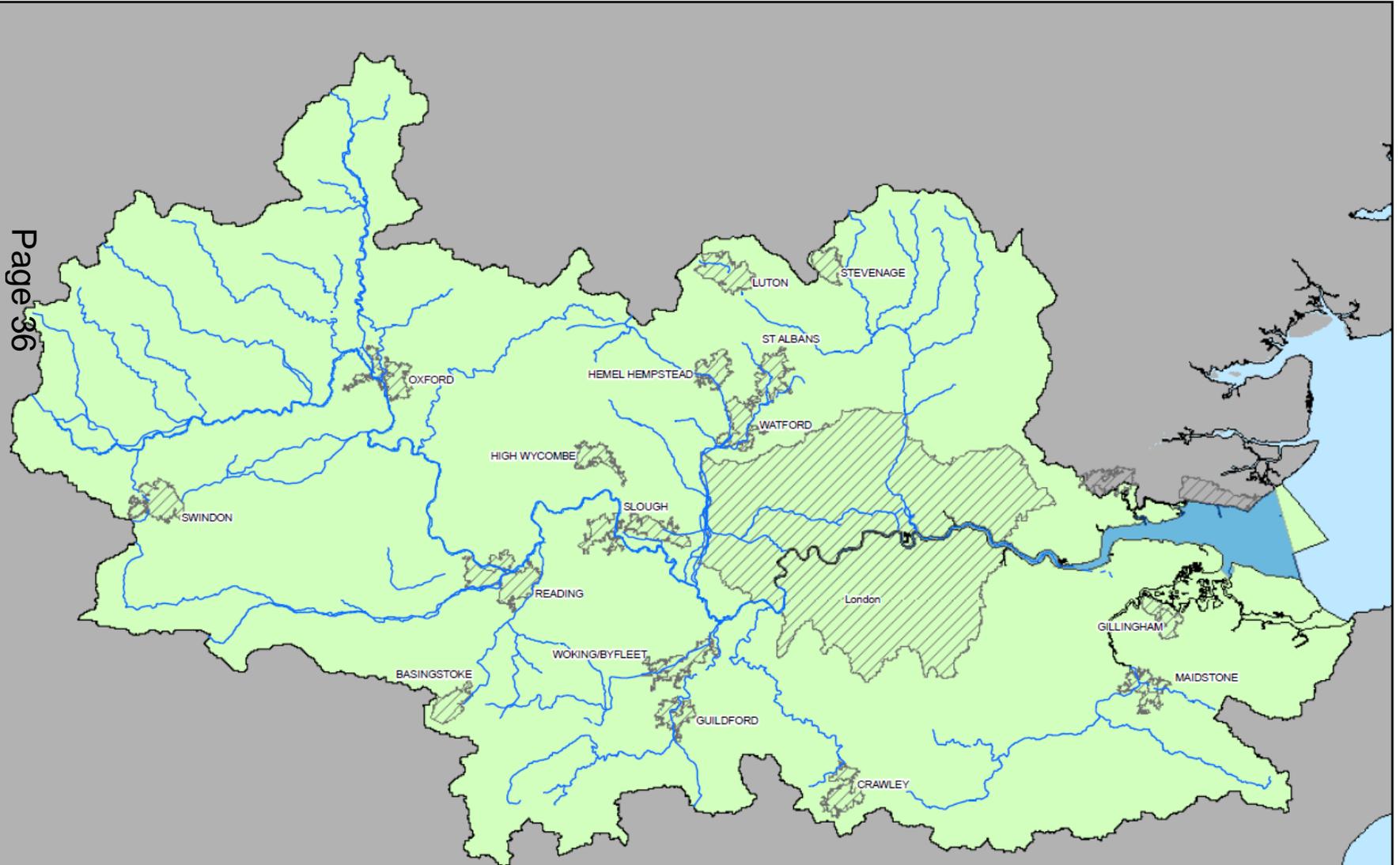
- 28 staff
- Community engagement
- Education
- Environmental improvements
- Research
- Advocacy & Campaigns



AREA OF OPERATION



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GRAYS AND TILBURY, WHAT NEXT

- Year of action
- 158 volunteers
- Over 500 bags of rubbish
- Developing partnerships

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In 2017:

1. Arrange more clean ups?
2. Train residents
3. Behaviour change



2-day Accredited Training course

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Public Liability Insurance
Perceptions of Health and
Safety

- Increased demand for volunteering opportunities
- Purpose: more groups operating independently



Thank you

Emma Harrington, Development Manager

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6 December 2016	ITEM: 6
Cleaner, Greener and Safer Overview and Scrutiny Committee	
Grays Beach Report	
Wards and communities affected: N/A	Key Decision: N/A
Report of: Sue Harper, Interim Head of Environment	
Accountable Head of Service: Sue Harper, Interim Head of Environment	
Accountable Director: Steve Cox, Corporate Director of Environment and Place	
This report is Sue Harper, Interim Head of Environment	
Date of notice given of exempt or confidential report: N/A	

Executive Summary

To provide the Overview and Scrutiny committee with an overview of the flooding incident at Grays Beach Riverside Park, during the summer and the work completed to rectify the situation and prevent reoccurring.

1. Recommendation(s)

1.1 That the report be noted.

2. Introduction and Background

2.1 This report has been prepared at the request of the scrutiny committee after the matter was referred to it by Council.

2.2 The report considers the part closure of the sandpit play area at Grays Beach Riverside Park, Thames Road, Grays, due to surface water flooding affecting the site which prevented the use of Grays Beach by residents during late summer and early Autumn.

3. Issues, Options and Analysis of Options

3.1 On 22nd July 2016 the Council became aware of what appeared to be surface water flooding affecting the sandpit play area at Grays Beach Riverside Park. Arrangements were made on that Friday afternoon via the Council's Environment callout team for the flooded area to be fenced off with temporary herras site fencing. It was identified that the flooding was coming into the

sandpit via surface water drains, and subsequently the main local water authorities both Anglian Water & Essex and Suffolk Water, were contacted to investigate. To our knowledge in recent history there had been no previous instances of flooding.

- 3.1.1 On 26th July 2016 Anglian Water confirmed they had had a field technician on site on Saturday 23rd July and tested the flood water for ammonia, which would indicate if sewerage was present, the result of this test was negative. Essex and Suffolk were also on site, they confirmed no issue with fresh water supply. From this point, Essex & Suffolk Water as suppliers of fresh water had no further involvement with the situation.
- 3.2 **Site visit:** Anglian Water's "Collection Manager" attended site on the 27th July to ascertain more about what was confirmed as sea water entering the park through surface water drains that were being flooded by seasonally high tides surcharging the Anglian Water owned culvert (known locally as Drums Culvert) located near Grays Beach Riverside Park, further along Thames Road.
 - 3.2.1 Council Officers emailed and called Anglian Water for updates and further information regarding their works on site. During 29th July Anglian Water's Contractors Public Sewer Services (PSS) were on site along with an Officer from the Council's Environment Department (Luke Love). The Engineer from PSS, informed the officer that Silt removal, jetting, cleaning and maintenance work on the Drums Culvert (Thames Road) had been completed as far as possible for that week, however; he stated that further works were still required on the foreshore side of the culvert, (the seaward side of the sea wall) but that it was very likely to require a Marine Management Organisation (MMO) license, to complete this work on the foreshore. Further details can be found at the attached website: <https://www.gov.uk/guidance/do-i-need-a-marine-licence>
 - 3.2.2 Continuing through to August, Anglian Water continued work in the culvert, investigations by Anglian Water determined that the cause of the flooding was fly tipping and litter in the Thames Road lagoon (Drums Culvert), blocking the inlet to their pumping station. Work was subsequently undertaken by Anglian Water to clear the blockages which provided some short-term relief, however, the flooding subsequently re-occurred on 22nd August and resulted in further flooding in Thames Road, Rippleside Metal Works and again in the play area of Grays Beach Riverside Park.
 - 3.2.3 Further investigations undertaken by Anglian Water to establish the cause of the flooding determined that sea water was entering the drainage system at high tide due to a missing tidal flap at the final outfall to the Thames River, exacerbated by restricted outflows from siltation and a raised sea bed into the river. In addition, it was established that flooding to the Grays Beach Park was being caused by a damaged tidal outfall flap from the park's drainage system that discharges into the Anglian Water culvert facility.

The Council's Environment team acted accordingly with regards to the moving of the temporary herras site fencing on the play area, and upon the worst of the flooding, extended the perimeter of the fence to a larger area of the sandpit in the park.

- 3.3 **Further site visit:** On 19th September the Council's Corporate Director of Environment and Place met with senior colleagues from Anglian Water to determine a further approach to resolving the works in the culvert, and predominantly beyond the seawall where the MMO license was required to complete the most influential part of the required works that prevented sea water access the culvert in the first instance.

Discussions were productive, and provided an opportunity to keep on going communication in place, as well as build a list of relevant contacts between the two organisations. Anglian Water also agreed to provide a clean-up of the sand pit, and arrangements were made to meet with the Environment Portfolio Holder on site to see the extent of works, and cause of the issues.

- 3.3.1 All works that effected the seaward side of the culvert required specific permissions from the MMO and relevant Port Authorities, and whilst Anglian Water made their application, further support as to the urgency of the works was provided to the relevant authorities by the Council – in the form of a letter which was sent to Port of London Authority.

- 3.4 **Clean Up, Rotovating & Sand Top Up:** Anglian Water's contractors completed the rotovating of the sand to break up the salt residue that had formed after the sea water flooding had resided, and added 4t of new sand in the worst affected area of the sand pit. The Council took down the herras site fencing at the beginning of October, and the sand pit was made open to the public. Anglian Water had a full Plan of Works, Method Statements, Risk Assessments and Environmental Impact Assessment in place and waiting to go for as soon as they received permission to work on the foreshore & Thames front from the PLA.

- 3.4.1 After receiving their works licence, Anglian Water and their contractors were on site at the soonest opportunity available to them working around the lowest tide levels every day for nearly a week. Below is the confirmed works that AW's Engineer provided to an Environment Officer at the Council following works being successfully completed on the 21st October:

- The tidal flap on the sea wall (1st line of defence) is back in place fitted with some new heavy duty brackets. The previous brackets had rusted and failed. On leaving site today the sea water was around 1m above the flap and the balancing facility (lagoon) was free from sea water.
- A second flap was found in a chamber between the balancing facility and the outfall previously obscured by the sea water. This was jammed open with a piece of wood. The wood has been removed and the flap now operates normally to provide a 2nd line of defence.

- The new flap within the balancing facility which takes flow from the park remains operational and is clear from debris

3.5 **Minor reoccurrence:** During work on the 21st October, it was reported that a small amount of sea water entered the Grays Beach sand pit, assumed during high tide whilst the flap system AW were working was open or being fitted. This was reported *immediately* to colleagues at Anglian Water, and an officer from the Council's Environment team met Anglian Water Engineers on site. There was no further flooding on completion of the work.

3.6 **Current measures in place:** There were a number of factors which led to the flooding taking place. The following measures have been undertaken by AW these measures along with regular inspections and maintenance if required should help to prevent any flooding from happening again:

- Fly tipping and litter was removed from the Thames Road lagoon (Drums Culvert), which was blocking the inlet to the pumping station.
- The electric pumps were reset in the 'modern' electric pump-house was installed to negate the need for daily maintenance.
- New heavy duty brackets were fitted to the tidal flap on the sea wall
- The second flap found in a chamber was unjammed and now operates correctly.
- The new flap within the balancing facility which takes flow from the park remains operational and is clear from debris.

Anglian Water have also offered to take over the management of the infrastructure under Grays Beach where responsibility was previously unclear.

4. **Reasons for Recommendation**

4.1 The recommendations are to ensure that Cleaner, Greener and Safer Overview and Scrutiny are aware of this incident and the current status.

5. **Consultation (including Overview and Scrutiny, if applicable)**

5.1 N/A

6. **Impact on corporate policies, priorities, performance and community impact**

6.1 N/A

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management
Accounts

The works to rectify the problems at Grays Beach were undertaken by AW at no cost to Thurrock. Anglian Water paid for 4 tonnes of replacement sand for the play area.

7.2 Legal

Implications verified by: **Adam Rulewski**
Barrister – Litigation and Prosecutions

There are no legal implications relating to this update report.

7.3 Diversity and Equality

Implications verified by: **Becky Price**
Community Development Officer

There are no diversity and equality implications relating to this update report.

7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

N/A

8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

9. Appendices to the report

- None

Report Author:

Sue Harper, Interim Head of Environment

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6 December 2016	ITEM: 7
Cleaner, Greener and Safer Overview and Scrutiny Committee	
Active Place Strategy Update	
Wards and communities affected: All	Key Decision: N/A
Report of: Grant Greatrex, Sports & Leisure Policy & Development Manager	
Accountable Head of Service: Sue Harper, Interim Head of Environment	
Accountable Director: Steve Cox, Corporate Director Environment and Place	
This report is Public	

Executive Summary

The Active Place Strategy is an evidence base piece of work being developed to support the emerging Local Plan and ensure that Thurrock has appropriate sports, leisure and open space infrastructure in future that can contribute to the corporate priorities. To date assessments have been carried out to identify current provision and need with a view to developing longer term strategies aligned to the Local Plan. This report highlights work undertaken so far and some of the key findings.

1. Recommendation(s)

1.1 To note progress on the Active Place Strategy.

2. Introduction and Background

2.1 Following a competitive tendering process the consultants Knight, Kavanagh & Page were appointed by the council to develop the Active Place Strategy with engagement from Sport England. When complete the work will contain four main strands, which are:

- Indoor Sports and Leisure Facilities Assessment and Strategy
- Outdoor Sports and Leisure Assessment and Strategy
- Open Space and Play Areas Assessment and Standards
- Active Travel Strategy

2.2 Sport and physical activity has benefits beyond just 'sport for sports sake'. Being physically active is an essential link to good health and therefore it makes a significant contribution to the health and well-being agenda for

Thurrock. Playing sport also helps with skill development and can lead to formal qualifications, helps with community development and well-managed outdoor sports facilities make a major contribution to the management and maintenance of the local environment. The development of an active places strategy will help ensure good quality facilities are provided where they are most needed in Thurrock to help ensure local people have the best opportunity to be active in their chosen activity and sport at the level they want.

2.3 The purpose of the strategy is to be a supporting document for the Local Plan and as an aid to facilitate development. The Strategy will cover all facilities in Thurrock, including council, voluntary sector privately-owned ones, and will cover the period up to 2035, in line with the Local Plan period. The main objectives of the Strategy are to:

- Identify current supply and demand issues for sports and recreation facilities and open spaces in Thurrock, based on quality, service quantity and accessibility.
- To enable the Council to plan appropriately for the protection and/or enhancement of existing sport and recreation facilities, open spaces and access.
- To enable the Council to plan appropriately for the creation of new sport and recreation facilities and open spaces.
- To identify whether existing infrastructure is fit for purpose to deliver outcomes in an efficient way, now and in the future.
- Provide a robust, transparent and effective means of justifying standards proposed in the Local Plan.
- Help direct expenditure of any future Community Infrastructure Levy (CIL) monies and Section 106 planning contributions for sport and open space facilities.
- Provide evidence to justify the provision of new sport and recreation facilities or enhancement of existing facilities.
- Identify how sport, recreation, open space and access to the natural environment can contribute to the Council's corporate agenda, including the Council's responsibility for public health, to deliver healthier lifestyles and achieve positive health outcomes.
- Identify possible external funding opportunities for sport and leisure provision.
- Identify possible external funding opportunities for open space provision and access to the natural environment.

- Identify opportunities for efficiency savings at Council-owned facilities and options for asset transfer to charities, trusts, or community-run organisations
- 2.4 Early draft reports have now been developed for the first phase of this work, which is the supply and demand needs assessment for: indoor sports; outdoor sports; and open space. The council has finalised the specification for the Active Travel element of the Active Place Strategy, which will focus on identifying key sustainable routes to/between open space and leisure facilities, as well as opportunities for new provision including linking open spaces and sports facilities with urban centres and employment areas. The complete Active Place Strategy is expected to be completed by summer 2017.
- 2.5 In addition to the above the current ten year Public Rights of Way Improvement Plan needs to be refreshed by 2017. This plan is currently being reviewed and updated as part of the Active Place Strategy work. It will help highlight key routes that require upgrading, which will in turn help deliver the Active Travel aims.
- 2.6 Any future facility strategies will need to be supported by a broad range of activities, programmes and targeted work from a range of organisations and partners.

3. Issues and Options

3.1 Summary of Indoor Sports and Leisure Needs Assessment

- 3.2 Long term investment in indoor facilities for sport and recreation throughout Thurrock has been limited for a number of years. External influences such as the recession, cancellation of the Building Schools for the Future programme, the disbandment of the Gateway Development Corporation and budget restrictions have impacted upon internal priorities for Council investment. The result is dated and aging facilities that residents accept and “make do with”. This has also contributed to Thurrock having a modest sports club infrastructure and performing below the national and regional averages within all aspects of active sports participation
- 3.3 The enduring spirit of Thurrock residents has allowed international athletes to develop in the area. However, in order to convert these high profile gains into ensuring that sport and physical activity become part of residents everyday lives and contributes to their health and well-being there is a need to transform the existing leisure portfolio and create inspiring, modern and fit for purpose venues that can stimulate participation.
- 3.4 Thurrock is able to accommodate some increased demand for sports halls from its existing supply of facilities through increasing the availability of some school facilities. However, the quality of facilities is variable and investment is required to upgrade at least 50% of the stock. Thurrock also has no sports

halls available during the day, so the accessibility needs of time rich, older residents, people working irregular hours, and young people during school holidays will need to be considered. Additional sports hall provision will be required to accommodate the increase in population and the opportunity exists to develop some of this supply through the provision of new secondary schools in the area.

- 3.5 Water space at publicly accessible swimming pools is fully programmed and operating at capacity in peak periods. The age of the Thurrock swimming pool stock is a major concern and, unless addressed, will impact on the viability, sustainability and net cost of operating these facilities. Swimming is a popular recreational and club activity in Thurrock and has the potential to be the activity of choice for residents new to exercise who would like to become more active.
- 3.6 Thurrock is in urgent need of new swimming pool provision to replace the existing stock and to meet the shortfall in needs of a growing population. Without investment in new facilities there is a danger that Thurrock could be left with no public pools as the existing pool buildings are already beyond their anticipated life expectancy and are becoming increasingly difficult to maintain and keep open.
- 3.7 Within any new sports facility developments the council will need to design in financial viability through the development of high quality health and fitness provision and other key income generating activities in order to offset the cost of operating facilities such as swimming pools and sports halls.
- 3.8 Thurrock has a limited number of specialist sports facilities, with a mix of public, private and voluntary providers. As a minimum these facilities will need to be protected and maintained. The growth in popularity and participation of gymnastics suggests the need for a permanent facility.
- 3.9 The following themes will need to be considered within the development of the Thurrock Indoor Sport and Leisure Facilities Strategy:
 - There is a need to ensure that the council's sports facility infrastructure is geared up to contribute to the delivery of interventions designed to address Thurrock's health inequalities.
 - The opportunity exists to consider how new sport and physical activity provision could link with Thurrock's aspiration to develop integrated healthy living centres.
 - There is a need to replace all of the council's core leisure facilities and to increase the size and scale of swimming provision.
 - There is a need to increase the number of sport and physical activity facilities, including swimming pools, in line with the identified housing and population growth in the area

- The council will need to work with external funding agencies to identify funds to improve the quality of its school sports hall provision.
- There is a need to ensure that all school sports facilities are made available for community use (through community use agreements) and that an agreed minimum level of availability is agreed. This will require the Council to negotiate with some schools to substantially increase their availability.
- The opportunity exists to develop new sports and physical activity facilities alongside appropriate new schools, required as a result of population growth.
- There is a need to ensure that new swimming pools are complemented with high quality health and fitness provision. Not only is 'working out' and fitness classes popular but membership revenue plays an important role in income generation, which in turn can make a positive contribution to the business model potentially eliminating the need for revenue subsidy.
- Where appropriate, the development of new indoor provision should be aligned to open spaces with facilities for active recreation and play. For example this could include, play equipment (for all ages), cycling, walking and pram/buggy routes, fixed orienteering routes, outdoor gyms, Parkrun venues, skate / BMX parks, parkour etc.
- There is a need to identify ongoing investment to maintain and protect existing sports facilities and to undertake key elements of refurbishment.

3.10 Summary of Outdoor Sports and Leisure Needs Assessment

3.11. Assessments of the quantity, quality and accessibility of the pitches listed below were undertaken irrespective of ownership, management and use.

- Football pitches (including 3G AGPs)
- Cricket pitches
- Rugby union pitches
- Hockey pitches (sand based AGPs)
- Outdoor tennis courts
- Outdoor bowling greens
- Outdoor athletics tracks
- Outdoor netball courts

3.12 The assessments were conducted via user consultation and site visits to inspect pitches and changing accommodation etc.

3.13 A variety of consultation methods were used to collate demand information about leagues, clubs, county associations and national/regional governing bodies of sport. Face to face consultation was carried out with representatives from key clubs from each sport. This allowed for the collection of detailed

demand information and an exploration of key issues to be interrogated and more accurately assessed.

- 3.14 For data analysis purposes an online survey (converted to postal where required) was utilised. This was sent to all clubs not covered by face to face consultation.
- 3.15 County associations and regional governing body officers advised which of the clubs to include in the face to face consultation. Sport England was also included within the consultation process prior to the project commencing. Issues identified by clubs returning questionnaires were followed up by telephone or face to face interviews.
- 3.16 The response rates of the consultation have been as follows:

Sport providers	Total number	Number responding	Response rate	Methods of consultation
Football clubs	91	49	54%	Face to Face, Online Survey
Football teams	274	214	78%	
Cricket clubs	4	4	100%	Face to Face, Online Survey
Rugby union clubs	4	4	100%	Online Survey
Hockey clubs	1	1	100%	Online Survey, Telephone Consultation
Tennis clubs	1	1	100%	Online Survey
Bowls clubs	14	11	79%	Online Survey, Postal Survey
Athletics clubs	1	1	100%	Telephone consultation
Colleges	1	1	100%	Face to Face
Secondary schools	10	10	100%	Face to Face
Primary schools	39	28	71%	Online Survey

- 3.17 Consideration was also given to the capacity of pitches to regularly provide competitive play, training and other activity over a season (which is mostly determined by their quality).
- 3.18 The sport by sport findings of the draft study can be found in **Appendix A**
- 3.19 Summary of Open Space and Play Areas Needs Assessment**

3.20 The Open Space Assessment comprised an audit of the different types of open space available within Thurrock to assess their overall quality and value. The Standards document considered the results of the audit and identified policy advice and recommendations for how the council should develop its open space provision.

3.21 Seven open space typologies were considered and the table below shows the number of sites and total area of each category.

Typology of open space	Number of sites	Total area (hectares)
Parks and gardens	24	68
Natural and semi-natural greenspace	40	1255
Amenity greenspace	102	189
Provision for children and young people	64	7
Allotments	27	31
Cemeteries/churchyards	12	21
Civic space	5	2

3.22 Each site was visited and assessed to establish its quality and value against agreed criteria. This information was used to identify any particular deficiencies in provision and where improvements and investment should be directed.

3.23 The assessment identified that there were some deficiencies of certain topologies within the parts of the borough, however it was considered that the gaps in provision was served by other sites of different typologies. As a result it was considered that there were no significant overall deficiencies in open space provision within the borough.

3.24 However, future population growth within the borough would result in the need for additional open space and the estimate of requirements was calculated based on the projected population for 2035.

3.25 The quality assessment followed site visit criteria used for Green Flag, the only national benchmark for assessing open space quality. This involved assessing the condition and suitability of a wide range of factors including play equipment, park furniture, paths and cleanliness.

3.26 A high value site was considered to be one that was well used by the local community, well maintained (with a balance for conservation), provided a safe environment and had features of interest; for example, good quality play equipment and landscaping. Sites that provided for a cross section of users and had a multi-functional use were considered a higher value than those offering limited functions and viewed as unattractive.

3.27 The assessments found that the quality of sites varied significantly between the different typologies. Over half of the amenity greenspace was rated below the threshold for quality. There was an even split between parks and gardens being above and below the threshold.

3.28 The vast majority of sites (85%) were considered to be of value to the local community.

3.29 Next Steps

3.30 The next phase of the Active Place Strategy work will take place after the Council has agreed the Local Plan Issues and Options 2 document in March 2017.

3.31 Once the decisions of the Local Plan Issues and Options have been agreed, the assessments referred to within this report will be utilised to develop the future strategies for; Indoor Sports; Outdoor Sports; Open Space; and Active Travel. These will then be encompassed within the overarching Active Place Strategy.

3.32 The evolving active place strategies will be presented for Overview and Scrutiny throughout 2017/18.

4. Reasons for Recommendation

4.1 Not applicable as no recommendation made.

5. Consultation (including Overview and Scrutiny, if applicable)

5.1 The details of consultation have been included within the main body of this report.

6. Impact on corporate policies, priorities, performance and community impact

6.1 An Active Place Strategy will impact in a positive way on the Corporate Priorities, specifically with regards to;

- ✓ Building pride, responsibility and respect
- ✓ Improving health and well-being
- ✓ Promoting and protect our clean and green environment

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer

There are no direct implications arising from this progress report.

7.2 **Legal**

Implications verified by: **David Lawson**
Deputy Head of Law & Governance

There are no direct implications arising from this progress report.

7.3 **Diversity and Equality**

Implications verified by: **Natalie Warren**
Community Development & Equalities Manger

There are no direct implications arising from this progress report. An Equalities Impact Assessment will be developed as part of the further strategy development process.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

There are no direct implications arising from this progress report.

10. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

11. **Appendices to the report**

- Appendix 1

Report Author:

Grant Greatrex, Sports & Leisure Policy & Development Manager

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Outdoor Sports Needs Assessment 2016

Athletics summary

- There is one track in Thurrock, located at Thurrock Athletics Stadium.
- There is one athletics club, Thurrock Harriers Athletics Club, which has around 200 members.
- The Club is coming to the end of a 25 year lease of Thurrock Athletics Stadium.
- The Club assesses its facility as good quality overall, but states that the track is coming to the end of its lifespan.
- The Club expresses latent demand in that it has waiting lists in place due to a lack of qualified coaches.
- A Park Run event is held every Saturday at Pyramid Centre.
- There are three Run England groups; Chafford Hundred Running Group, Ockendon Running Club and Silvia's Striders.
- There are currently no 3-2-1 national network of running routes in Thurrock.
- Priority should be focused on ensuring the quality at Thurrock Athletics Stadium is sustained. To that end, the lease of the site requires extending and the track requires resurfacing.
- Future options should also be explored in relation to Park Run, Run England and 3-2-1 routes.

Bowls summary

- There are 12 flat green bowling greens in Thurrock provided across ten sites which are currently in use. In addition, there is a disused green at Pegasus Club.
- Concerns have also been raised over the future of the greens at Aveley Sports & Social Club and Billet Recreation Ground.
- Of the 13 bowling greens within Thurrock, nine are assessed as good quality and three are assessed as standard quality. The only green assessed as poor quality is the disused green at Pegasus Club.
- Aveley Sports & Social Club, Billet Recreation Ground and Corringham Recreation Ground are adjudged to have poor quality ancillary facilities by clubs.

- There are 14 clubs using bowling greens in Thurrock. Of the 11 responding clubs, there are a total of 433 members which consists of 293 men, 138 women and two juniors.
- When asked to quantify potential future growth, nine clubs report plans to increase membership by a combined 132 senior members and 18 junior members. Further to this, due to an increase in persons aged 65 and over, demand is likely to increase for greens.
- No clubs suggest that an additional bowling green at their ground or in the area would lead to an increase in club membership. Perception is that any planned increases/future demand can be accommodated on existing greens.
- As Blackshots Recreation Ground, Corringham Recreation Ground, Orsett Recreation Ground and Aveley Bowling Club are operating above the average membership in Thurrock, support is required to ensure that green quality and ancillary provision remains sufficient to meet demand at these sites.
- It is also recommended that New Phoenix BC and Pegasus BC are supported in order to find the clubs a new home green should Aveley Sports & Social Club and Billet Recreation Ground be taken out of use in the future.
- To that end, there is scope to amalgamate clubs onto a lesser number of greens, especially those clubs with the lowest membership numbers.

Cricket summary

- In total, there are 11 grass cricket pitches identified in Thurrock, all of which are available for community use.
- There are non-turf wickets accompanying grass wicket squares at three sites and there are standalone non-turf wicket pitches at four sites.
- Disused or lapsed pitches are evident at Pegasus Club, Billet Recreation Ground, Orsett Heath, Impulse Leisure (Belhus Park), Daisyfield and Thurrock Rugby Club.
- The audit of grass wicket cricket pitches found three pitches to be good quality, five pitches to be standard quality and three pitches to be poor quality. Both pitches at Blackshots Recreation Ground are assessed as poor, as is the pitch at Stanford-le-Hope Recreation Ground.
- The main issue affecting pitch quality is basic levels of council maintenance, particularly at Stanford-le-Hope Recreation Ground and Blackshots Recreation Ground.
- Changing facilities at Blackshots Recreation Ground are considered to be poor quality and are in need of refurbishment.
- All clubs report a demand for additional training facilities, particularly in terms of indoor cricket nets.
- In total, there are four clubs generating 28 men's and 22 junior teams.

- Despite a national recognition that cricket is currently experience a reduction in participation, the amount of teams in Thurrock has increased over the previous three years.
- Despite no Last Man Standing (a short version of traditional cricket) currently servicing Thurrock, it can be considered as a target location in the future and as such a new non-turf wicket pitch may be required.
- All clubs have plans to increase their number of teams in the future.
- No non-turf wicket pitches are recorded as accommodating more than 60 matches per season, therefore, all non-turf wickets are considered to have spare capacity.
- There are nine pitches which have potential spare capacity on grass wickets, totalling 111 match sessions per season, however, only two pitches have actual spare capacity during peak time for senior cricket (Saturdays).
- There is a current shortfall of pitches in the East Analysis Area, which can be attributed to six match sessions of overplay at Stanford-le-Hope Recreation Ground. There is actual spare capacity of one match equivalent session in the Central Analysis Area, whilst the West Analysis Area is played to capacity.
- When considering future demand, a shortfall is evident in the West Analysis Area and the shortfall worsens in the East Analysis Area. The Central Analysis Area is at capacity.

Football – grass pitch summary

- The audit identifies a total of 122 football pitches across 46 sites in Thurrock. Of these, 102 are available, at some level, for community use across 32 sites.
- Disused pitches are identified at Aveley Sports & Social Club and Daisyfield Tilbury. The recent loss of Aveley Sports & Social Club has left Little Thurrock Dynamo's FC (37 teams) without a home ground.
- Many youth 11v11 teams (71) are playing on adult pitches, which may in part be due to a lack of youth 11v11 pitches rather than a preference for adult pitches.
- Plans are in place for the creation of pitches at Aveley Football Club, Mobil Fields, Ockendon Academy and Orsett Heath. East Thurrock United Football Club, Aveley Sports & Social Club and Linford Recreation Ground are subject to planning proposals which could result in the loss of pitches.
- Of the pitches available for community use, two are assessed as good quality, 55 as standard quality and 45 as poor quality.
- Basic maintenance regimes are a key factor for pitches being assessed as poor or standard quality, particularly at council and school sites.
- The overall assessment of changing facilities rated 12% as good quality, 55% as standard quality and 33% as poor quality. Poor quality facilities at Blackshots Recreation Ground are of particular concern.

- Security of tenure is an issue for Little Thurrock Dynamo's FC and Linford Wanderers FC, whilst Grays Athletic FC expresses a demand for its own home venue.
- Priority should be placed on relocating Little Thurrock Dynamo's FC as failure to do this will result in the Club being unable to play.
- As there are numerous senior clubs looking to relocate, there is a clear opportunity for the Council to take a strategic look at ground sharing possibilities to provide a more sustainable long term future for the senior club network in Thurrock.
- A total of 274 teams are recognised as playing within Thurrock across 91 clubs. This consists of 76 men's, three women's, 99 youth boys', 12 youth girls' and 84 mini teams.
- There is latent demand amounting to 1.5 match equivalents for adult pitches, 3.5 match equivalents for youth 11v11 pitches, three match equivalents for 9v9 pitches and 2.5 match equivalents for both 7v7 and 5v5 pitches.
- There are nine teams from within five clubs registered to Thurrock which are accessing pitches outside of the local authority area. Of these, only Grays Athletic FC reports that it would prefer to play within Thurrock.
- Team generation rates predict a growth of nine men's, 31 youth boys', three youth girls' and 12 mini teams across Thurrock.
- Future demand expressed by clubs equates to one adult, 12 youth and 14 mini teams across Thurrock.
- There is a total of ten match sessions of actual spare capacity across Thurrock, the majority of which is on adult pitches and in the East Analysis Area.
- There are 33 pitches overplayed across ten sites by a total of 42 match equivalent sessions.
- Current shortfalls are evident across all pitch types, with the exception of youth 11v11 pitches.
- Future demand results in shortfalls of youth 11v11 pitches and increased shortfalls of all other pitch types.
- There are current shortfalls of adult and 9v9 pitches in the Central Analysis Area, whilst youth 11v11, 7v7 and 5v5 pitches are played to capacity.
- In the East Analysis Area, current spare capacity exists on youth 11v11 and 9v9 pitches, whilst shortfalls exist on adult, 7v7 and 5v5 pitches.
- In the West Analysis Area there are current shortfalls of each pitch type, with the exception of youth 11v11 pitches which are played to capacity.
- The removal of unsecured pitches results in shortfalls worsening. An over-reliance on unsecured education sites is a particular issue.

3G summary

- There are two full size 3G pitches within Thurrock, both of which are available to the community and floodlit.
- St Clere's School is FA approved to host competitive matches, whilst Lakeside Sports Ground is due to undergo testing in the near future in order to become FA approved.
- In addition, there is a smaller sized 3G pitch located at Gable Hall School.
- Aveley FC has been granted planning permission to develop a stadia pitch with a 3G surface and the Club expects this to be in place ahead of the 2017-2018 season. Both Thurrock FC and East Thurrock United FC also report plans to develop a 3G pitch.
- As Lakeside Sports Ground has only been provided this year, no quality issues exist and the pitch is considered to be good quality. St Clere's School was provided in 2008 and is therefore nearing the end of its lifespan, as is Gable Hall School which was provided in 2006.
- In order to satisfy current training demand, there is a need for seven full size 3G pitches. Taking into account future demand, there is a need for nine.
- If each team was to remain within their respective analysis area then there is a current need for nine full size 3G pitches and a future need for ten.
- Moving all competitive mini football matches from grass pitches to 3G pitches would require five full size 3G pitches currently and eight 3G pitches in the future. Moving all 9v9 football would require four full size 3G pitches currently and five 3G pitches in the future.
- There are currently no World Rugby compliant 3G pitches in Thurrock, however, Thurrock RUFC expresses a demand to have one within its site.
- Both St Clere's School and Gable Hall School report that their pitches are operating close to capacity during the peak period for football training demand. Lakeside Football Ground has only recently been provided, therefore usage is difficult to calculate.
- The FPM run in Thurrock shows that unsatisfied demand is relatively high and that there is an undersupply of full size AGPs as demand outweighs supply.

Hockey summary

- There are three full size (sand based/dressed) AGPs in Thurrock, all of which are fully available to the community and floodlit; The Gateway Academy, Harris Academy Chafford Hundred and Palmers Sports & Fitness Centre (Palmers College).
- In addition, there is a smaller sized pitch at William Edwards School. Although too small to host competitive matches it can be used to accommodate some training demand.

- Only Palmers Sports & Fitness Centre is used for hockey, by Thurrock HC (the only club playing in Thurrock). Albeit security of tenure is deemed to be unsecure as there is no formal use agreement in place.
- Both academies report that the majority of midweek capacity is taken up by football teams for training, particularly during winter months, with plenty of spare capacity existing on weekends.
- Neither Palmers Sports & Fitness Centre nor Harris Academy Chafford Hundred have been resurfaced since they were first provided in 2002 and 2005 respectively. As such, both have quality issues and imminent resurfacing is recommended in order to sustain usage.
- All AGPs are serviced by ancillary facilities and although there are no reported issues, Thurrock HC expresses demand to have its own clubhouse at Palmers Sports & Fitness Centre or access to a suitable social area.
- The Club has 58 senior and 38 junior members and provides three senior men's and three senior women's teams, all of which play at Palmers Sports & Fitness Centre. Membership at the Club has decreased over the previous three years.
- Further to this, no future demand was expressed as the Club is more focused on sustaining its current membership numbers.
- The FPM shows that unsatisfied demand for access to AGPs for hockey use is relatively high and that demand outweighs supply; however, an identified shortfall of 0.36 pitches is alleviated by The Gateway Academy, which is not included within the run.
- There is demand for one full size hockey suitable AGP in Thurrock to service current and future hockey demand.
- Priority should therefore be placed on improving the quality of Palmers Sports & Fitness Centre in order to sustain its use for hockey.
- It is also recommended that greater security of tenure is provided to Thurrock HC and a resolution to the Club's requirement for a more suitable social space is also required.
- As Harris Academy Chafford Hundred and The Gateway Academy are currently unused by hockey clubs, consideration should be given to converting the pitches to a 3G surface.

Netball summary

- There is a large supply of outdoor netball courts across Thurrock although consideration needs to be given to indoor facilities
- The majority of courts are available to the community, with the exception of St Clere's School and Grays Convent High School.
- Of the courts, 12 are assessed as standard quality and 12 are assessed as poor quality. None are assessed as good quality.
- All of the courts are a macadam surface.

- Four courts are floodlit, all of which are located at Hassenbrook Academy.
- The South Essex Thurrock Netball Association accesses the courts at Hassenbrook Academy as a central venue for all of its league matches.
- The Association considers the number of courts available to be adequate but expresses a need for more floodlit courts and more indoor courts.
- Back to Netball sessions are also ran at Hassenbrook Academy.
- Priority should be placed on improving court quality in order to sustain usage. To that end, Hassenbrook Academy is seen as a key site due to the level of demand it attracts.

Rugby union summary

- Within Thurrock there are nine sites containing a total of 16 senior, one junior and two mini rugby union pitches. Of these, 12 senior and both mini pitches are available for community use.
- Of the pitches available to the community, there are ten senior pitches assessed as standard quality and two assessed as poor quality; no pitches are assessed as good quality. Both mini pitches are assessed as standard.
- The clubhouse facilities at Thames Rugby Club are assessed as poor quality. A planning application has been submitted for a new clubhouse, although funding is yet to be secured.
- Tenure is considered unsecure for Pegasus Palmerians RUFC as St Clere's School can stop allowing community use at any point. It is therefore recommended that the Club enters a community use agreement with the School.
- Four rugby union clubs play within Thurrock, consisting of 10 senior men's, four senior women's, 11 junior boys', three junior girls' and 11 (mixed) mini teams.
- Over the previous three years, Thurrock RUFC reports that it has grown by one junior boys' team, whilst Thames RUFC reports that it has lost one senior women's and one junior boys' team.
- Many teams train at their home ground on match pitches. As a result, usage is concentrated which reduces the capacity for match play on these pitches and means they are more likely to be overplayed.
- Thurrock RUFC expresses an aspiration to provide a World Rugby compliant 3G pitch within its site.
- Team generation rates predict a growth of one senior men's team, three junior boys' teams and two mini teams. In addition, all clubs report plans to increase their number of teams.
- Thames Rugby Club contains one match equivalent of spare capacity on one of its senior pitches, which translates to 0.5 match equivalents of actual spare capacity.

- It is recommended that spare capacity at Stanford-le-Hope Recreation Ground, William Edwards School and Thurrock Rugby Club is retained to protect pitch quality.
- Overplay is evident on four senior pitches (one at St Clere's School and two at Thurrock Rugby Club) amounting to nine match equivalent sessions.
- There is an overall shortfall of senior pitches amounting to 11 match equivalent sessions and a shortfall is evident within each analysis area.
- Improving pitch quality will reduce shortfalls. This can be achieved through improved maintenance and the installation of drainage systems.
- One of the main reasons for overplay is training on match pitches. Through installing additional floodlighting at sites in order to spread out training demand.
- Alternatively, a World Rugby compliant AGP would reduce overplay.

Tennis summary

- There are 34 tennis courts identified in Thurrock located across 15 sites. Of the courts, 25 are categorised as being available for community use across 12 sites.
- All courts have a macadam surface.
- St Clere's School has gained planning permission to improve its courts through resurfacing, fencing and floodlighting. The School also reports that community use will be made available after the development takes place, with Thurrock Tennis Club referred to in the planning application as priority users.
- Of provision that is currently available for community use, five courts are assessed as good quality, six are rated as standard and 14 are rated as poor.
- The only courts in Thurrock that are floodlit are located at Palmers Sports & Fitness Centre (Palmers College) with regular community use for informal tennis during the summer.
- Thurrock Tennis Club is the only tennis club within Thurrock and provides of 56 senior and 50 junior members and fields two senior men's, two senior women's, one mixed and two junior teams.
- The Club reports that it is operating at capacity and expresses latent demand for access to more courts and which are floodlit. This would result in future demand totalling 20 senior and 30 junior members.
- It is considered that all council courts in Thurrock have spare capacity for a growth in demand but poor quality is an issue which deters informal usage.
- As Thurrock Tennis Club reports that it is operating at capacity, priority should be placed on enabling the Club to access more courts and which are floodlit if possible. Further consultation with the Club is therefore required once the development at St Clere's School takes place.
- As all remaining courts are deemed to have spare capacity improving quality, particularly at council sites which are assessed as poor should help to sustain

regular use during the summer months and further contribute to the usage and value of the open spaces they are located within.

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6 December 2016	ITEM: 8
Cleaner, Greener and Safer Overview and Scrutiny Committee	
Responding To Unauthorised Traveller Encampments (U/Es) in Thurrock	
Wards and communities affected: All	Key Decision: Non-key
Report of: Jim Nicolson, Community Protection Manager	
Accountable Head of Service: Julie Rogers, Head of Environment	
Accountable Director: Steve Cox, Corporate Director of Environment and Place	
This report is Public	

Executive Summary

The arrival of an unauthorised traveller encampment (U/Es) can be the cause of significant concern amongst local residents. Over the past three years, Thurrock has had more U/Es than many other local authorities in Essex, most of which appear during the period March to October, each year. Of those in Thurrock a disproportionate number are due to a small number of travellers who move from one site to another within the Borough.

This paper outlines the current response to U/Es in Thurrock and examines options to reduce the number of these encampments and their perceived impact on the community.

1. Recommendation(s)

- 1.1 That work in hand to seek a number of legal deterrents to those travellers who are responsible for multiple U/Es is expedited.**
- 1.2 That scope for further cost-effective, proportionate target-hardening, subject to funding, is undertaken.**
- 1.3 That the contents of this report be noted.**

2. Introduction and Background

- 2.1 This report has been requested by Members in order to be updated on officers' actions to reduce the number of U/Es and on the measures to take effective action against those that do occur. Over the last three years the number of U/Es, both in Thurrock and the rest of Essex has increased significantly, as indicated below;

Table 1 – Number of U/E's in last three years in Thurrock and the whole of Essex

	THURROCK	ESSEX TOTAL	THURROCK AS % OF TOTAL
2014/15	47	255	18.5%
2015/16	58	262	22.2%
2016/17 (Apr-Sep)	44	254	17.2%

- 2.2 Due to the seasonality of this practice, whereby most U/Es occur between March and October, it is difficult to predict accurately the year-end totals; it should be considerably lower than just doubling the figure from the first six months, as recorded above. The total number of U/Es in Thurrock, by the end of 2016/17, is estimated by staff in the Essex Countywide Traveller Unit (ECTU) to be between 60 and 70 encampments. A similar level of increase across Essex would see the County total to range between 350 and 400 encampments.

Essex Countywide Traveller Unit (ECTU)

- 2.3 The ECTU was formed In 2014, with a membership of seven local authorities, of which Thurrock was one, as well as Essex County Council, Essex Police, and Essex Fire and Rescue. There are now ten local authorities with membership of the ECTU, with one more looking to join. If that happens, the only Essex local authorities that will not be in the ECTU will be Epping, Harlow and Southend.
- 2.4 Each of the member local authorities currently pays an annual subscription of £6,462.90p. In return, Thurrock Council is able to refer all U/E's, on land for which it is responsible, to the ECTU, who then take on the responsibility of getting the U/E's moved. They aim to do so within a target time of between seven and ten working days. In 2014/15 the average time to clear Thurrock U/Es was 7.1 days; in 2015/16 it was 6.25 days; and in the current year it is 7.1 days.
- 2.5 Set out in Appendix 1 is the flowchart explaining the various stages of this process. The power to do so is contained within Section 77/8, Criminal Justice and Public Order Act 1994.

Police Use of S.61

- 2.6 The police have additional powers to move U/Es immediately, under S.61 of the same legislation, if there is evidence of any of specific criteria. These are that the travellers;
- have damaged the land; or
 - have used threatening, abusive or insulting behaviour to the occupier, the occupier's family, employees or agents; or
 - have 6 or more vehicles on the land.
- 2.7 Following discussions between the Council's senior managers and Essex Police earlier this year, a more robust use of S.61, is now being seen, which is greatly welcomed. The police used their powers under this section twice in 2014/15; once in 2015/16; and six times already in the first six months of 2016/17. This is further supported by an agreed protocol to cover the joint response during out of office hours, which has, in the past considerably delayed possible use of S.61, as well as starting the process under S.77/8, by the ECTU.
- 2.8 However, it is not the case that enforcement action by the ECTU or police is always needed. Staff from the ECTU were able to negotiate early departures in 26 cases in 2014/15; 4 cases in 2015/16; and 11 cases in the first six months of 2016/17.

Unauthorised Encampments on Privately Owned Land

- 2.9 When a U/E is on private land the responsibility of removing them rests with the landowner, not the Council. ECTU staff members are, nevertheless, happy to offer advice on the process to be followed.

Site Clearance

- 2.10 When U/Es are moved on by the ECTU or police, the sites are always inspected and photographed to record any damage, or rubbish which will need to be collected by Street Services staff. Staff from that the Environment Team report that in the first six months of 2016/17, these clear-up costs have totalled £24,700, an average of £561 per encampment. It is found that the level of rubbish left behind can vary significantly between encampments.

Target Hardening

- 2.11 In October 2015, a budget of £30,557 was approved to install security measures as part of an on-going programme of target-hardening of those car parks which have been used for U/Es by travellers. These include height and width restrictors and stronger locks and have been installed in the following car parks;
- Crown Road
 - Darnley Road
 - Thames Road

- Kilverts Field/Argent Street
- North Road (Fondu Club)
- Princess Margaret Road
- Feenan Highway/Daisey Field
- Anchor Field

3. Issues, Options and Analysis of Options

3.1 Progress is being made to make maximum use of the powers available to police and Thurrock Council to deter U/Es. National guidance is contained in the summary of available powers entitled “Dealing with Illegal and Unauthorised Encampments”, issued by DCLG for police and local authorities and available on the following link;

- <https://www.gov.uk/government/publications/dealing-with-illegal-and-unauthorised-encampments>

3.2 Local measures being put in place include;

1. Seeking full recovery of court costs.

The ECTU have been asked to apply for costs from travellers of £250, every time a repossession order is granted by the courts. This covers the court charges for granting such an order. This is currently paid by the ECTU and do not fall to Thurrock Council. It is expected that, if unpaid, these costs can be recovered by bailiffs from any travellers who set up U/Es in Thurrock.

2. Public Space Protection Orders (PSPO)

Where a specific location has been frequently used by travellers for U/Es, it is proposed to issue PSPOs to cover them. If a U/E is then set up Fixed Penalty Notices can be issued. Negotiations are underway to establish the processes to pursue non-payment before this can be implemented.

3. Injunctions

In December 2015, Harlow Council obtained an injunction against travellers setting up U/Es, since when very few have been reported. In response to a Council Motion, the feasibility of seeking a similar injunction to cover Thurrock has been carefully examined and work is now advanced to seek an injunction.

Due to the significantly greater logistical issues, it is expected that unlike Harlow, this would not be a universal ban, but focused on one specific family of travellers responsible for a significant proportion of the U/Es in Thurrock. There are costs associated with obtaining and enforcing an injunction that are not yet fully identified and will need to be met corporately.

4. Target Hardening

As reported at para 2.11, a programme of target-hardening has been undertaken and further measures will be put in place if thought to be proportionate, cost-effective and robust enough to prevent further U/Es. Additional target-hardening will inevitably accrue further costs to those already met.

A capital bid has been submitted to provide budget for target hardening against fly tipping. If successful, by its nature this will also help target harden against other activities such as unauthorised encampments.

4. Reasons for Recommendation

- 4.1 The Recommendations are designed to ensure Members are fully briefed about the issues connected with U/Es and the actions being taken to reduce the number in Thurrock by making best use of the available legal options and physical measures.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 Staff in the ECTU and in Essex Police have been fully consulted on preventative and enforcement options, as well as national good practice.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 If the Recommendations in this report are fully implemented they will have a positive impact on the following of the Council's Priorities;

- Build pride, responsibility and respect to create safer communities

The arrival of U/Es can heighten some residents' concerns about safety and possible anti-social behaviour.

- Protect and promote our clean and green environment

Whilst it is not true in all cases, many U/Es do generate rubbish and waste, as well as damage to green areas. Additionally there can be noise pollution from electricity generators and travellers' pets.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Business Manager, Corporate Finance

The costs of extra target hardening measures are the subject of a current capital bid. The cost of the propose injunction, which have yet to be fully identified, will be met from corporate budgets.

7.2 Legal

Implications verified by: **Adam Rulewski**
Barrister – Litigation and Prosecutions

The LA has a number of options and powers in dealing with unauthorised encampments. The usual power is that contained in s.77/78 of the Criminal Justice and Public Order Act 1994 and is used by ECTU. The LA may also seek injunctions pursuant to s.222 of the Local Government Act 1972 or s.187B of the Town and Country Planning Act 1990. The LA also has an obligation to consider its equality duties.

7.3 Diversity and Equality

Implications verified by: **Becky Price**
Community Development Officer

There are implications for those members of the travelling community who set up U/Es, but those complying with the law will be unaffected by the measures proposed within this paper.

7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

This report has implications to promote great community cohesiveness by reducing the negative view of travellers that can for some residents, be caused by U/Es.

It will also reduce concerns about anti-social behaviour and fly-tipping seen on some U/Es.

In other authorities it has been reported that a high number of U/Es has been seen to be a disincentive for people to move into an area or for businesses to invest in it. It follows that reducing the number will increase the attractiveness of Thurrock as a place in which to live and work.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- <https://www.gov.uk/government/publications/dealing-with-illegal-and-unauthorised-encampments>

9. **Appendices to the report**

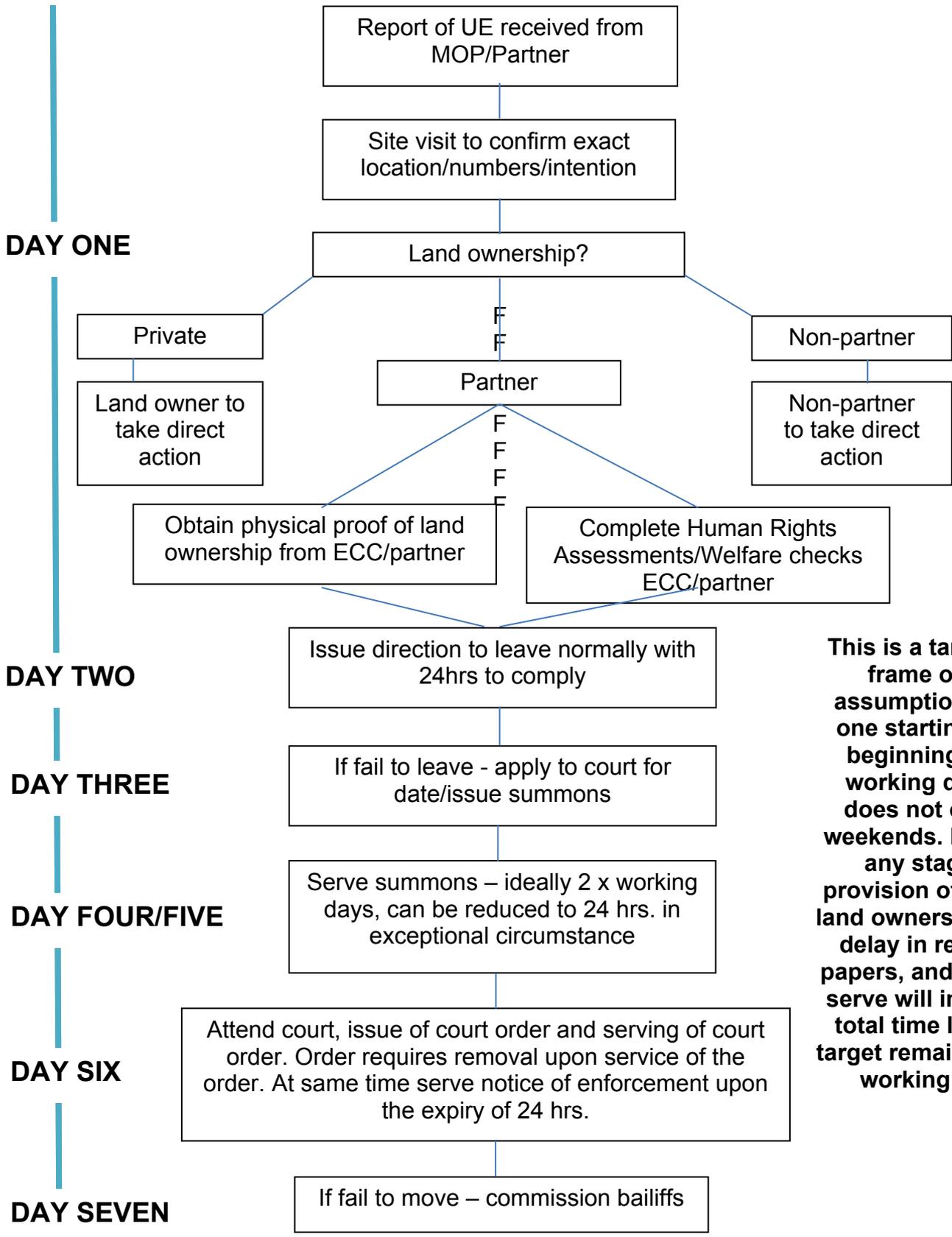
- **Appendix 1** - Process for managing unauthorised encampments using/meeting the legal requirements of Section 77/8, Criminal Justice and Public Order Act 1994

Report Author:

Jim Nicolson, Community Safety Manager

Appendix 1 - Process for managing unauthorised encampments using/meeting the legal requirements of Section 77/8, Criminal Justice and Public Order Act 1994

TIME -LINE



This is a target time frame on the assumption of day one starting at the beginning of the working day and does not overlap weekends. Delays at any stage i.e. provision of proof of land ownership, court delay in returning papers, and ability to serve will impact on total time line. Our target remains 7 to 10 working days.

6 December 2016	ITEM: 9
Cleaner, Greener and Safer Overview and Scrutiny Committee	
Environmental Enforcement Report	
Wards and communities affected: N/A	Key Decision: N/A
Report of: Sue Harper, Interim Head of Environment	
Accountable Head of Service: Julie Rogers, Head of Environment	
Accountable Director: Steve Cox, Corporate Director of Environment and Place	
This report is Public	

Executive Summary

The attached report (draft) will be considered at Cabinet on 14th December 2016. It provides an update on progress on work related to Environmental Enforcement since July 2016 and outlines the proposed way forward.

1. Recommendation(s)

1.1 To note the report and make any comments, to be fed back verbally to the Cabinet on the night of the meeting.

2. Introduction and Background

- 2.1 The attached report (appendix 1 – ‘Environmental Enforcement Report’) will be considered at the Cabinet meeting on 14th December 2016. It provides Cabinet with an update on environmental enforcement work since the previous cabinet report in July 2016. It explains the restructure that has occurred within the Environment Department, the additional resource that has been put in place as part of the ‘Clean it and Cut it’ pilot and the introduction and work of the Trade/Commercial Waste Team.
- 2.2 The report outlines the discussion at Cleaner, Greener, Safer Overview and Scrutiny Committee in October 2016 on the options for enhancing the capacity of the Enforcement Team and the preference from the Committee to using a private enforcement company on a 12-month pilot basis. This has now been progressed and this pilot is due to start on December 5th as set out in the Cabinet report.
- 2.3 There is still more that needs to be done to support the continuing improvement in the quality of the local environment and the report sets out the

need to develop a strategy to tackle the main issues, involving a range of partners. The strategy will need to clarify and strengthen our existing enforcement policies, including how the council only has a responsibility for clearing fly-tipping on public land and our role in relation to private land.

3. Reasons for Recommendation

- 3.1 The recommendations are to ensure that Cabinet and members are aware of the current status and progress made on improving environmental enforcement work since July 2016.

4. Consultation (including Overview and Scrutiny, if applicable)

- 4.1 N/A

5. Impact on corporate policies, priorities, performance and community impact

- 5.1 N/A

6. Implications

6.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management
Accountant

This work will be completed within existing budgets. The contract with a private operator to provide additional enforcement work will operate on a break-even basis. To ensure a break-even position the early payment waiver on a litter FPN has been waived.

6.2 Legal

Implications verified by: **Adam Rulewski**
Barrister – Litigation and Prosecutions

The council has a duty to enforce environmental regulations within its area and where it is the designated enforcement authority. The recommendations in this report support the delivery of this duty.

6.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities
Manager

The principles of good enforcement ensures that enforcement activity is consistent, proportionate, transparent, accountable and targeted. To this end the enforcement policy recognises that fixed penalty notices should not be issued to people under the age of 18 years, to vulnerable people or where a disabled person is relying on a dog for assistance.

6.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

N/A

7. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- N/A

8. **Appendices to the report**

- Appendix 1 – Draft Cabinet Report - Environmental Enforcement

Report Author:

Sue Harper, Interim Head of Environment

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14 December 2016		Appendix 1
Cabinet		
Environmental Enforcement Report (Draft)		
Wards and communities affected: N/A	Key Decision: N/A	
Report of: Cllr Pauline Tolson, Portfolio Holder for the Environment		
Accountable Head of Service: Julie Rogers, Head of Environment		
Accountable Director: Steve Cox, Corporate Director of Environment and Place		
This report is Public		
Date of notice given of exempt or confidential report: N/A		

Executive Summary

Cabinet in July 2016 received a report on Environmental Enforcement in Thurrock. This report provides an update on progress on this work over the past six months and outlines the proposed way forward

1. Recommendation(s)

- 1.1 Note the progress made on improving environmental enforcement work since July 2016.**
- 1.2 Agree to the development of an environmental enforcement strategy based on the proposals outlined in this report, in paragraphs 3.6 – 3.9.**

2. Introduction and Background

- 2.1 The importance of a clean and safe environment to the health and well-being of the local community is well-recognised and to this end the physical appearance of the borough has become a major priority for the Council. The council has embarked on a four-strand approach to addressing this priority:**
 - 1. Clean and tidy – maintaining the public realm in a clean and tidy state
 - 2. Prevent - preventing environmental crime
 - 3. Enforce – taking enforcement action against those who do damage
 - 4. Promote – promote our environment as a place to be proud of and enjoy

3. Issues, Options and Analysis of Options

- 3.1 Work has progressed on all four strands since July 2016. The 'Cut it, then Clean it' part of the 'Cut it, Clean it, Fill it' Campaign forms part of the work to ensure a clean and tidy borough. This pilot has proved successful and officers are now looking at how to maintain this work over the remainder of the financial year and beyond. Similarly, under the prevent strand, target hardening work has been undertaken using capital funding to make it harder to fly-tip in the borough. However, this report relates specifically to the work undertaken with respect to the enforcement strand of this approach and proposes an outline for further work, although it should be noted that the work of all four strands compliments each other and contributes jointly to the overall outcome of a cleaner borough. The following is an update on the work which has progressed since July.
- 3.2 **Enforcement Team:** a restructure of the Environment Department has been completed and a new Head of Environment post has been recruited to. The Environmental Enforcement team have moved from public protection into the Environment Team where they are closely aligned to the commercial waste team and the street cleansing team. The Street Cleansing team itself is being restructured following the successful 'Cut it, then Clean it' campaign and the new working arrangements will ensure both service areas work more closely together to better respond to addressing the increasing number of fly-tips and improving the time taken to remove them from public land.
- 3.2.1 Fly tipping is an increasing problem across the country and the position is no different in Thurrock. Since April 2016 there has been 1769 service requests reporting fly tips in the borough. These vary in size from single black rubbish bags to large scale fly tips on a 'commercial' scale. Some fly tips are of a significant size and have been reported to the Environment Agency in line with guidelines.
- 3.2.2 The Environmental Enforcement Team consists of two officers; a small team for the size of the issue facing the council. At Cabinet in July, officers were asked to develop options for enhancing the capacity of this team and to report the outcome back to Cabinet after consideration by the Cleaner, Greener Overview and Scrutiny Committee. A report was taken to the committee during October setting out four options for enhancing the work of the team and asking for comments on each. The options included continuing 'as is' recognising the small size of the team and the limits this places on their effectiveness; find additional resources to provide an additional 5 enforcement officers; provide additional back-office administration support for the enforcement team so freeing up more time for them in the field; commission a private company to provide an additional enforcement role to work alongside the in-house team, focusing initially on littering and dog-fouling. After discussion the Scrutiny Committee preferred the option of a pilot scheme using a private company. This approach is increasingly used by other local authorities to complement the wider work of their enforcement teams and from

discussions with other authorities, it appears that this approach can be cost-neutral as the income received from the FPN's covers the cost of the service.

- 3.2.3 Officers have worked to commission this approach via a private company called Kingdom Ltd via a 12-month pilot that is due to start on December 5th. Kingdom will provide two teams of two enforcement officers, a supervisor and office based administrative support to complete the required paperwork up to the court stage. Introducing this approach in Thurrock, working alongside the enforcement team, will enhance the team's capacity and provide a specific focus on littering and dog fouling work which is not currently pursued and will free up time to further investigate and pursue fly tipping incidents.
- 3.2.4 Initially, one team will focus on Grays High Street and the second team will move around the borough on a weekly basis focusing on hot-spot areas identified using intelligence data. The officers will wear uniforms that include identification that makes it clear they are working on behalf of Thurrock Council. The scope of the work of the team will be kept under review and can be extended by agreement. Officers will not issue FPN's to any person under the age of 18 or suspected to be suffering from mental ill health. The FPN Representations Policy, Littering Policy and Dog Fouling Policy have been updated and are attached as Appendices to this report.
- 3.3 **Littering Campaign:** A campaign ('love Thurrock') was introduced in summer highlighting the offence of fly tipping and littering and reminding people of potential fines. The campaign has continued through the autumn with additional messages added to the side of waste vehicles. A further push on the campaign will be introduced when the issuing of FPN's for littering and dog-fouling starts in December.
- 3.4 **Trade/Commercial Waste Team:** Some of the fly tipped waste we are seeing within the borough can be categorised as trade or commercial waste, where it may be being fly tipped in streets or businesses are using public litter bins to dispose of their waste. A trade waste enforcement service has been in place since June 2016 to ensure businesses comply with the Environmental Protection Act with regards to disposal of their waste. Since this date 121 businesses have been issued section 34 notices for being unable to provide waste transfer documentation on request and 144 new trade waste contracts have been put in place. In addition to ensuring these businesses now dispose of their waste in the correct manner, this has also resulted in £96K of additional income to the council.
- 3.5 Paragraphs 3.1 – 3.4 above have outlined the work recently progressed to enforce against environmental crime in Thurrock. However, much more still needs to be done to support the continuing improvement in the quality of the local environment, both by the council and with partners. There are a number of services within the council that contribute to a high quality environment including not just those based within the environment team but also planning, public protection, parking, housing and community safety as well as external partners/stakeholders including the Police, Environment Agency, network rail,

private landowners and neighbouring boroughs and local businesses. Finally, local people themselves and community organisations need to be involved.

- 3.6 The roles and work of all these stakeholders needs to be clarified and coordinated via a single strategy designed to best use resources to tackle the on-going problem of environmental crime. The strategy should specifically set out work in relation to the key issues including enforcement, and should update specific policies as appropriate.
- 3.7 The strategy should be clear on the council's policies to tackling these issues. Each issue should be individually addressed within the strategy, should be clear on the role of different partners and agencies and should set out a mechanism for prioritising actions, enforcement to ensure compliance with polices, sharing intelligence to better tackle issues and measures of improvement.
- 3.8 The current policy is clear that the council is only responsible for clearing fly tips on public land and this should be strengthened within the new policy to clarify the types of land for which responsibility lies with the council, for example the council is not responsible for clearing fly tips on private housing areas or on alleyways to the rear of properties that unadopted or private. Fly tipping on private land is the responsibility of the land owner. Clearance on unadopted land is the responsibility of the frontagers (adjacent landowners). The council can charge a landowner for the removal of fly tips on private land and can take enforcement action against a landowner who does not clear up and dispose of fly tipped materials appropriately. The strengthened policy needs to clearly reflect this position.
- 3.9 The strategy will also need to have a comprehensive supporting communications campaign to make it clear that environmental crime will not be tolerated in Thurrock. The campaign should help communicate the strategies policies and priorities and the behaviours needed to support the work. The approach to this will need to include education and advice on responsibilities, how to properly dispose of waste, details on how to report problems and highlight successes in tackling the issues. The campaign will need to use a range of techniques to communicate the various messages, including web based materials and social media, press releases highlighting successful enforcement actions, and face to face opportunities at meetings, local forums, etc.
- 3.10 It is proposed that a further report be brought back to cabinet to approve a comprehensive new strategy.

4. Reasons for Recommendation

- 4.1 The recommendations are to ensure that Cabinet and members are aware of the current status and progress made on improving environmental enforcement work since July 2016.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 The Cleaner, Greener Overview and scrutiny Committee considered a report on 10th October which set out proposals for improving Environmental Enforcement and comments from that meeting have been considered within the proposals above. This report will also be considered at the Cleaner, Greener Overview and Scrutiny Committee on 6th December 2016.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 This report supports the Councils priority to “Promote and Protect our Clean and Green Environment”.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management Accountant

This work will be completed within existing budgets. The contract with a private operator to provide additional enforcement work will operate on a break-even basis. To ensure a break-even position the early payment waiver on a litter FPN has been waived.

7.2 Legal

Implications verified by: **Adam Rulewski**
Barrister – Litigation and Prosecutions

The council has a duty to enforce environmental regulations within its area and where it is the designated enforcement authority. The recommendations in this report support the delivery of this duty.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities Manager

The principles of good enforcement ensures that enforcement activity is consistent, proportionate, transparent, accountable and targeted. To this end the enforcement policy recognises that fixed penalty notices should not be issued to people under the age of 18 years, to vulnerable people or where a disabled person is relying on a dog for assistance.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

N/A

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- N/A

9. **Appendices to the report**

- Appendix 1 - FPN Representations Policy
- Appendix 2 - Littering Policy
- Appendix 3 - Dog Fouling Policy

Report Author:

Sue Harper, Interim Head of Environment

Fixed Penalty Notice Representations Policy

Although no statutory requirement exists to provide a formal appeals process, it is necessary to implement a system which allows recipients of a fixed penalty to register a complaint by making a representation in writing to the issuing Department on matters relating to the issued fixed penalty in regard to:

Legality

Whether the fixed penalty was issued to the correct person.

Whether the fixed penalty contain the correct information gathered by the authorised officer.

Whether the correct fixed penalty was used in this circumstance?

Evidence

Can the Council proceed to the Court based on the evidence gathered?

Is there evidence that supports the possibility we have incorrectly identified the defendant?

Are we sure we have exhausted all avenues of investigation which may have influenced our decision NOT to have issued the fixed penalty?

Mitigating Circumstances

Is the defendant infirm, incapacitated or vulnerable to an extent to which the fixed penalty would be seen to be “not in the public interest” to proceed to court?

Was an offence committed due to the act or default of another person or company?

This informal appeals process allows recipient to make representations to Environmental Enforcement Services within 14 days of receiving the fixed penalty. The appeal will only be considered on the grounds given above or similar scenarios. The following examples would not be considered grounds for appeal:

“I didn’t know it was against the law”

“You didn’t warn me before you issued the fixed penalty”

“I can’t afford to pay the fine”

“The officer who issued the ticket was very rude and insulting”

This final example would not be considered grounds for appeal but would be recorded a stage one complaint under the Council’s corporate complaints procedure and therefore be considered under those guidelines.

On receipt of the appeal in writing, the reviewing officer (Designated Service Manager within Environment) will make a decision to uphold or reject the appeal

based on the above criteria alone. The decision will be given to the defendant in writing via post or email at the earliest opportunity and no later than 10 working days from receipt.

If the appeal is received by the department on the 14th day from issue, the defendant will be allowed a further period of time to pay the fine if the appeal is rejected. The written confirmation of rejection will state when the defendant is required to pay.

Operational Guidance Littering, EPA 1990, Section 87

In cases of littering, the normal course of action will be to offer a FPN, providing the person is cooperative and is not a habitual litter offender.

The offence under section 87 of the Environmental Protection Act 1990, as amended in 2005, applies to all places that are open to the air, including private open land, and land covered by water. It also applies to any covered place with a significant permanent opening on at least one side (such as a bus shelter, railway station or garage forecourt that remains open to the air at all times) providing the public has access to it, with or without payment.

Due to the scale of the issue within the borough it is Thurrock Council policy to issue fixed penalty notices for first time offenders in respect of littering.

A person does not commit a littering offence if they leave litter on their own land or if they have the permission of the landowner to leave litter.

Litter is not defined, but includes cans, bottles, confectionary wrappers, food and drink containers, chewing gum, plastic bags, till receipts, left over food, cigarette and cigar ends and flyers.

The authorised officer must be satisfied that the two elements of the offence have been committed, namely that a person has been witnessed throwing down, dropping or otherwise depositing any litter, and leaving it. The offence is made out when a person intentionally discards something (e.g. puts an empty bottle on a wall, screws up a bus ticket and drops it, spits out gum, removes a sandwich from a bag and drops the bag, or throws a can into a side street) and walks away or otherwise leaves it.

The offence may be made out by reason of the person's behaviour (i.e. ripping or screwing something up and dropping it while in a queue of people and not making any attempt to retrieve it within a notable period of time), or because of where the item was thrown (i.e. into a river or fenced area or from a car or bridge). To help establish the second element of the offence, the officer should note how long someone has left something before being approached or how far they have walked before being stopped.

The offence does not rely on any requirement to ask a person who has deposited litter, to pick it up.

However, where it appears that someone has dropped something inadvertently, or the officer cannot reasonably conclude that the litter has been left, (s)he should consider asking the person to pick it up. If the person then refuses, it would constitute leaving, and there would be grounds to issue an FPN.

If a person chooses to return to the litter and pick it up following the intervention of an officer, it will not be sufficient for an FPN not to be issued. Such action would be recorded by the officer and noted in the event of a subsequent prosecution.

Where litter is thrown/deposited from a vehicle and the offender is not dealt with at the time (i.e. because the vehicle is moving), the identity of the registered keeper will be obtained from the DVLA. An interview letter will be sent to the registered keeper. A FPN will then be issued by mail where the individual who left the litter can be identified, e.g. by CCTV image, visual recognition, statement by the keeper (remembering that a person's spouse may not be compelled to give evidence).

Aggravated littering such as smashing glass bottles may be more appropriately dealt with by summons.

FPNs will not be used to deal with offences of fly-tipping, but may be appropriate for loose domestic waste, or single small items/bags and first-time offenders.

Officers issuing fixed penalty notices for littering will:

- Where possible, take photographic evidence of the litter
- Seize the litter as evidence if appropriate
- Make full comprehensive pocket book notes on scene or at the earliest opportunity and include a detailed description of the item littered
- Note the description of the offender in detail
- Carry out DVLA checks to ascertain the registered keeper of the vehicle(s) (if applicable)
- Ensure that the offender is given details of the representations / appeals procedure where the fixed penalty notice has been issued for littering from a vehicle.

Operational Guidance Dog Fouling,

Previous legislation dealing specifically with dog fouling has been repealed. The Local Authority may now make a Public Spaces Protection Order dealing with issues relating to dog walking activities which negatively affect the community. Additionally, the Local Authority can also enforce dog fouling through the existing littering legislation contained within s.87 of the Environmental Protection Act 1990.

A person is guilty of an offence if they throw down, drop, or “otherwise deposits” litter in any place in the open air and leaves it.

By Section 86, the Secretary of State may by order apply the provisions of Part IV of the EPA 1990 (which contains the section 87 littering provisions) to animal droppings. Such regulations exist within the Litter (Animal Droppings) Order 1991 SI 1991/961. Within those regulations, Part IV shall also apply to dog faeces in the following areas:

- any public walk or pleasure ground;
- any land, whether enclosed or not, on which there are no buildings or of which no more than one-twentieth part is covered with buildings, and the whole or the remainder of which is laid out as a garden or is used for the purposes of recreation;
- any part of the seashore (that is to say every cliff, bank, barrier, dune, beach, flat or other land adjacent to and above the place to which the tide flows at mean high water springs) which is— frequently used by large numbers of people, and managed by the person having direct control of it as a tourist resort or recreational facility;
- any esplanade or promenade which is above the place to which the tide flows at mean high water springs;
- any land not forming part of the highway, or, in Scotland, a public road, which is open to the air, which the public are permitted to use on foot only, and which provides access to retail premises;
- a trunk road picnic area provided by the Minister under section 112 of the Highways Act 1980 or, in Scotland, by the Secretary of State under section 55 of the Roads (Scotland) Act 1984;
- a picnic site provided by a local planning authority under section 10(2) of the Countryside Act 1968 or, in Scotland, a picnic place provided by an islands or district council or a general or district planning authority under section 2(2)(a)(i) of the Local Government (Development and Finance) (Scotland) Act 1964;
- land (whether above or below ground and whether or not consisting of or including buildings) forming or used in connection with off-street parking

places provided in accordance with section 32 of the Road Traffic Regulation Act 1984.

- Fixed penalty notices can be issued to person(s) in charge of a dog or dog(s) where dog faeces are deposited and left. These notices may be issued in the same way as any other littering offence.
- For persons who fail to clear up after a dog in their charge, the normal course of action will be to offer a FPN, providing the person is cooperative and is not someone who has failed to be deterred by previous FPNs.
- The offence does not apply to persons who are registered blind or to a person who has a registered disability which affects his/her mobility, manual dexterity, physical co-ordination or ability to lift, carry or otherwise move everyday objects.

For the purposes of this operational guidance:

- a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
- placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be a sufficient removal from the land; and
- being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces, shall not be a reasonable excuse for failing to remove the faeces.
- It applies to all land which is in the open air and to which the public has access.
- Designated land is set out in SI 1991/961, and does not apply to land which is heath or woodland, or which is used for the grazing of animals.

Defences that are not acceptable:

- Allowing a dog to roam the streets – the owner is still legally in charge of it.
- Looking the other way and not seeing the dog foul.
- Not having a device such as a poop-scoop or other suitable means of removing the faeces.

Officers issuing fixed penalty notices for dog fouling will:

- Ensure Officer safety at all times – Officers are to ensure that they comply with and read the risk assessment for dealing with dogs - owners with dogs which appear to be 'dangerous dogs' are not to be approached – Dog warden assistance is to be requested

- Take photographic evidence where possible
- Make full comprehensive pocket book notes on scene or at the earliest opportunity
- Take note of the description of the person who has committed the offence and the dog

Officers will not issue fixed penalty notices for dog fouling offences when;

- The person is exempt from the law, such as blind or disabled people (not including the deaf) in respect of a dog on which they rely on for assistance
- The dog is on official duties on behalf of HM services (e.g. police dogs)

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6 December 2016	ITEM: 10
Cleaner, Greener and Safer Overview & Scrutiny Committee	
Council Spending Review Update	
Wards and communities affected: All	Key Decision: Key
Report of: Steve Cox, Corporate Director of Environment and Place	
Accountable Head of Service: Sean Clark, Director of Finance and IT	
Accountable Directors: <ul style="list-style-type: none"> • Sean Clark, Director of Finance and IT • Steve Cox, Corporate Director of Environment and Place 	
This report is public	

Executive Summary

This report summarises the main changes to the MTFS for the period 2017/18 through to 2019/20 and the governance structure for the Council Spending Review and Transformation Programme, including the budget planning table enabling agreement of the budget in February 2017.

This report specifically updates the committee on the proposals currently being considered that will affect environment budgets.

1 Recommendations

1.1 That Cleaner, Greener and Safer Overview and Scrutiny Committee note the revised MTFS position, and the Council Spending Review approach and timetable.

1.2 That Cleaner, Greener and Safer Overview and Scrutiny Committee comment on the proposals currently being considered within the remit of this committee.

2 Medium Term Financial Strategy (MTFS)

2.1 The MTFS presented to Council in February 2016 shows the budget gap over the 3 years 2017/18 to 2019/20 as £18.443m. This already assumes delivery of £2.484m savings previously agreed for 2017/18 (see Appendix 1) and assumes a Council Tax increase of 3.99% in each year.

2.2 As part of the ongoing budget planning process, the MTFS has been updated to reflect latest assumptions. The table below sets out the movements from the previous position and revised budget gap.

	2017/18	2018/19	2019/20	Total
February 2016	7.378	6.098	4.967	18.443
Business Rates	0.399	0.663	(0.463)	0.599
Inflation	(0.285)	(0.071)	(0.071)	(0.427)
Capital Financing	-	(0.042)	0.591	0.549
Government Grant	-	-	1.785	1.785
Revised Budget Gap	7.492	6.648	6.809	20.949

2.3 The key movements include:

- The position for 2017/18 and 2018/19 reflects a reduction in the provision for inflation but, adversely, also the possible impact of a significant category of business rate appeals that have been lodged;
- The majority of the increase is expected in 2019/20 and is largely as a result of further analysis on the four year funding settlement. It is prudent, at this stage, to reduce down the level of grant and business rate support in light of discussions on the removal or reduction of New Homes Bonus and further comments on grant levels; and
- The increase in Capital Financing reflects the likely interest rate increases towards the end of the MTFS period. This increased cost has been offset with significant savings in 2016/17 and smaller reductions over the following two years as a result of pushing back the impact in light of current economic forecasts.

2.4 One off funding has been identified to meet the costs of a Clean It, Cut It, Fill It pilot. The results of this pilot will be used to determine whether growth is required in the budget for a permanent increase to the Environment and Place budgets and this will be reported once known.

2.5 The position above includes the assumption of a 3.99% increase in council tax each year – 1.99% general increase and 2% adult social care precept. The table below sets out how any reductions to this assumption will increase the deficits set out in paragraph 2.2:

An increase of:	Increases the budget gap by (£m)			
	2017/18	2018/19	2019/20	Total
3.99%	0.000	0.000	0.000	0.000
3.00%	0.570	0.585	0.605	1.760
2.00%	1.140	1.170	1.210	3.520
1.00%	1.710	1.755	1.815	5.280
0.00%	2.280	2.340	2.420	7.040

3 Council Spending Review Process and Timetable

- 3.1 Given the level of saving previously delivered across the council, the pressures identified in 2016/17 and that there are minimal reserves to call upon, it is essential that there is a clear strategy to close the budget gap set out in the MTFS. As a result, the focus will be on 3 key areas:
- Income generation – including increasing the Council’s commercial trading base. Council Tax increases also fall under this category;
 - Achieving more / same for less – including further transformational projects, contract reviews, spend to save initiatives and alternative delivery models; and
 - Demand management / early intervention. Examples include the Local Area Co-ordinators and Community Hubs.
- 3.2 However, in reality, where the budget gap cannot be fully closed through the above, the likely solution will be reductions to, or full cessation of, service provision.
- 3.3 Crossing through all of these areas is the need to adapt our workforce and change our culture to be an organisation which is more entrepreneurial, digitally-minded and commercially-aware.
- 3.4 The Council Spending Review will be underpinned by the following principles.
- Becoming financially self-sustainable;
 - A target of 15-20% efficiencies in each service;
 - A review of all services by March 2019 using common design principles (customer / demand management, commercial, ICT / digital, people, procurement, property and process);
 - Non-statutory income generating services should be cost neutral; and
 - Outcome focused including consideration of prevention and early intervention.
- 3.5 There has been some discussion that the Service Review is a top slice approach. It is important to note that the intention of these reviews is to ensure a stable provider of services within a reduced financial setting.
- 3.6 The transformation framework for achieving this is set out in the governance structure in Appendix 2. The officer Transformation Board will oversee a number of Strategic Boards each with a specific focus and cross cutting membership. Each Strategic Board will be sponsored by a member of Directors Board and guided by the principles outlined above and strategic policy direction set by Members. The governance structure also includes the cross-party Council Spending Review Panel.
- 3.7 The timing of these reviews is set out at Appendix 3.

STRATEGIC BOARDS	
Growth	Performance
Customer & Demand Management	Commercial
ICT / Digital	People
Procurement	Property
Service Review	

3.8 The Council Spending Review timetable has been prepared to achieve agreement of the budget by Cabinet and Council in February 2017. The main milestones are summarised below:

- July/August 2016 – Officer boards identify proposals and estimated savings for consultation with Cabinet Members;
- 7th September 2016 – Cabinet consider Q1 budget update including budget planning timetable and governance;
- September 2016 – Council Spending Review Panel (cross-party with Group Leaders and Deputies) consider savings options ahead of consultation;
- October/November 2016 – O&Ss consider proposals and public consultation where required;
- January 2017 – Cabinet agree proposals for implementation informed by O&S recommendations and draft budget referred to Corporate O&S; and
- February 2017 – Cabinet and Council budget setting.

3.9 At this stage, the £7.492m budget gap for 2017/18, set out in paragraph 2.2, has been reduced to circa £0.9m though this rises to £1.3m when the contribution to increase the general fund balance is added. This assumes:

3.9.1 A 3.99% council tax increase; and

3.9.2 No further investment in other services, including investment in Environmental Services, at this time.

3.10 Officers continue to work towards closing the remaining balance and identifying additional funds for further investment in services.

4 Savings Proposals

4.1 Management Actions Savings Proposals

4.2 The majority of the savings proposals are categorised as being “management actions” i.e. are operational matters under the responsibility of officers to implement without the requirement for member approval. Those which fall under the remit of each Overview & Scrutiny Committee have been presented to them for information. For this committee these include:

Proposal	Category/ Type	2017/18 £K	2018/19 £K	2019/20 £K
Trade Waste Year on Year Growth	Income	75	142	138
Trading grounds maintenance services	Income	40	20	20
Waste disposal contract negotiations	Cost Reduction	25		

4.3 Other considerations

4.3.1 Previously Agreed Savings – Appendix 1 sets out savings that were agreed during 2014/15 for delivery within the period of the MTFS. There were none identified for cleaner, greener, safer services

4.3.2 There are a number of cross cutting savings targeted with examples including the reduction of the council wide spend on agency staff, consultants and overtime. The impact of these targeted reductions on services is currently being evaluated.

5. Reasons for Recommendation

5.1 The Council has a statutory requirement to set a balanced budget annually and to review its adequacy of reserves. The report outlines the budget gap over the next three years as per the MTFS and the approach and timetable to manage the position.

6. Consultation (including Overview and Scrutiny, if applicable)

6.1 The budget planning governance structure includes involvement and consultation with Officers, Portfolio Holders and Members. The timetable allocates October - December for Overview and Scrutiny committees to consider proposals and public consultation where required. The process also includes the Council Spending Review Panel, made up of cross-party Group Leaders and Deputies who will meet regularly during the budget planning period and ahead of key decision points.

7. Impact on corporate policies, priorities, performance and community impact

7.1 The implementation of previous savings proposals has already reduced service delivery levels and our ability to meet statutory requirements, impacting on the community and staff. There is a risk that some agreed savings may result in increased demand for more costly interventions if needs escalate particularly in social care.

7.2 The scale of future budget reductions as set out in this report are such that work is underway to follow a transformational approach to tackle the challenge.

8. Implications – draft

8.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer

The financial implications are set out in the body of this report. Council officers have a legal responsibility to ensure that the Council can contain spend within its available resources. Regular budget monitoring reports will continue to come to Cabinet and be considered by the Directors Board and management teams in order to maintain effective controls on expenditure during this period of enhanced risk. Austerity measures in place are continually reinforced across the Council in order to reduce ancillary spend and to ensure that everyone is aware of the importance and value of every pound of the taxpayers money that is spent by the Council.

8.2 Legal

Implications verified by: **David Lawson**
Deputy Head of Law & Governance

There are no direct legal implications arising from this report. There are statutory requirements of the Council's Section 151 Officer in relation to setting a balanced budget. The Local Government Finance Act 1988 (Section 114) prescribes that the responsible financial officer "must make a report if he considers that a decision has been made or is about to be made involving expenditure which is unlawful or which, if pursued to its conclusion, would be unlawful and likely to cause a loss or deficiency to the authority". This includes an unbalanced budget.

8.3 Diversity and Equality

Implications verified by: **Rebecca Price**
Community Development and Equalities

There are no specific diversity or equalities implications as part of this report. A comprehensive Community and Equality Impact Assessment (CEIA) will be completed for any specific savings proposals developed to address future savings requirements and informed by consultation outcomes to feed into final decision making. The cumulative impact will also be monitored and reported.

8.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

Any other significant implications will be identified in any individual savings proposal business case to inform the consultation process where applicable and final decision making.

9. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

10. Appendices to the report

- Appendix 1 – 2017/18 Previously Agreed Savings Tracker
- Appendix 2 – Council Spending Review Governance Structure
- Appendix 3 – Service Review Timetable

Report Author:

Sean Clark, Director of Finance and IT

Steve Cox, Corporate Director of Environment and Place

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Appendix 1

Previously Agreed Savings 2017/18

Adults, Housing and Health

Responsible Officer	Description	Target
Roger Harris	External Placements	500
Roger Harris	Public health – review of contracts	250
Roger Harris	Reduction in Voluntary Sector Core Grants	25
Total		775

Children's Services

Responsible Officer	Description	Target
Rory Patterson	Reduce and realign youth provision across Thurrock and related service through internal reorganisation and developing the services as a mutual/ outsourced service	232
Total		232

Environment & Place

Responsible Officer	Description	Target
Steve Cox	Transportation restructure and highways efficiencies	250
Steve Cox	Invest in modern highway maintenance	260
Steve Cox	Planning - increased income and/or efficiencies	35
Steve Cox	CEDU Restructure - Regeneration	300
Total		845

Legal Services

Responsible Officer	Description	Target
Fiona Taylor	Legal traded service income	50
Total		50

Finance & IT

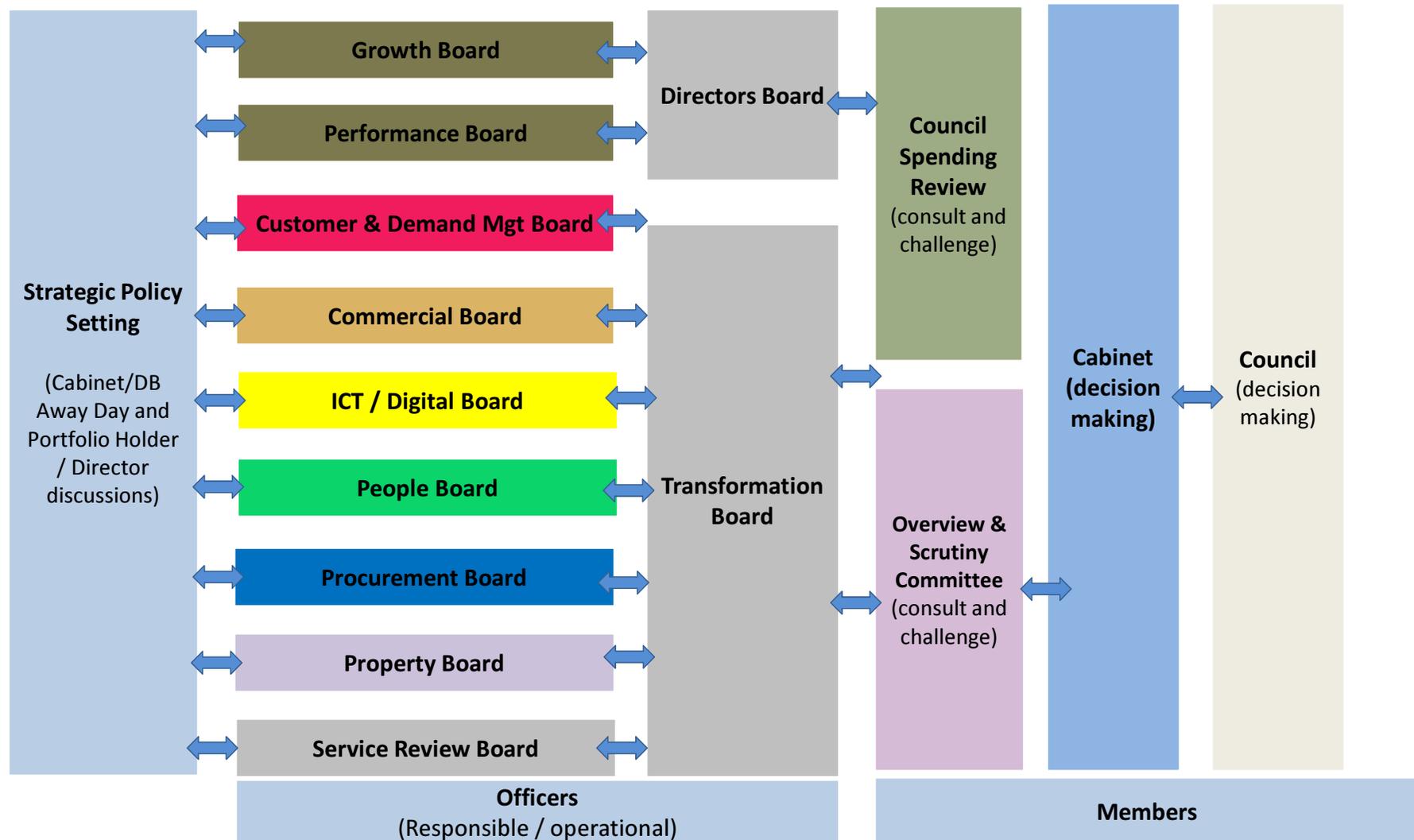
Responsible Officer	Description	Target
Sean Clark	Further changes to staffing levels and revisions of prudential charges	582
Total		582

Total		2,484
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Governance Structure for Council Spending Review and Transformation Programme

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Appendix 3

Service Review Board: Proposed Projects

The following is an indicative timetable for the Service Review Board:

Directorate	2017/18	2018/19	2019/20
Environment & Place	Waste Street & grounds Specialist grounds Highway reactive maintenance Development management Building control Strategy & growth Highways infrastructure Special projects Heritage, arts & culture Libraries	Land charges Business improvement Highways & transport Transport development Economic development Regeneration Housing development/ Gloriana Registrars Sport & leisure	Corporate property Public protection
Children's Services	Grants programme review Care & targeted outcomes (iMPOWER) Commissioning Business administration Children's Centres		
Adults, Housing & Health	Domiciliary care Collins House Fieldwork services In-house provider services Careline Single point of access Public health Commissioning Integration with ASC & peer review	Welfare reform Investment in HRA stock Homelessness Private rented sector Anti-social behaviour & enforcement	Tenancy & neighbourhoods
Finance & IT	Fraud Debt collection Revenues	ICT Benefits	Corporate Finance Risk & insurance Internal Audit
HR, OD & Transformation	Executive support hub HR & Payroll People & OD Corporate Programme Team Customer Services	Recruitment Improvement GIS Information Management Strategy & Communications Performance, Quality, Business Support	
Legal	Democratic Services Member's Services Electoral Services	Legal Services	
Commercial Services	Procurement Commercial		

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6 December 2016	ITEM: 11
Cleaner, Greener and Safer Overview and Scrutiny Committee	
Fees and Charges Pricing Strategy 2017/18	
Wards and communities affected: All	Key Decision: Key
Accountable Head of Service: Andy Millard, Head of Planning & Growth Julie Rogers, Head of Environment	
Accountable Directors: Steve Cox, Corporate Director for Environment and Place	
This report is public	

Executive Summary

Local Authorities are involved in a wide range of services and the ability to charge for some of these services has always been a key funding source to Councils.

This report specifically sets out the charges in relation to services within the remit of this Overview and Scrutiny Committee. Charges will take effect from the 1 April 2017 unless otherwise stated.

In preparing the proposed fees and charges, Directorates have worked within the charging framework and principles set out in the report.

The full list of proposed charges is detailed in Appendix 1 to this report.

The proposed deletion of current fees and charges are detailed in Appendix 2 to this report.

1. Recommendations

- 1.1 That Cleaner, Greener, Safer Overview and Scrutiny Committee note the revised fees and charges proposals including those no longer applicable
- 1.2 That Cleaner, Greener, Safer Overview and Scrutiny Committee comment on the proposals currently being considered within the remit of this committee

2. Introduction and Background

- 2.1. The paper describes the fees and charges approach for the services within the Cleaner, Greener and Safer Scrutiny Committee remit for 2017/18 and will set a platform for certain pricing principles moving forward into future financial years.
- 2.2. The paper provides narrative for the following areas
- Sports Bookings
 - Commercial & Domestic Waste
 - Burial Costs & Memorials
 - Enforcement Fees
 - Abandoned Vehicles
 - Libraries
 - Registration Services
- 2.3. The fees & charges that are proposed are underpinned in some instances by a detailed sales and marketing plans for each area. This will ensure delivery of the income targets for 2017/8, for ease these are summarised below

Service: £000's	Actual 15/16	Budget 16/17	Budget 17/18
Thameside Theatre	523	435	447
Waste	170	299	308
Burials	230	274	283
Sports Bookings	25	75	77
Environment Other	192	191	195
Registrars	246	225	232
Public Protection	316	317	326
Libraries	72	86	88
TOTAL	1,773	1,901	1,957

3. THURROCK CHARGING POLICY

- 3.1. The strategic ambition for Thurrock is to adopt a policy on fees and charges that is aligned to the wider commercial strategy and ensures that all discretionary services cost recover.
- 3.2. Furthermore, for future years, while reviewing charges, services will also consider the level of demand for the service, the market dynamics and how the charging policy helps to meet other service objectives.
- 3.3. When considering the pricing strategy for CGS for 2017/18 some key questions were considered.
- Where can we apply a tiered/premium pricing structure
 - How sensitive are customers to price (are there areas where a price freeze is relevant)

- What new charges might we want to introduce for this financial year
- How do our charges compare with neighbouring boroughs
- How do our charges compare to neighbouring boroughs and private sector competitors (particularly in those instances where customers have choice)
- How can we influence channel shift
- Can we set charges to recover costs
- What do our competitors charges
- How sensitive is demand to price
- Statutory services may have discretionary elements that we can influence
- Do we take deposits, charge cancellation fees, charge an admin fee for duplicate services (e.g. lost certificates.)

4. PROPOSALS AND ISSUES

- 4.1. The fees and charges for each service area have been considered and the main considerations are set out in the following section.
- 4.2. A council wide target of £0.350m has been proposed within the MTFS for additional income generation in respect of fees and charges income for 2017/18.

5. OUTDOOR SPORTS

- 5.1. The strategic objective for charging for use of the outdoor sports facilities is to provide quality services that are competitively priced to encourage optimum use and consequently maximise income levels while at the same time reducing net subsidy.
- 5.2. The sports offer is currently heavily subsidised. The income received from the letting of sports facilities is recovering less than a third of the cost of delivering the service. User expectations are high and the service is being challenged to maintain and in some cases improve the service offer.
- 5.3. Prices have been reviewed and compared with neighbouring authorities. Prices have been subject to a small uplift to account for inflationary pressures and the increasing requirement for the service to contribute towards the full cost of delivering the service. Our revised pricing is in line with that of neighbouring boroughs however despite the small uplift in prices the service is still being heavily subsidised.
- 5.4. The existing and proposed charges are set out in Appendix 1.

6. ALLOTMENTS

- 6.1. Thurrock Council currently provides two Allotment Sites with all other sites in the borough being self-managed by community groups. The fees and charges in this report reflect Council Managed Allotments only.
- 6.2. The income received from allotments contributes towards the ongoing running costs that they incur. When considering the management costs and the income received Allotments are currently cost neutral.

- 6.3. Allotment charges have been increased by the rate of inflation. This will ensure that Allotment provision continues to cover the cost of delivering the service.

7. DOMESTIC WASTE

- 7.1. The collection of Domestic Waste is provided free of charge. Legislation makes a number of exceptions to this; Waste Collection Authorities can charge for the collection of bulky items and for replacement waste receptacles where appropriate. The Council currently charges for both bulky waste collections and replacement waste receptacles, the charges for both have been reviewed as part of this process.
- 7.2. The strategic objective for charging for waste services is to cover the cost of providing the service (so far as is practicable), taking account of the need to protect the street scene, residential amenity and to provide residents with an affordable responsible avenue to dispose of their waste.
- 7.3. In order to encourage residents to responsibly dispose of their waste the charge for bulky waste collections has been frozen. The collection of these materials incurs a net expense to the council however the decision has been taken not to increase charges due to the increase in fly-tipping across the borough.
- 7.4. The charge for the issuing of replacement Refuse and Recycling Bins where lost or damaged has been subject to an increase to reflect inflationary pressures and to recover a greater proportion of the cost of providing replacement bins.
- 7.5. The existing and proposed charges are set out in Appendix 1.

8. COMMERCIAL WASTE

- 8.1. Thurrock Council offers a commercial waste collection service to business customers. The Thurrock Trade Waste Sales Strategy created in May 2016 incorporates the strategic direction to ensure the external income target of £389,000 is achieved for 17/18.
- 8.2. The launch of the Commercial Waste Sales Team has proved successful in the five months since the launch of the team £100k of new business has been generated and £92k of existing customers business has been retained. It is anticipated that 16/17 will outturn a gross income of £309,000, representing a 60% increase from 15/16.
- 8.3. The key features of the Trade Waste Sales Strategy are to
- Continue to increase our customer base over the coming years to raise market share
 - Target key accounts across the many industrial sites within Thurrock.
 - Provide local businesses with a cost effective responsible avenue for the disposal of their waste.
- 8.4. The pricing strategy is crucial when it comes to achieving the income targets for 17/18. There are two key elements to take into consideration.

- How much does the increase need to be in order to achieve the income target for the financial year
- What percentage increase can the service take to remain competitive, retain existing customers and acquire new business.

8.5. Due to commercial sensitivity the Council do not publish Commercial Waste charges. Charges are set in line with the volume and frequency of collections that a customer requires and at a rate that will best support the delivery of our income targets.

9. BURIALS & MEMORIALS

9.1. Thurrock Council maintains 5 cemeteries providing a range of burial services and graves for cremated remains.

9.2. Charges for Thurrock Residents are at the rates stated in the Fees and Charges. Fees and Charges for non Thurrock residents are doubled across all categories. This is to reflect the lack of burial space in London boroughs and ensure that the Thurrock residents retain enough capacity to meet their future requirements.

9.3. The fees and charges set by the Council have been compared to that of neighbouring Authorities. The charges levied by neighbouring boroughs are set at a higher rate in a number of categories than that charged by Thurrock. This is particularly evident when compared with fees and charges within London.

9.4. Burial and Memorial Fees and charges has been reviewed and the benchmarking with neighbouring Authorities has been taken into account. Fees and Charges for the highest volume requests have been increased in line with inflation in order to recover any increased costs. A number of the lower volume services such as have been increased in order to bring them in line with Neighbouring Authorities and to reflect the cost of delivering the service.

10. ENVIRONMENTAL ENFORCEMENT

10.1. The Environmental Enforcement Service issue fixed penalty notices (FPN's) for breaches of legislation. Where appropriate the alleged offender is issued with a FPN as an opportunity to discharge any liability for conviction for the alleged offence. Issuing a FPN is not always appropriate for repeat offenders or those where the severity is such that prosecution is more appropriate.

10.1. The minimum and maximum amount that a fixed penalty notice can be issued for is determined by offence and is set out in legislation. The Council has licence to set the amount between the legislated minimum and maximum and can offer early repayment discounts if they are so minded. There are two alterations to the level of fixed penalty notices issued, they are as follows:

10.2. The current fixed penalty for littering is £75 reduced to £60 if paid within 10 days. As part of the zero tolerance approach to enviro crime the early repayment discount has been suspended and the charge stands at £75. Non-payment or repeat offenders will be prosecuted where appropriate.

- 10.3. The current Dog Fouling FPN is set at £75. Officers have reviewed the legislation. The maximum allowable fine under the legislation that officers have at their disposal is £50. FPN's for dog fouling will be issued at £50 with no early repayment discount.
- 10.4. The existing and proposed charges are set out in Appendix 1.

11. REGISTRARS

- 11.1. The Register Office provides the statutory service of registering births deaths & marriages alongside the non-statutory service of nationality checking and citizenship ceremonies (on both a group and individual basis.)
- 11.2. The fees and charges set by the Council are always compared to that of neighbouring Authorities. The charges in neighbouring boroughs can be higher in a number of categories than that charged by Thurrock. This is particularly evident when compared with fees and charges within London and Kent. However we compare favourably with Essex and our residents have always been supportive of the charges we traditionally set. We are able to offer a truly unique service in Thurrock unlike many Districts who have far less flexibility. Customer engagement throughout the year (by discussing annual fee increases) allows us to take into consideration local reaction and acceptance.
- 11.3. The existing and proposed charges are detailed in Appendix 1.

12. THEATRE

- 12.1. The theatre is a non statutory service which aims to minimise subsidy by increasing income and reduce costs by effective trading.
- 12.2. The Thameside Theatre charges relate to hire of the main auditorium and Thameside Two meeting room facilities. The charges consist of a block charge for the 6pm – 11pm period then an hourly rate for periods before and after the block rate. This hire is charged for all the hire period whether it be rehearsal or performance. In addition there is a further charge for nights when the spaces are used for performances due to the cost of providing front of house staff. There are also charges for additional technical equipment which hirers may decide to use. In previous years three different charging structures have been used – for non-commercial organisations, for Thurrock based commercial organisations and for commercial organisations based outside of the borough. Charges also vary depending the day of the week and daytime or evening performances.
- 12.3. Following a review of local competing theatre hire prices in Spring 2016 it was found that the cost per seat of the Thameside was highest in the area but that more services were included in the price. All competitors are bigger venues which enjoyed economies of scale and it's difficult to make meaningful comparisons. As a result a number of changes to hire fees are proposed for the 2017/18 financial year.

- 12.4. The Thurrock Commercial tariff has been removed and the theatre will now operate with two tariff regimes – Commercial and non-Commercial. This will bring the theatre into line with other similar venues.
- 12.5. A general price increase of 3% has been applied to all hire rates Monday – Saturday.
- 12.6. Prices for Sunday hire have been found to be much more expensive than other venues and as a result there are a number of Sundays when the theatre is not used each year. To increase use of the theatre on Sundays it is proposed that the costs are reduced to a level that is more competitive while still covering operating costs, and allowing us the opportunity to increase sales of beverage and confectionery.
- 12.7. The performance charge has been increased from £78 plus VAT to £125 plus VAT which is a 60% increase. This has increased to more closely reflect the actual costs of the Front of House Staff.
- 12.8. Some recent changes to the way hire of the auditorium is treated by HMRC mean that VAT is now applied to all hire charges. While a few organisations will be able to reclaim VAT those that can't will be faced with a significant increase in price. This effective price rise will lead to customer resistance but since most customers book up to 18 months in advance the effect may not be felt for 1-2 years. Organisations already booked in are unlikely to cancel on price if they are committed to a show but may demur from future bookings. To mitigate this, neighbouring venues are also changing their pricing and programming policy which is having the effect of driving bookings our way .
- 12.9. The existing and proposed charges are detailed in Appendix 1.

13. PUBLIC PROTECTION

- 13.1. The objective for public protection is to ensure that the fees charged for licences cover the cost of the provision of the licensing service. In some cases licensing legislation prohibits us from making a surplus on the provision of a licence in other cases the licence fees are set nationally with this aim in mind.
- 13.2. For other fees charged by public protection the picture varies dependant on the purpose for which the fee is charged and so where permissible in law we levy fees to maximise returns based on the costs of the provision of the service provided and market conditions.
- 13.3. Fees are reviewed annually but often do not change particularly where cost recovery is achieved. If necessary and allowed, we raise fees to ensure cost recovery and in circumstances where this is permissible we alter fees to maximise the contribution of fees to the Councils budget position.
- 13.4. A number of licence fees remained unchanged as they recover costs.
- 13.5. The existing and proposed charges are detailed in Appendix 1.

14. LIBRARIES

- 14.1. There have been small monetary increases on a number of charges with the final charge rounded accordingly to aid customer convenience and support coin operated mechanisms. Damaged book charges and premises hire charges remain consistent with last year as larger increases were implemented in 2016/17. Photocopying charges are reviewed to remain competitive with retail outlets.
- 14.2. The existing and proposed charges are detailed in Appendix 1.

15. Reasons for Recommendation

- 15.1. The setting of appropriate fees and charges will enable the Council to generate essential income for the funding of Council services. The approval of reviewed fees and charges will also ensure that the Council is competitive with other service providers and neighbouring councils.

16. Consultation (including Overview and Scrutiny, if applicable)

- 16.1. Consultations will be progressed where there is specific need. However, with regard to all other items, the proposals in this report do not affect any specific parts of the borough. Fees and charges are known to customers before they make use of the services they are buying.

17. Impact on corporate policies, priorities, performance and community impact

- 17.1. The changes in these fees and charges may impact the community; however it must be taken into consideration that these price rises include inflation and no profit will be made on the running of these discretionary services.

18. Implications

18.1. Financial

Implications verified by: **Carl Tomlinson**
Finance Manager

Additional income will be generated from increases but this is variable as it is also dependent on demand for the services. Increases to income budgets have been built into the MTFS.

18.2. Legal

Implications verified by: **David Lawson**
Monitoring Officer

Fees and charges generally fall into three categories – Statutory, Regulatory and Discretionary. Statutory charges are set in statute and cannot be altered by law since the charges have been determined by Central government and all authorities will be applying the same charge.

Regulatory charged relate to services where, if the Council provides the service, it is obliged to set a fee which the Council can determine itself in accordance with a regulatory framework. Charges have to be reasonable and must be applied across the borough.

Discretionary charges relate to services which the Council can provide if they choose to do so. This is a local policy decision. The Local Government Act 2003 gives the Council power to charge for discretionary services, with some limited exceptions. This may include charges for new and innovative services utilising the power to promote environmental, social and economic well-being under section 2 of the Local Government Act 2000. The income from charges, taking one financial year with another, must not exceed the cost of provision. A clear and justifiable framework of principles should be followed in terms of deciding when to charge and how much, and the process for reviewing charges.

A service may wish to consider whether they may utilise this power to provide a service that may benefit residents, businesses and other service users, meet the Council priorities and generate income.

Decisions on setting charges and fees are subject to the Council's decisionmaking structures. Most charging decisions are the responsibility of Cabinet, where there are key decisions. Some fees are set by full Council.

18.3. Diversity and Equality

Implications verified by: **Becky Price**
Community Development Officer

The Council has a statutory duty under the Race Relations Act 2000 Amendment), the Disability Discrimination Act 2005 and the Sex Discrimination Act 1975 (Amendment) to promote equality of opportunity in the provision of services and employment. Decisions on setting charged and fees are subject to the Council's decisionmaking structures. Concessions should be available to groups or individuals in the community, where the increase may result in them being excluded from particular activities.

18.4. Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None applicable

- 19. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):**
- None
- 20. Appendices to the report**
- **Appendix 1 – Schedule of Proposed Fees and Charges for 2017/18**
 - **Appendix 2 – Schedule of Fees and Charges that are no longer applicable**

Report Author:

Laura Last, Senior Finance Officer

Name of fee or Charge	Statutory/ Discretionary Charge	VAT Status 17/18	Charge excl. VAT 2016/17	VAT Amount 2016/17	Charging incl. VAT 2016/17	Charge excl. VAT 2017/18	VAT Amount 2017/18	Charging incl. VAT 2017/18
Abandoned Vehicles - Administration charge for removal of vehicle from private property when directed by Management company	D	O	£ 51.67	£ -	£ 51.67	£ 51.67	£ -	£ 52.00
Abandoned Vehicles - Unwanted Caravans: Where collection and disposal is carried out	D	S	£ 137.50	£ 27.50	£ 165.00	£ 137.50	£ 27.50	£ 165.00
Abandoned Vehicles - Unwanted vehicles (not including Caravans) : Where collection and disposal is carried out by the Council's authorised contractor	D	S	£ 35.00	£ 7.00	£ 42.00	£ 35.00	£ 7.00	£ 42.00
Abandoned vehicles - Where collection and disposal is carried out by the Council's authorised contractor - Storage (When taken into safe custody) per day	D	S	£ 15.83	£ 3.17	£ 19.00	£ 15.83	£ 3.17	£ 19.00
Abandoned vehicles - Where collection and disposal is carried out by the Council's authorised contractor - To take vehicle into storage	D	S	£ 146.67	£ 29.33	£ 176.00	£ 146.67	£ 29.33	£ 176.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 10,000 to 14,999	S	O	£ 2,000.00	£ -	£ 2,000.00	£ 2,000.00	£ -	£ 2,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 15,000 to 19,999	S	O	£ 4,000.00	£ -	£ 4,000.00	£ 4,000.00	£ -	£ 4,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 20,000 to 29,999	S	O	£ 8,000.00	£ -	£ 8,000.00	£ 8,000.00	£ -	£ 8,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 30,000 to 39,999	S	O	£ 16,000.00	£ -	£ 16,000.00	£ 16,000.00	£ -	£ 16,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 40,000 to 49,999	S	O	£ 24,000.00	£ -	£ 24,000.00	£ 24,000.00	£ -	£ 24,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 5,000 to	S	O	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00

9,999								
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 50,000 to 59,999	S	O	£ 32,000.00	£ -	£ 32,000.00	£ 32,000.00	£ -	£ 32,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 60,000 to 69,999	S	O	£ 40,000.00	£ -	£ 40,000.00	£ 40,000.00	£ -	£ 40,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 70,000 to 79,999	S	O	£ 48,000.00	£ -	£ 48,000.00	£ 48,000.00	£ -	£ 48,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 80,000 to 89,999	S	O	£ 56,000.00	£ -	£ 56,000.00	£ 56,000.00	£ -	£ 56,000.00
Alcohol and Entertainment Licences - Additional Fees - Additional annual fee payable if applicable 90,000 and over	S	O	£ 64,000.00	£ -	£ 64,000.00	£ 64,000.00	£ -	£ 64,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 10,000 to 14,999	S	O	£ 2,000.00	£ -	£ 2,000.00	£ 2,000.00	£ -	£ 2,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 15,000 to 19,999	S	O	£ 4,000.00	£ -	£ 4,000.00	£ 4,000.00	£ -	£ 4,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 20,000 to 29,999	S	O	£ 8,000.00	£ -	£ 8,000.00	£ 8,000.00	£ -	£ 8,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 30,000 to 39,999	S	O	£ 16,000.00	£ -	£ 16,000.00	£ 16,000.00	£ -	£ 16,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 40,000 to 49,999	S	O	£ 24,000.00	£ -	£ 24,000.00	£ 24,000.00	£ -	£ 24,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 5,000 to 9,999	S	O	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 50,000 to 59,999	S	O	£ 32,000.00	£ -	£ 32,000.00	£ 32,000.00	£ -	£ 32,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 60,000 to 69,999	S	O	£ 40,000.00	£ -	£ 40,000.00	£ 40,000.00	£ -	£ 40,000.00

Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 70,000 to 79,999	S	0	£ 48,000.00	£ -	£ 48,000.00	£ 48,000.00	£ -	£ 48,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 80,000 to 89,999	S	0	£ 56,000.00	£ -	£ 56,000.00	£ 56,000.00	£ -	£ 56,000.00
Alcohol and Entertainment Licences - Additional Fees - Attendance at any one time 90,000 and over	S	0	£ 64,000.00	£ -	£ 64,000.00	£ 64,000.00	£ -	£ 64,000.00
Alcohol and Entertainment Licences - Club Premises Certificates - Annual Charge - A = None to £4,400	S	0	£ 70.00	£ -	£ 70.00	£ 70.00	£ -	£ 70.00
Alcohol and Entertainment Licences - Club Premises Certificates - Annual Charge - B = £4,301 to £33,000	S	0	£ 180.00	£ -	£ 180.00	£ 180.00	£ -	£ 180.00
Alcohol and Entertainment Licences - Club Premises Certificates - Annual Charge - C = £33,001 to £87,000	S	0	£ 295.00	£ -	£ 295.00	£ 295.00	£ -	£ 295.00
Alcohol and Entertainment Licences - Club Premises Certificates - Annual Charge - D = £87,001 to £125,000	S	0	£ 320.00	£ -	£ 320.00	£ 320.00	£ -	£ 320.00
Alcohol and Entertainment Licences - Club Premises Certificates - Annual Charge - E = £125,000 plus	S	0	£ 350.00	£ -	£ 350.00	£ 350.00	£ -	£ 350.00
Alcohol and Entertainment Licences - Club Premises Certificates - New Application & Variation - A = None to £4,400	S	0	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Alcohol and Entertainment Licences - Club Premises Certificates - New Application & Variation - B = £4,301 to £33,000	S	0	£ 190.00	£ -	£ 190.00	£ 190.00	£ -	£ 190.00
Alcohol and Entertainment Licences - Club Premises Certificates - New Application & Variation - C = £33,001 to £87,000	S	0	£ 315.00	£ -	£ 315.00	£ 315.00	£ -	£ 315.00
Alcohol and Entertainment Licences - Club Premises Certificates - New Application & Variation - D = £87,001 to £125,000	S	0	£ 450.00	£ -	£ 450.00	£ 450.00	£ -	£ 450.00
Alcohol and Entertainment Licences - Club Premises Certificates - New Application & Variation - E = £125,000 plus	S	0	£ 635.00	£ -	£ 635.00	£ 635.00	£ -	£ 635.00
Alcohol and Entertainment Licences - Other Fees - Application for a provisional statement where premises being built etc	S	0	£ 315.00	£ -	£ 315.00	£ 315.00	£ -	£ 315.00

Alcohol and Entertainment Licences - Other Fees - Application for the grant or renewal of a personal licence	S	O	£ 37.00	£ -	£ 37.00	£ 37.00	£ -	£ 37.00
Alcohol and Entertainment Licences - Other Fees - Application for transfer of premises licence	S	O	£ 23.00	£ -	£ 23.00	£ 23.00	£ -	£ 23.00
Alcohol and Entertainment Licences - Other Fees - Application to vary licence to specify individual as premises supervisor	S	O	£ 23.00	£ -	£ 23.00	£ 23.00	£ -	£ 23.00
Alcohol and Entertainment Licences - Other Fees - Change of relevant registered address of club	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Duty to notify change of name or address	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Notification of change of name or address	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Notification of change of name or alteration of rules of club	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Right of freeholder etc. to be notified of licensing matters	S	O	£ 21.00	£ -	£ 21.00	£ 21.00	£ -	£ 21.00
Alcohol and Entertainment Licences - Other Fees - Temporary event notice	S	O	£ 21.00	£ -	£ 21.00	£ 21.00	£ -	£ 21.00
Alcohol and Entertainment Licences - Other Fees - Theft, loss etc of certificate or summary	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Theft, loss etc of personal licence	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Theft, loss etc of premises licence or summary	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Other Fees - Theft, loss etc of temporary event notice	S	O	£ 10.50	£ -	£ 10.50	£ 10.50	£ -	£ 10.50
Alcohol and Entertainment Licences - Premises Licenses - Annual Charge - A = None to £4,400	S	O	£ 70.00	£ -	£ 70.00	£ 70.00	£ -	£ 70.00
Alcohol and Entertainment Licences - Premises Licenses - Annual Charge - B = £4,301 to £33,000	S	O	£ 180.00	£ -	£ 180.00	£ 180.00	£ -	£ 180.00

Alcohol and Entertainment Licences - Premises Licences - Annual Charge - C = £33,001 to £87,000	S	O	£ 295.00	£ -	£ 295.00	£ 295.00	£ -	£ 295.00
Alcohol and Entertainment Licences - Premises Licences - Annual Charge - D = £87,001 to £125,000	S	O	£ 320.00	£ -	£ 320.00	£ 320.00	£ -	£ 320.00
Alcohol and Entertainment Licences - Premises Licences - Annual Charge - E = £125,000 plus	S	O	£ 350.00	£ -	£ 350.00	£ 350.00	£ -	£ 350.00
Alcohol and Entertainment Licences - Premises Licences - New Application & Variation - A = None to £4,400	S	O	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Alcohol and Entertainment Licences - Premises Licences - New Application & Variation - B = £4,301 to £33,000	S	O	£ 190.00	£ -	£ 190.00	£ 190.00	£ -	£ 190.00
Alcohol and Entertainment Licences - Premises Licences - New Application & Variation - C = £33,001 to £87,000	S	O	£ 315.00	£ -	£ 315.00	£ 315.00	£ -	£ 315.00
Alcohol and Entertainment Licences - Premises Licences - New Application & Variation - D = £87,001 to £125,000	S	O	£ 450.00	£ -	£ 450.00	£ 450.00	£ -	£ 450.00
Alcohol and Entertainment Licences - Premises Licences - New Application & Variation - E = £125,000 plus	S	O	£ 635.00	£ -	£ 635.00	£ 635.00	£ -	£ 635.00
Animal Feed (Hygiene, Sampling etc & Enforcement) Regulations 2015 - Regulation 13 - Manufacture & placing on the market products derived from vegetable oil and blended fats	S	O	£ 451.00	£ -	£ 451.00	£ 451.00	£ -	£ 451.00
Animal Feed (Hygiene, Sampling etc & Enforcement) Regulations 2015 - Regulation 13 - Manufacture only, or manufacture and placing on the market, of certain additives or pre-mixtures as referred to in Article 10(1)(a) or (b) of Regulation 183/2005 other than those feed additives specified in regulation 2(4), or of premixtures of such additives	S	O	£ 451.00	£ -	£ 451.00	£ 451.00	£ -	£ 451.00
Animal Feed (Hygiene, Sampling etc & Enforcement) Regulations 2015 - Regulation 13 - Placing on the market of substances referred to above	S	O	£ 226.00	£ -	£ 226.00	£ 226.00	£ -	£ 226.00
Bulky Waste Collections - Collection and disposal of up to three items	D	E	£ 30.00	£ -	£ 30.00	£ 30.00	£ -	£ 30.00
Bulky Waste Collections - Each additional item	D	E	£ 8.00	£ -	£ 8.00	£ 8.00	£ -	£ 8.00

Burial Grounds - Part 1 Interment - Exclusive right of Burial - In a full size grave-Lawn Section	D	E	£ 735.00	£ -	£ 735.00	£ 750.00	£ -	£ 750.00
Burial Grounds - Part 1 Interment - Exclusive right of Burial - In a full size grave-Traditional grave where available	D	E	£ 1,470.00	£ -	£ 1,470.00	£ 1,500.00	£ -	£ 1,500.00
Burial Grounds - Part 1 Interment - In a grave - Buried or cremated remains of person up to 16 years	D	E	£ 152.00	£ -	£ 152.00	£ 155.00	£ -	£ 155.00
Burial Grounds - Part 1 Interment - In a grave - Cremated remains in full size grave	D	E	£ 294.00	£ -	£ 294.00	£ 300.00	£ -	£ 300.00
Burial Grounds - Part 1 Interment - In a grave - Persons exceeding 16 years	D	E	£ 630.00	£ -	£ 630.00	£ 650.00	£ -	£ 650.00
Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subscription has: Less than 4 years to run	D	E	£ 195.00	£ -	£ 195.00	£ 210.00	£ -	£ 210.00
Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subscription has: More than 4 years to run	D	E	£ 130.00	£ -	£ 130.00	£ 150.00	£ -	£ 150.00
Burial Grounds - Part 2 Memorial Gardens Section - Cremated Remains Section - Exclusive Right of Burial for a forty year period	D	E	£ 294.00	£ -	£ 294.00	£ 310.00	£ -	£ 310.00
Burial Grounds - Part 2 Memorial Gardens Section - Cremated Remains Section - Interment of Ashes	D	E	£ 294.00	£ -	£ 294.00	£ 310.00	£ -	£ 310.00
Burial Grounds - Part 2 Memorial Gardens Section - Erection of memorial plaque only for 7 years (no ashes to inter)	D	E	£ 160.00	£ -	£ 160.00	£ 180.00	£ -	£ 180.00
Burial Grounds - Part 2 Memorial Gardens Section - Includes plaque for 7 years & loose interment of ashes	D	E	£ 200.00	£ -	£ 200.00	£ 220.00	£ -	£ 220.00
Burial Grounds - Part 2 Memorial Gardens Section - Renewal of 7 year subscription - With existing plaque	D	E	£ 110.00	£ -	£ 110.00	£ 120.00	£ -	£ 120.00
Burial Grounds - Part 2 Memorial Gardens Section - Renewal of 7 year subscription - With replacement plaque	D	E	£ 170.00	£ -	£ 170.00	£ 180.00	£ -	£ 180.00

Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - For the right to erect or place on a grave in respect of which an exclusive right of burial has not been granted: a tablet not exceeding 20" x 18" x 6" base	D	E	£ 131.00	£ -	£ 131.00	£ 150.00	£ -	£ 150.00
Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - For the right to erect or place on a grave in respect of which exclusive right of burial has been granted, a monument, gravestone or tablets	D	E	£ 152.00	£ -	£ 152.00	£ 170.00	£ -	£ 170.00
Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - The fees indicated for Part 3 include the first inscription, for each inscription after the first	D	E	£ 58.00	£ -	£ 58.00	£ 75.00	£ -	£ 75.00
Burial Grounds - Part 4 Other Burial Fees - Additional Plaque	D	S	£ 100.00	£ 20.00	£ 120.00	£ 140.00	£ 28.00	£ 168.00
Burial Grounds - Part 4 Other Burial Fees - Memorial bench	D	S	£ 1,100.00	£ 220.00	£ 1,320.00	£ 1,340.00	£ 268.00	£ 1,608.00
Burial Grounds - Part 4 Other Burial Fees - Memorial tree (New trees no longer available) Interment of second set of ashes for existing memorial trees only	D	E	£ 294.00	£ -	£ 294.00	£ 310.00	£ -	£ 310.00
Burial Grounds - Part 4 Other Burial Fees - Transfer of grant of exclusive right of burial fee for registering the transfer and endorsing the deed	D	E	£ 63.00	£ -	£ 63.00	£ 75.00	£ -	£ 75.00
Council Managed Allotments - 1x10 Rod plot	D	E	£ 97.00	£ -	£ 97.00	£ 100.00	£ -	£ 100.00
Council Managed Allotments - 1x5 Rod (1/2 size plot)	D	E	£ 51.00	£ -	£ 51.00	£ 53.00	£ -	£ 53.00
Cultural Services - Borrowers Lost Tickets - Adult - First Loss	D	O	£ 2.50	£ -	£ 2.50	£ 2.60	£ -	£ 2.60
Cultural Services - Borrowers Lost Tickets - Adult - Second and subsequent loss	D	O	£ 3.00	£ -	£ 3.00	£ 3.10	£ -	£ 3.10
Cultural Services - Catalogue Requests - Requests from Library catalogue	D	O	Free	Free	Free	Free	£ -	Free

Cultural Services - Catalogue Requests - Requests not from library catalogue, including British Library	D	O	£ 3.00	£ -	£ 3.00	£ 3.10	£ -	£ 3.10
Cultural Services - CD Rom print outs - Black and white	D	S	£ 0.21	£ 0.04	£ 0.25	£ 0.25	£ 0.05	£ 0.30
Cultural Services - CD Rom print outs - Colour	D	S	£ 0.21	£ 0.04	£ 0.25	£ 0.25	£ 0.05	£ 0.30
Cultural Services - Children's Lost Tickets - First Loss	D	O	Free	Free	Free	Free	£ -	Free
Cultural Services - Children's Lost Tickets - Second Loss	D	O	£ 2.50	£ -	£ 2.50	£ 2.60	£ -	£ 2.60
Cultural Services - Damaged and Lost items - Books for which no current value can be traced - Adults books	D	O	£ 30.00	£ -	£ 30.00	£ 30.00	£ -	£ 30.00
Cultural Services - Damaged and Lost items - Books for which no current value can be traced - Childrens books	D	O	£ 20.00	£ -	£ 20.00	£ 20.00	£ -	£ 20.00
Cultural Services - DVD - Childrens DVD Hire - Each item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - DVD - Childrens DVD Hire - Maximum charge - 8 weeks	D	O	£ 16.00	£ -	£ 16.00	£ 16.80	£ -	£ 16.80
Cultural Services - DVD - Childrens DVD Hire - Overdue: item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - DVD - Non Fiction DVD Hire - Each item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - DVD - Non Fiction DVD Hire - Maximum charge - 8 weeks	D	O	£ 16.00	£ -	£ 16.00	£ 16.80	£ -	£ 16.80
Cultural Services - DVD - Non Fiction DVD Hire - Overdue: item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - DVD - TV and Feature Films Hire - Each item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - DVD - TV and Feature Films Hire - Maximum charge - 8 weeks	D	O	£ 16.00	£ -	£ 16.00	£ 16.80	£ -	£ 16.80
Cultural Services - DVD - TV and Feature Films Hire - Overdue: item/ week	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10

Cultural Services - Exhibitions - Exhibition Space - Exhibition of works or crafts by individual artists and craftsmen	D	E	25% Commission or minimum hire	£ -	25% Commission or minimum hire			
Cultural Services - Libraries - Fines - Books - Day 1	D	O	£ 0.15	£ -	£ 0.15	£ 0.20	£ -	£ 0.20
Cultural Services - Libraries - Fines - Books - Day 2	D	O	£ 0.30	£ -	£ 0.30	£ 0.40	£ -	£ 0.40
Cultural Services - Libraries - Fines - Books - Day 3	D	O	£ 0.45	£ -	£ 0.45	£ 0.60	£ -	£ 0.60
Cultural Services - Libraries - Fines - Books - Day 4	D	O	£ 0.60	£ -	£ 0.60	£ 0.80	£ -	£ 0.80
Cultural Services - Libraries - Fines - Books - Day 5	D	O	£ 0.75	£ -	£ 0.75	£ 1.00	£ -	£ 1.00
Cultural Services - Libraries - Fines - Books - Day 6	D	O	£ 0.90	£ -	£ 0.90	£ 1.20	£ -	£ 1.20
Cultural Services - Libraries - Fines - Books - Day 7	D	O	£ 1.05	£ -	£ 1.05	£ 1.40	£ -	£ 1.40
Cultural Services - Libraries - Fines - Books - Maximum Charge (8 weeks)	D	O	£ 8.40	£ -	£ 8.40	£ 11.20	£ -	£ 11.20
Cultural Services - Libraries - Language Courses - Multiple sets for 12 weeks	D	O	£ 3.50	£ -	£ 3.50	£ 3.60	£ -	£ 3.60
Cultural Services - Libraries - Language Courses - Single item for 3 weeks	D	O	£ 1.50	£ -	£ 1.50	£ 1.60	£ -	£ 1.60
Cultural Services - Libraries - Recorded Sound - All spoken word for children (Tape or CD)	D	O	Free	Free	Free	Free	£ -	Free
Cultural Services - Libraries - Recorded Sound - Compact Disc Hire - 1 week loan	D	O	£ 1.10	£ -	£ 1.10	£ 1.15	£ -	£ 1.15
Cultural Services - Libraries - Recorded Sound - Spoken Word on CD - 3 week loan	D	O	£ 2.50	£ -	£ 2.50	£ 2.60	£ -	£ 2.60
Cultural Services - Lost compact disc cassette inserts/ Cases and book wallets - Book wallets	D	O	£ 1.50	£ -	£ 1.50	£ 1.60	£ -	£ 1.60

Cultural Services - Lost compact disc cassette inserts/ Cases and book wallets - Compact Disc/CD Rom case	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - Lost compact disc cassette inserts/ Cases and book wallets - Compact Disc/CD Rom or Cassette insert	D	O	Full cost	Full cost	Full cost	Full Cost	£ -	Full Cost
Cultural Services - Lost compact disc cassette inserts/ Cases and book wallets - DVD case	D	O	£ 2.00	£ -	£ 2.00	£ 2.10	£ -	£ 2.10
Cultural Services - Lost compact disc cassette inserts/ Cases and book wallets - DVD insert	D	O	Full cost	Full cost	Full cost	Full Cost	£ -	Full Cost
Cultural Services - Microfilm Prints - Per page from old machine (new machine is same as printouts)	D	S	£ 0.21	£ 0.04	£ 0.25	£ 0.25	£ 0.05	£ 0.30
Cultural Services - Music sets and Play sets - Music set hire (Obtained through Essec CC) - Chamber music (3 or more parts)	D	O	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Essex cc charges	£ -	Essex cc charges
Cultural Services - Music sets and Play sets - Music set hire (Obtained through Essec CC) - Orchestral set	D	O	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Essex cc charges	£ -	Essex cc charges
Cultural Services - Music sets and Play sets - Music set hire (Obtained through Essec CC) - Play sets hire (3-15 copies)	D	O	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Essex cc charges	£ -	Essex cc charges
Cultural Services - Music sets and Play sets - Music set hire (Obtained through Essec CC) - Sheets (Per set)	D	O	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Essex cc charges	£ -	Essex cc charges
Cultural Services - Music sets and Play sets - Music set hire (Obtained through Essec CC) - Vocal Scores (Per item)	D	O	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Decision not yet made by Essex CC	Essex cc charges	£ -	Essex cc charges
Cultural Services - Photocopiers - Single copy A3 size - Colour	D	S	£ 1.25	£ 0.25	£ 1.50	£ 1.25	£ 0.25	£ 1.50
Cultural Services - Photocopiers - Single copy A3 size - Monochrome	D	S	£ 0.17	£ 0.03	£ 0.20	£ 0.25	£ 0.05	£ 0.30
Cultural Services - Photocopiers - Single copy A4 size - Colour	D	S	£ 0.83	£ 0.17	£ 1.00	£ 0.83	£ 0.17	£ 1.00

Cultural Services - Photocopiers - Single copy A4 size - Monochrome	D	S	£ 0.08	£ 0.02	£ 0.10	£ 0.17	£ 0.03	£ 0.20
Cultural Services - Premises Hire - Commercial organisations and public meetings held by political parties - Per hour - 24 to 70 sq.m	D	E	£ 40.00	£ -	£ 40.00	£ 40.00	£ -	£ 40.00
Cultural Services - Premises Hire - Commercial organisations and public meetings held by political parties - Per hour - Over 70 sq.m	D	E	£ 45.00	£ -	£ 45.00	£ 45.00	£ -	£ 45.00
Cultural Services - Premises Hire - Commercial organisations and public meetings held by political parties - Per hour - Under 24 sq.m	D	E	£ 35.00	£ -	£ 35.00	£ 35.00	£ -	£ 35.00
Cultural Services - Premises Hire - Other organisations and non public meetings of political parties - Per hour - 24 to 70 sq.m	D	E	£ 25.00	£ -	£ 25.00	£ 25.00	£ -	£ 25.00
Cultural Services - Premises Hire - Other organisations and non public meetings of political parties - Per hour - Over 70 sq.m	D	E	£ 30.00	£ -	£ 30.00	£ 30.00	£ -	£ 30.00
Cultural Services - Premises Hire - Other organisations and non public meetings of political parties - Per hour - Under 24 sq.m	D	E	£ 20.00	£ -	£ 20.00	£ 20.00	£ -	£ 20.00
Cultural Services - Sales - Adult fiction - Hardback	D	Z	£ 0.80	£ -	£ 0.80	£ 0.90	£ -	£ 0.90
Cultural Services - Sales - Adult fiction - Paperback	D	Z	£ 0.30	£ -	£ 0.30	£ 0.40	£ -	£ 0.40
Cultural Services - Sales - Adult non fiction - Hardback	D	Z	£ 1.50	£ -	£ 1.50	£ 1.60	£ -	£ 1.60
Cultural Services - Sales - Adult non fiction - Paperback	D	Z	£ 0.80	£ -	£ 0.80	£ 0.90	£ -	£ 0.90
Cultural Services - Sales - CD's	D	S	£ 1.25	£ 0.25	£ 1.50	£ 1.29	£ 0.26	£ 1.55
Cultural Services - Sales - Childrens - Hardback	D	Z	£ 0.80	£ -	£ 0.80	£ 0.90	£ -	£ 0.90
Cultural Services - Sales - Childrens - Paperback	D	Z	£ 0.30	£ -	£ 0.30	£ 0.40	£ -	£ 0.40

Cultural Services - Sales - DVD's	D	S	£ 1.67	£ 0.33	£ 2.00	£ 1.68	£ 0.34	£ 2.00
Cultural Services - Thameside Theatre and Central Complex - Performance Surcharge	D	S	£ 78.00	£ 15.60	£ 93.60	£ 125.00	£ 25.00	£ 150.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Fridays - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 162.00	£ -	£ 162.00	£ 167.00	£ -	£ 167.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Fridays - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 162.00	£ -	£ 162.00	£ 167.00	£ 33.40	£ 200.40
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Saturday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 235.00	£ -	£ 235.00	£ 242.00	£ -	£ 242.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Saturday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 235.00	£ -	£ 235.00	£ 242.00	£ 48.40	£ 290.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Sundays - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 266.00	£ -	£ 266.00	£ 242.00	£ -	£ 242.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Additional hours after 23.00 - Sundays - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 266.00	£ -	£ 266.00	£ 242.00	£ 48.40	£ 290.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 18.00 - Friday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 72.00	£ -	£ 72.00	£ 74.00	£ -	£ 74.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 18.00 - Friday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 72.00	£ -	£ 72.00	£ 74.00	£ 14.80	£ 89.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 18.00 - Monday to Thursday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 56.00	£ -	£ 56.00	£ 58.00	£ -	£ 58.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 18.00 - Monday to Thursday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 56.00	£ -	£ 56.00	£ 58.00	£ 11.60	£ 70.00

<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 23.00 - Sunday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 116.00	£ -	£ 116.00	£ 119.00	£ -	£ 119.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee per hour 09.00 to 23.00 - Sunday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies</i>	D	S	£ 116.00	£ -	£ 116.00	£ 119.00	£ 23.80	£ 143.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Friday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 448.00	£ -	£ 448.00	£ 461.00	£ -	£ 461.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Friday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies</i>	D	S	£ 448.00	£ -	£ 448.00	£ 461.00	£ 92.20	£ 553.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Monday to Thursday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 244.00	£ -	£ 244.00	£ 251.00	£ -	£ 251.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Monday to Thursday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 244.00	£ -	£ 244.00	£ 251.00	£ 50.20	£ 301.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Saturday - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 589.00	£ -	£ 589.00	£ 607.00	£ -	£ 607.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period 18.00 to 23.00 - Saturday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 589.00	£ -	£ 589.00	£ 607.00	£ 121.40	£ 728.00
<i>Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period per additional hour after 11pm Mon-Thurs - 1) Thurrock Council services and Thurrock Council managed schools</i>	D	E	£ 129.00	£ -	£ 129.00	£ 133.00	£ -	£ 133.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges - Standard fee Period per additional hour after 11pm Mon-Thurs - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 129.00	£ -	£ 129.00	£ 133.00	£ 26.60	£ 160.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges -Standard fee per hour 09.00 to 18.00 - Saturday - 1) Thurrock Council services and Thurrock Council managed schools	D	E	£ 91.00	£ -	£ 91.00	£ 94.00	£ -	£ 94.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 1 - Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges -Standard fee per hour 09.00 to 18.00 - Saturday - 2) Thurrock based non-profit organisations, members of Thurrock Arts Council and academies	D	S	£ 91.00	£ -	£ 91.00	£ 94.00	£ 18.80	£ 113.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Additional hours after 23.00 - Monday to Thursday	D	S	£ 187.00	£ -	£ 187.00	£ 193.00	£ 38.60	£ 232.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Additional hours after 23.00 - Saturday	D	S	£ 349.00	£ -	£ 349.00	£ 316.00	£ 63.20	£ 380.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Friday per hour 09.00 to 18.00	D	S	£ 145.00	£ -	£ 145.00	£ 149.00	£ 29.80	£ 179.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Monday to Thursday per hour 09.00 to 18.00	D	S	£ 138.00	£ -	£ 138.00	£ 142.00	£ 28.40	£ 170.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Saturday per hour 09.00 to 18.00	D	S	£ 157.00	£ -	£ 157.00	£ 162.00	£ 32.40	£ 194.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Stanard Fee per period - 18.00 to 23.00 - Friday	D	S	£ 808.00	£ -	£ 808.00	£ 832.00	£ 166.40	£ 998.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Stanard Fee per period - 18.00 to 23.00 - Saturday	D	S	£ 1,095.00	£ -	£ 1,095.00	£ 1,128.00	£ 225.60	£ 1,354.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Additional hours after 23.00 - Friday	D	S	£ 207.00	£ -	£ 207.00	£ 213.00	£ 42.60	£ 256.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Additional hours after 23.00 - Sunday	D	S	£ 384.00	£ -	£ 384.00	£ 316.00	£ 63.20	£ 379.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Stanard Fee per period - 18.00 to 23.00 - Monday to Thursday	D	S	£ 505.00	£ -	£ 505.00	£ 520.00	£ 104.00	£ 624.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 3 - Commercial organisations - Sunday per hour 09.00 to 23.00	D	S	£ 230.00	£ -	£ 230.00	£ 190.00	£ 38.00	£ 228.00
Cultural Services -Fax - Incoming - Each	D	S	£ 1.00	£ 0.20	£ 1.20	£ 0.83	£ 0.17	£ 1.00
Cultural Services -Fax - Outgoing - Additional page - Elsewhere	D	S	£ 1.25	£ 0.25	£ 1.50	£ 1.25	£ 0.25	£ 1.50
Cultural Services -Fax - Outgoing - Additional page - Europe	D	S	£ 0.83	£ 0.17	£ 1.00	£ 0.83	£ 0.17	£ 1.00
Cultural Services -Fax - Outgoing - Additional page - UK	D	S	£ 0.42	£ 0.08	£ 0.50	£ 0.42	£ 0.08	£ 0.50
Cultural Services -Fax - Outgoing - Fax to free numbers (Admin charge)	D	S	£ 0.42	£ 0.08	£ 0.50	£ 0.42	£ 0.08	£ 0.50
Cultural Services -Fax - Outgoing - First Page - Elsewhere	D	S	£ 2.50	£ 0.50	£ 3.00	£ 2.50	£ 0.50	£ 3.00
Cultural Services -Fax - Outgoing - First Page - Europe	D	S	£ 2.08	£ 0.42	£ 2.50	£ 2.08	£ 0.42	£ 2.50
Cultural Services -Fax - Outgoing - First Page - UK	D	S	£ 0.83	£ 0.17	£ 1.00	£ 0.83	£ 0.17	£ 1.00
Cultural Services -Internet and Word processing - Use of the internet	D	S	Free	Free	Free	Free	£ -	Free
Cultural Services -Internet and Word processing - Word processing - Black and white	D	S	£ 0.21	£ 0.04	£ 0.25	£ 0.25	£ 0.05	£ 0.30

Cultural Services -Internet and Word processing - Word processing - Colour	D	S	£ 0.21	£ 0.04	£ 0.25	£ 0.25	£ 0.05	£ 0.30
Domestic Waste - Supply of a replacement wheelie bin where broken or lost	D	O	£ 24.00	£ -	£ 24.00	£ 25.44	£ -	£ 32.00
Domestic Waste - Supply of a replacement wheelie bin where broken or lost - reduced rate if resident is claiming benefits or is over 60	D	O	£ 12.00	£ -	£ 12.00	£ 12.72	£ -	£ 16.00
Enforcement Fees - Abandoning a vehicle - £200 penalty reduced to £150 if paid within 10 days	S	O	£ 200.00	£ -	£ 200.00	£ 200.00	£ -	£ 200.00
Enforcement Fees - Fixed Penalty Notices - Dog Fouling - £50 No discount for early repayment	D	O	£ 75.00	£ -	£ 75.00	£ 50.00	£ -	£ 50.00
Enforcement Fees - Fixed Penalty Notices - Failure to comply with Street Litter Control Notice/Litter Clearing Notice £100 penalty reduced to £75 if paid within 10 days	D	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
Enforcement Fees - Fixed Penalty Notices - Fly Posting - £75 penalty reduced to £60 if paid within 10 days	D	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
Enforcement Fees - Fixed Penalty Notices - Graffiti £75 penalty reduced to £60 if paid within 10 days	D	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
Enforcement Fees - Fixed Penalty Notices - Litter. Depositing of litter on land in the open air - No discount for early repayment	D	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
Enforcement Fees - Fixed Penalty Notices - Waste Receptacles. If refuse is not properly contained £75 No discount for early repayment	D	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
Enforcement Fees - Nuisance Parking - £100 - No discount for early repayment	S	O	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Enforcement Fees - Waste Carriers Licence - £300 penalty reduced to £200 if paid within 10 days	S	O	£ 300.00	£ -	£ 300.00	£ 300.00	£ -	£ 300.00
Enforcement Fees - Waste Transfer Notes - - £300 penalty reduced to £180 if paid within 14 days	S	O	£ 300.00	£ -	£ 300.00	£ 300.00	£ -	£ 300.00
Explosives Regulations 2014 - Regulation 13 – Five years licence where no separation distances apply	S	O	£ 238.00	£ -	£ 238.00	£ 238.00	£ -	£ 238.00

Explosives Regulations 2014 - Regulation 13 – Five years licence where separation distances apply	S	O	£ 423.00	£ -	£ 423.00	£ 423.00	£ -	£ 423.00
Explosives Regulations 2014 - Regulation 13 – Five years renewal where no separation distances apply	S	O	£ 185.00	£ -	£ 185.00	£ 185.00	£ -	£ 185.00
Explosives Regulations 2014 - Regulation 13 – Five years renewal where separation distances apply	S	O	£ 326.00	£ -	£ 326.00	£ 326.00	£ -	£ 326.00
Explosives Regulations 2014 - Regulation 13 – Four years licence where no separation distances apply	S	O	£ 206.00	£ -	£ 206.00	£ 206.00	£ -	£ 206.00
Explosives Regulations 2014 - Regulation 13 – Four years licence where separation distances apply	S	O	£ 374.00	£ -	£ 374.00	£ 374.00	£ -	£ 374.00
Explosives Regulations 2014 - Regulation 13 – Four years renewal where no separation distances apply	S	O	£ 152.00	£ -	£ 152.00	£ 152.00	£ -	£ 152.00
Explosives Regulations 2014 - Regulation 13 – Four years renewal where separation distances apply	S	O	£ 266.00	£ -	£ 266.00	£ 266.00	£ -	£ 266.00
Explosives Regulations 2014 - Regulation 13 – One year licence where no separation distances apply	S	O	£ 109.00	£ -	£ 109.00	£ 109.00	£ -	£ 109.00
Explosives Regulations 2014 - Regulation 13 – One year licence where separation distances apply	S	O	£ 185.00	£ -	£ 185.00	£ 185.00	£ -	£ 185.00
Explosives Regulations 2014 - Regulation 13 – One year renewal where separation distances apply	S	O	£ 86.00	£ -	£ 86.00	£ 86.00	£ -	£ 86.00
Explosives Regulations 2014 - Regulation 13 - Renewal where no separation distances apply	S	O	£ 54.00	£ -	£ 54.00	£ 54.00	£ -	£ 54.00
Explosives Regulations 2014 - Regulation 13 – Three years licence where no separation distances apply	S	O	£ 173.00	£ -	£ 173.00	£ 173.00	£ -	£ 173.00
Explosives Regulations 2014 - Regulation 13 – Three years licence where separation distances apply	S	O	£ 304.00	£ -	£ 304.00	£ 304.00	£ -	£ 304.00
Explosives Regulations 2014 - Regulation 13 – Three years renewal where no separation distances apply	S	O	£ 120.00	£ -	£ 120.00	£ 120.00	£ -	£ 120.00
Explosives Regulations 2014 - Regulation 13 – Three years renewal where separation distances apply	S	O	£ 206.00	£ -	£ 206.00	£ 206.00	£ -	£ 206.00
Explosives Regulations 2014 - Regulation 13 – Two years licence where no separation distances apply	S	O	£ 141.00	£ -	£ 141.00	£ 141.00	£ -	£ 141.00

Explosives Regulations 2014 - Regulation 13 – Two years licence where separation distances apply	S	O	£ 243.00	£ -	£ 243.00	£ 243.00	£ -	£ 243.00
Explosives Regulations 2014 - Regulation 13 – Two years renewal where no separation distances apply	S	O	£ 86.00	£ -	£ 86.00	£ 86.00	£ -	£ 86.00
Explosives Regulations 2014 - Regulation 13 – Two years renewal where separation distances apply	S	O	£ 147.00	£ -	£ 147.00	£ 147.00	£ -	£ 147.00
Explosives Regulations 2014 - Regulation 16 - Any other variation	S	O	The reasonable cost	The reasonable cost	The reasonable cost	The reasonable cost	£ -	The reasonable cost
Explosives Regulations 2014 - Regulation 16 - Varying a licence (name or address)	S	O	£ 36.00	£ -	£ 36.00	£ 36.00	£ -	£ 36.00
Explosives Regulations 2014 - Regulation 17 - Replacement of licence	S	O	£ 36.00	£ -	£ 36.00	£ 36.00	£ -	£ 36.00
Explosives Regulations 2014 - Regulation 17 - Transfer of licence	S	O	£ 36.00	£ -	£ 36.00	£ 36.00	£ -	£ 36.00
Fireworks Regulations 2004 - Regulation 9 - Licence for the sale of fireworks outside of prescribed period fireworks (one year)	S	O	£ 500.00	£ -	£ 500.00	£ 500.00	£ -	£ 500.00
Gambling Licences - Adult Gaming Centre Premises Licence - Annual Fee	D	O	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Adult Gaming Centre Premises Licence - Application fee for reinstatement of a licence	D	O	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00
Gambling Licences - Adult Gaming Centre Premises Licence - Application fee in respect of Premises Licence	D	O	£ 1,600.00	£ -	£ 1,600.00	£ 1,600.00	£ -	£ 1,600.00
Gambling Licences - Adult Gaming Centre Premises Licence - Application fee in respect of Provisional Statement	D	O	£ 1,600.00	£ -	£ 1,600.00	£ 1,600.00	£ -	£ 1,600.00
Gambling Licences - Adult Gaming Centre Premises Licence - Application fee to transfer a licence	D	O	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00
Gambling Licences - Adult Gaming Centre Premises Licence - Application fee to vary a licence	D	O	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Annual fee for Club Gaming or Machine Permit	S	O	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00

Gambling Licences - Application for Club Gaming or Machine Permit	S	0	£ 200.00	£ -	£ 200.00	£ 200.00	£ -	£ 200.00
Gambling Licences - Application for Club Gaming or Machine Permit (existing holder)	S	0	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Gambling Licences - Application for Club Gaming or Machine Permit (holding Certificate under licensing act 2003)	S	0	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Gambling Licences - Application for Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit	S	0	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Gambling Licences - Application to Vary Club Gaming or Machine Permit	S	0	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Gambling Licences - Betting Premises (Track) Licence - Annual Fee	D	0	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00
Gambling Licences - Betting Premises (Track) Licence - Application fee for reinstatement of a licence	D	0	£ 950.00	£ -	£ 950.00	£ 950.00	£ -	£ 950.00
Gambling Licences - Betting Premises (Track) Licence - Application fee in respect of Premises Licence	D	0	£ 950.00	£ -	£ 950.00	£ 950.00	£ -	£ 950.00
Gambling Licences - Betting Premises (Track) Licence - Application fee in respect of Provisional Statement	D	0	£ 2,500.00	£ -	£ 2,500.00	£ 2,500.00	£ -	£ 2,500.00
Gambling Licences - Betting Premises (Track) Licence - Application fee to transfer a licence	D	0	£ 950.00	£ -	£ 950.00	£ 950.00	£ -	£ 950.00
Gambling Licences - Betting Premises (Track) Licence - Application fee to vary a licence	D	0	£ 1,250.00	£ -	£ 1,250.00	£ 1,250.00	£ -	£ 1,250.00
Gambling Licences - Bingo Premises Licence - Annual Fee	D	0	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Bingo Premises Licence - Application fee for reinstatement of a licence	D	0	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00
Gambling Licences - Bingo Premises Licence - Application fee in respect of Premises Licence	D	0	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	£ -	£ 3,000.00
Gambling Licences - Bingo Premises Licence - Application fee in respect of Provisional Statement	D	0	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	£ -	£ 3,000.00
Gambling Licences - Bingo Premises Licence - Application fee to transfer a licence	D	0	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00

Gambling Licences - Bingo Premises Licence - Application fee to vary a licence	D	O	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	£ -	£ 1,500.00
Gambling Licences - Change of name on Prize gaming Permit & Family Entertainment Centre Gaming Machine Permit	S	O	£ 25.00	£ -	£ 25.00	£ 25.00	£ -	£ 25.00
Gambling Licences - Copy of Club Gaming or Machine Permit	S	O	£ 15.00	£ -	£ 15.00	£ 15.00	£ -	£ 15.00
Gambling Licences - Copy of Prize gaming Permit & Family Entertainment Centre Gaming Machine Permit	S	O	£ 15.00	£ -	£ 15.00	£ 15.00	£ -	£ 15.00
Gambling Licences - Copy of the Premises Licence	S	O	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00
Gambling Licences - Family Entertainment Centre Premises Licence - Annual Fee	D	O	£ 600.00	£ -	£ 600.00	£ 600.00	£ -	£ 600.00
Gambling Licences - Family Entertainment Centre Premises Licence - Application fee for reinstatement of a licence	D	O	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Family Entertainment Centre Premises Licence - Application fee in respect of Premises Licence	D	O	£ 1,600.00	£ -	£ 1,600.00	£ 1,600.00	£ -	£ 1,600.00
Gambling Licences - Family Entertainment Centre Premises Licence - Application fee in respect of Provisional Statement	D	O	£ 1,600.00	£ -	£ 1,600.00	£ 1,600.00	£ -	£ 1,600.00
Gambling Licences - Family Entertainment Centre Premises Licence - Application fee to transfer a licence	D	O	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Family Entertainment Centre Premises Licence - Application fee to vary a licence	D	O	£ 800.00	£ -	£ 800.00	£ 800.00	£ -	£ 800.00
Gambling Licences - Large Casino Premises Licence - Annual Fee	D	O	£ 10,000.00	£ -	£ 10,000.00	£ 10,000.00	£ -	£ 10,000.00
Gambling Licences - Large Casino Premises Licence - Application fee for reinstatement of a licence	D	O	£ 2,150.00	£ -	£ 2,150.00	£ 2,150.00	£ -	£ 2,150.00
Gambling Licences - Large Casino Premises Licence - Application fee in respect of Premises Licence	D	O	£ 10,000.00	£ -	£ 10,000.00	£ 10,000.00	£ -	£ 10,000.00
Gambling Licences - Large Casino Premises Licence - Application fee in respect of Provisional Statement	D	O	£ 10,000.00	£ -	£ 10,000.00	£ 10,000.00	£ -	£ 10,000.00

Gambling Licences - Large Casino Premises Licence - Application fee to transfer a licence	D	O	£ 2,150.00	£ -	£ 2,150.00	£ 2,150.00	£ -	£ 2,150.00
Gambling Licences - Large Casino Premises Licence - Application fee to vary a licence	D	O	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00
Gambling Licences - Notification of change of circumstances fro premises Licence	S	O	£ 300.00	£ -	£ 300.00	£ 300.00	£ -	£ 300.00
Gambling Licences - Occasional Use Notice	S	O	£ 25.00	£ -	£ 25.00	£ 25.00	£ -	£ 25.00
Gambling Licences - Regional casino premises Licence	S	O	£ 500.00	£ -	£ 500.00	£ 500.00	£ -	£ 500.00
Gambling Licences - Regional Casino Premises Licence - Annual Fee	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Annual Fee	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Application fee for reinstatement of a licence	D	O	£ 6,500.00	£ -	£ 6,500.00	£ 6,500.00	£ -	£ 6,500.00
Gambling Licences - Regional Casino Premises Licence - Application fee for reinstatement of a licence	D	O	£ 6,500.00	£ -	£ 6,500.00	£ 6,500.00	£ -	£ 6,500.00
Gambling Licences - Regional Casino Premises Licence - Application fee in respect of Premises Licence	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Application fee in respect of Premises Licence	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Application fee in respect of Provisional Statement	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Application fee in respect of Provisional Statement	D	O	£ 15,000.00	£ -	£ 15,000.00	£ 15,000.00	£ -	£ 15,000.00
Gambling Licences - Regional Casino Premises Licence - Application fee to transfer a licence	D	O	£ 6,500.00	£ -	£ 6,500.00	£ 6,500.00	£ -	£ 6,500.00
Gambling Licences - Regional Casino Premises Licence - Application fee to transfer a licence	D	O	£ 6,500.00	£ -	£ 6,500.00	£ 6,500.00	£ -	£ 6,500.00
Gambling Licences - Regional Casino Premises Licence - Application fee to vary a licence	D	O	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	£ -	£ 7,500.00

Gambling Licences - Regional Casino Premises Licence - Application fee to vary a licence	D	0	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	£ -	£ 7,500.00
Gambling Licences - Renewal of a Club Gaming or Machine Permit	S	0	£ 200.00	£ -	£ 200.00	£ 200.00	£ -	£ 200.00
Gambling Licences - Renewal of Prize gaming Permit & Family Entertainment Centre Gaming Machine Permit	S	0	£ 300.00	£ -	£ 300.00	£ 300.00	£ -	£ 300.00
Gambling Licences - Small Casino Premises Licence - Annual Fee	D	0	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00
Gambling Licences - Small Casino Premises Licence - Application fee for reinstatement of a licence	D	0	£ 1,800.00	£ -	£ 1,800.00	£ 1,800.00	£ -	£ 1,800.00
Gambling Licences - Small Casino Premises Licence - Application fee in respect of Premises Licence	D	0	£ 8,000.00	£ -	£ 8,000.00	£ 8,000.00	£ -	£ 8,000.00
Gambling Licences - Small Casino Premises Licence - Application fee in respect of Provisional Statement	D	0	£ 8,000.00	£ -	£ 8,000.00	£ 8,000.00	£ -	£ 8,000.00
Gambling Licences - Small Casino Premises Licence - Application fee to transfer a licence	D	0	£ 1,800.00	£ -	£ 1,800.00	£ 1,800.00	£ -	£ 1,800.00
Gambling Licences - Small Casino Premises Licence - Application fee to vary a licence	D	0	£ 4,000.00	£ -	£ 4,000.00	£ 4,000.00	£ -	£ 4,000.00
Gambling Licences - Temporary Use Notice	S	0	£ 500.00	£ -	£ 500.00	£ 500.00	£ -	£ 500.00
LA-IPPC Charges - Application	S	0	£ 3,218.00	£ -	£ 3,218.00	£ 3,218.00	£ -	£ 3,218.00
LA-IPPC Charges - Application - Additional Fee for Operating without a Permit	S	0	£ 1,137.00	£ -	£ 1,137.00	£ 1,137.00	£ -	£ 1,137.00
LA-IPPC Charges - Application - Annual Subsistence High	S	0	£ 2,233.00	£ -	£ 2,233.00	£ 2,233.00	£ -	£ 2,233.00
LA-IPPC Charges - Application - Annual Subsistence Low	S	0	£ 1,384.00	£ -	£ 1,384.00	£ 1,384.00	£ -	£ 1,384.00
LA-IPPC Charges - Application - Annual Subsistence Medium	S	0	£ 1,541.00	£ -	£ 1,541.00	£ 1,541.00	£ -	£ 1,541.00
LA-IPPC Charges - Application - Late Payment Fee	S	0	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00

LA-IPPC Charges - Application - Partial Transfer	S	0	£ 668.00	£ -	£ 668.00	£ 668.00	£ -	£ 668.00
LA-IPPC Charges - Application - Substantial Variation	S	0	£ 1,309.00	£ -	£ 1,309.00	£ 1,309.00	£ -	£ 1,309.00
LA-IPPC Charges - Application - Surrender	S	0	£ 668.00	£ -	£ 668.00	£ 668.00	£ -	£ 668.00
LA-IPPC Charges - Application - Transfer	S	0	£ 225.00	£ -	£ 225.00	£ 225.00	£ -	£ 225.00
LAPPC Charges - Annual Subsistence Charge - Eighth and subsequent permits High	S	0	£ 453.00	£ -	£ 453.00	£ 453.00	£ -	£ 453.00
LAPPC Charges - Annual Subsistence Charge - Eighth and subsequent permits Low	S	0	£ 189.00	£ -	£ 189.00	£ 189.00	£ -	£ 189.00
LAPPC Charges - Annual Subsistence Charge - Eighth and subsequent permits Medium	S	0	£ 302.00	£ -	£ 302.00	£ 302.00	£ -	£ 302.00
LAPPC Charges - Annual Subsistence Charge - For the third to seventh permits High	S	0	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00
LAPPC Charges - Annual Subsistence Charge - For the third to seventh permits Low	S	0	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Annual Subsistence Charge - For the third to seventh permits Medium	S	0	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Annual Subsistence Charge - Late payment fee	S	0	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00
LAPPC Charges - Annual Subsistence Charge - Mobile screening and crushing plant for first and second permits High	S	0	£ 1,484.00	£ -	£ 1,484.00	£ 1,484.00	£ -	£ 1,484.00
LAPPC Charges - Annual Subsistence Charge - Mobile screening and crushing plant for first and second permits Low	S	0	£ 618.00	£ -	£ 618.00	£ 618.00	£ -	£ 618.00
LAPPC Charges - Annual Subsistence Charge - Mobile screening and crushing plant for first and second permits Medium	S	0	£ 989.00	£ -	£ 989.00	£ 989.00	£ -	£ 989.00
LAPPC Charges - Annual Subsistence Charge - PVR 1 & 2 Combined High	S	0	£ 326.00	£ -	£ 326.00	£ 326.00	£ -	£ 326.00

LAPPC Charges - Annual Subsistence Charge - PVR 1 & 2 Combined Low	S	0	£ 108.00	£ -	£ 108.00	£ 108.00	£ -	£ 108.00
LAPPC Charges - Annual Subsistence Charge - PVR 1 & 2 Combined Medium	S	0	£ 216.00	£ -	£ 216.00	£ 216.00	£ -	£ 216.00
LAPPC Charges - Annual Subsistence Charge - PVR 1, SWOBs and Dry Cleaners High	S	0	£ 227.00	£ -	£ 227.00	£ 227.00	£ -	£ 227.00
LAPPC Charges - Annual Subsistence Charge - PVR 1, SWOBs and Dry Cleaners Low	S	0	£ 76.00	£ -	£ 76.00	£ 76.00	£ -	£ 76.00
LAPPC Charges - Annual Subsistence Charge - PVR 1, SWOBs and Dry Cleaners Medium	S	0	£ 151.00	£ -	£ 151.00	£ 151.00	£ -	£ 151.00
LAPPC Charges - Annual Subsistence Charge - Standard Process High	S	0	£1,672 (+£198)*	£ -	£1,672 (+£198)*	£1,672 (+£198)*	£ -	£1,672 (+£198)*
LAPPC Charges - Annual Subsistence Charge - Standard Process Low	S	0	£739 (+£99)*	£ -	£739 (+£99)*	£739 (+£99)*	£ -	£739 (+£99)*
LAPPC Charges - Annual Subsistence Charge - Standard Process Medium	S	0	£1,111 (+£149)*	£ -	£1,111 (+£149)*	£1,111 (+£149)*	£ -	£1,111 (+£149)*
LAPPC Charges - Annual Subsistence Charge - <i>Where the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation*</i>								
LAPPC Charges - Annual Subsistence Charge - Vehicle Refinishere any part 2 reduced fee activity or any part 3 reduced activity High	S	0	£ 524.00	£ -	£ 524.00	£ 524.00	£ -	£ 524.00
LAPPC Charges - Annual Subsistence Charge - Vehicle Refinishere any part 2 reduced fee activity or any part 3 reduced activity Low	S	0	£ 218.00	£ -	£ 218.00	£ 218.00	£ -	£ 218.00
LAPPC Charges - Annual Subsistence Charge - Vehicle Refinishere any part 2 reduced fee activity or any part 3 reduced activity Medium	S	0	£ 349.00	£ -	£ 349.00	£ 349.00	£ -	£ 349.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 1 - Subsistence Fee High	S	0	£ 1,484.00	£ -	£ 1,484.00	£ 1,484.00	£ -	£ 1,484.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 1 - Subsistence Fee	S	0	£	£	£	£	£	£

Low			618.00	-	618.00	618.00	-	618.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 1 - Subsistence Fee Medium	S	O	£ 989.00	£ -	£ 989.00	£ 989.00	£ -	£ 989.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 2 - Subsistence Fee High	S	O	£ 1,484.00	£ -	£ 1,484.00	£ 1,484.00	£ -	£ 1,484.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 2 - Subsistence Fee Low	S	O	£ 618.00	£ -	£ 618.00	£ 618.00	£ -	£ 618.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 2 - Subsistence Fee Medium	S	O	£ 989.00	£ -	£ 989.00	£ 989.00	£ -	£ 989.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 3 - Subsistence Fee High	S	O	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 3 - Subsistence Fee Low	S	O	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 3 - Subsistence Fee Medium	S	O	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 4 - Subsistence Fee High	S	O	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 4 - Subsistence Fee Low	S	O	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 4 - Subsistence Fee Medium	S	O	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 5 - Subsistence Fee High	S	O	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00

LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 5 - Subsistence Fee Low	S	0	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 5 - Subsistence Fee Medium	S	0	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 6 - Subsistence Fee High	S	0	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 6 - Subsistence Fee Low	S	0	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 6 - Subsistence Fee Medium	S	0	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 7 - Subsistence Fee High	S	0	£ 884.00	£ -	£ 884.00	£ 884.00	£ -	£ 884.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 7 - Subsistence Fee Low	S	0	£ 368.00	£ -	£ 368.00	£ 368.00	£ -	£ 368.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 7 - Subsistence Fee Medium	S	0	£ 590.00	£ -	£ 590.00	£ 590.00	£ -	£ 590.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 8 and over - Subsistence Fee High	S	0	£ 453.00	£ -	£ 453.00	£ 453.00	£ -	£ 453.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 8 and over - Subsistence Fee Low	S	0	£ 189.00	£ -	£ 189.00	£ 189.00	£ -	£ 189.00
LAPPC Charges - Mobile Plant Charges (Not using Simplified Permits) - No. of Permits: 8 and over - Subsistence Fee Medium	S	0	£ 302.00	£ -	£ 302.00	£ 302.00	£ -	£ 302.00
LAPPC Charges - Substantial Charge - Reduced Fee Activities	S	0	£ 98.00	£ -	£ 98.00	£ 98.00	£ -	£ 98.00

LAPPC Charges - Substantial Charge - Standard Process	S	O	£ 1,005.00	£ -	£ 1,005.00	£ 1,005.00	£ -	£ 1,005.00
LAPPC Charges - Substantial Charge - Standard Process where the substantial change results in new PPC Activity	S	O	£ 1,579.00	£ -	£ 1,579.00	£ 1,579.00	£ -	£ 1,579.00
LAPPC Charges - Temporary transfer for mobiles - First Transfer	S	O	£ 51.00	£ -	£ 51.00	£ 51.00	£ -	£ 51.00
LAPPC Charges - Temporary transfer for mobiles - Repeat following enforcement or Warning	S	O	£ 51.00	£ -	£ 51.00	£ 51.00	£ -	£ 51.00
LAPPC Charges - Transfer and Surrender - New Operator at low risk reduced fee activity (extra one-off subsistence charge) see Art 15(2) of charging scheme)	S	O	£ 75.00	£ -	£ 75.00	£ 75.00	£ -	£ 75.00
LAPPC Charges - Transfer and Surrender - Reduced fee activities: Partial transfer £45	S	O	£ 45.00	£ -	£ 45.00	£ 45.00	£ -	£ 45.00
Lotteries and Amusements act 1976 - Annual fee (1st Jan to 31st Dec)	S	O	£ 20.00	£ -	£ 20.00	£ 20.00	£ -	£ 20.00
Lotteries and Amusements act 1976 - Initial Registration Fee	S	O	£ 40.00	£ -	£ 40.00	£ 40.00	£ -	£ 40.00
Massage and Special Treatment Licences - New	D	O	£ 120.00	£ -	£ 120.00	£ 130.00	£ -	£ 130.00
Massage and Special Treatment Licences - Renewal	D	O	£ 60.00	£ -	£ 60.00	£ 70.00	£ -	£ 70.00
Massage and Special Treatment Licences - Renewed Licence	D	O	£ 60.00	£ -	£ 60.00	£ 70.00	£ -	£ 70.00
Massage and Special Treatment Licences - Replacement Licence (Address change or change of ownership)	D	O	£ 120.00	£ -	£ 120.00	£ 130.00	£ -	£ 130.00
Other Sales and Service Charges - Drain Testing, per hour	S	S	£ 45.00	£ 9.00	£ 54.00	£ 45.00	£ 9.00	£ 54.00
Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Over 60	D	E	£ 115.00	£ -	£ 115.00	£ 121.90	£ -	£ 122.00
Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Under 18	D	E	£ 67.00	£ -	£ 67.00	£ 71.02	£ -	£ 71.00

Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Under 60	D	E	£ 143.00	£ -	£ 143.00	£ 151.58	£ -	£ 152.00
Parks - Cricket - Adult Pitch per match	D	E	£ 84.00	£ -	£ 84.00	£ 89.04	£ -	£ 89.00
Parks - Cricket - Youth Pitch per match	D	E	£ 39.00	£ -	£ 39.00	£ 41.34	£ -	£ 41.00
Parks - Football - Adult Pitch with Changing Facilities per match	D	E	£ 72.00	£ -	£ 72.00	£ 76.32	£ -	£ 76.00
Parks - Football - Child Pitch per match	D	E	£ 35.00	£ -	£ 35.00	£ 37.10	£ -	£ 37.00
Parks - Football - Mini Pitch per match	D	E	£ 7.00	£ -	£ 7.00	£ 7.42	£ -	£ 7.50
Parks - Football - Youth Pitch per match	D	E	£ 43.00	£ -	£ 43.00	£ 45.58	£ -	£ 46.00
Parks - Rugby - Adult Pitch per match	D	E	£ 72.00	£ -	£ 72.00	£ 76.32	£ -	£ 76.00
Parks - Rugby - Mini Pitch per match	D	E	£ 7.00	£ -	£ 7.00	£ 7.42	£ -	£ 7.50
Parks - Rugby - Youth Pitch per match	D	E	£ 43.00	£ -	£ 43.00	£ 45.58	£ -	£ 46.00
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Licence to keep petroleum (domestic/private use) - Exceeding 50,000 litres (one year)	S	O	£ 125.00	£ -	£ 125.00	£ 125.00	£ -	£ 125.00
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Licence to keep petroleum (domestic/private use) - Over 2,500 litres but not exceeding 50,000 litres (one year)	S	O	£ 60.00	£ -	£ 60.00	£ 60.00	£ -	£ 60.00
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Licence to keep petroleum (domestic/private use) - Under 2,500 litres (one year)	S	O	£ 44.00	£ -	£ 44.00	£ 44.00	£ -	£ 44.00
Petroleum (Consolidation) Regulations 2014 - Regulation 6 - Storage certificate to keep petroleum - Exceeding 50,000 litres (one year)	S	O	£ 125.00	£ -	£ 125.00	£ 125.00	£ -	£ 125.00

Petroleum (Consolidation) Regulations 2014 - Regulation 6 - Storage certificate to keep petroleum - Over 2,500 litres but not exceeding 50,000 litres (one year)	S	O	£ 60.00	£ -	£ 60.00	£ 60.00	£ -	£ 60.00
Petroleum (Consolidation) Regulations 2014 - Regulation 6 - Storage certificate to keep petroleum- Under 2,500 litres (one year)	S	O	£ 44.00	£ -	£ 44.00	£ 44.00	£ -	£ 44.00
Public Protection - Control of Dogs - Admin Charge	D	O	£ 45.00	£ -	£ 45.00	£ 45.00	£ -	£ 45.00
Public Protection - Control of Dogs - Call Out Charges - Weekday - 5pm to 11.59pm	D	O	£ 65.00	£ -	£ 65.00	£ 65.00	£ -	£ 65.00
Public Protection - Control of Dogs - Call Out Charges - Weekday - 8am to 4.59pm	D	O	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00
Public Protection - Control of Dogs - Call Out Charges - Weekend - 9am to 10am	D	O	N/A	N/A	N/A	N/A	£ -	N/A
Public Protection - Control of Dogs - Call Out Charges - Weekend,Bank Holidays and other times	D	O	£ 70.00	£ -	£ 70.00	£ 70.00	£ -	£ 70.00
Public Protection - Control of Dogs - Kennelling per day	D	O	£ 14.00	£ -	£ 14.00	£ 14.00	£ -	£ 14.00
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - Certificate of Errors - For supplying a certificate containing results of errors found on testing. Certificate supplied at request of submitter; fee applies when no other fee is payable	D	S	£ -	£ -	£ -	£ 40.00	£ 8.00	£ 48.00
Public Protection - Fee Schedule for the Testing and/or Verification of Weighing and Measuring Equipment where no specialist equipment is required - Per officer, per hour	D	S	£ 65.00	£ 13.00	£ 78.00	£ 65.00	£ 13.00	£ 78.00
Public Protection - Fee Schedule for the Testing and/or Verification of Weighing and Measuring Equipment where specialist equipment is required - price on application	D	S	POA	POA	POA	POA	£ -	POA
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH New (Combined Licence) 1 year	D	O	£	£	£	£	£	£

			180.00	-	180.00	175.00	-	175.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH New (Combined Licence) 2 years	D	O	£ 180.00	£ -	£ 180.00	£ 310.00	£ -	£ 310.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH New (Combined Licence) 3 years	D	O	£ 180.00	£ -	£ 180.00	£ 445.00	£ -	£ 445.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH Renewal (Combined Licence) 1 year	D	O	£ 150.00	£ -	£ 150.00	£ 135.00	£ -	£ 135.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH Renewal (Combined Licence) 2 years	D	O	£ 150.00	£ -	£ 150.00	£ 270.00	£ -	£ 270.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC & PH Renewal (Combined Licence) 3 years	D	O	£ 150.00	£ -	£ 150.00	£ 405.00	£ -	£ 405.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC New 1 year	D	O	£ 120.00	£ -	£ 120.00	£ 140.00	£ -	£ 140.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC New 2 years	D	O	£ 120.00	£ -	£ 120.00	£ 240.00	£ -	£ 240.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC New 3 years	D	O	£ 120.00	£ -	£ 120.00	£ 340.00	£ -	£ 340.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC Renewal 1 year	D	O	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC Renewal 2 years	D	O	£ 100.00	£ -	£ 100.00	£ 200.00	£ -	£ 200.00
Public Protection - Hackney Carriage Licences - Drivers Licences - HC Renewal 3 years	D	O	£ 100.00	£ -	£ 100.00	£ 300.00	£ -	£ 300.00
Public Protection - Hackney Carriage Licences - Drivers Licences - PH New 1 year	D	O	£ 120.00	£ -	£ 120.00	£ 116.00	£ -	£ 116.00
Public Protection - Hackney Carriage Licences - Drivers Licences - PH New 2 year	D	O	£ 120.00	£ -	£ 120.00	£ 192.00	£ -	£ 192.00
Public Protection - Hackney Carriage Licences - Drivers Licences - PH New 3 year	D	O	£ 120.00	£ -	£ 120.00	£ 268.00	£ -	£ 268.00
Public Protection - Hackney Carriage Licences - Drivers Licences - PH Renewal 1 year	D	O	£ 100.00	£ -	£ 100.00	£ 76.00	£ -	£ 76.00

Public Protection - Hackney Carriage Licences - Drivers Licences - PH Renewal 2 years	D	O	£ 100.00	£ -	£ 100.00	£ 152.00	£ -	£ 152.00
Public Protection - Hackney Carriage Licences - Drivers Licences - PH Renewal 3 years	D	O	£ 100.00	£ -	£ 100.00	£ 228.00	£ -	£ 228.00
Public Protection - Hackney Carriage Licences - Other Charges - Additional Knowledge test	D	O	£ 20.00	£ -	£ 20.00	£ 22.00	£ -	£ 22.00
Public Protection - Hackney Carriage Licences - Other Charges - Checking and sealing taximeters	D	O	£ 5.00	£ -	£ 5.00	£ 20.00	£ -	£ 20.00
Public Protection - Hackney Carriage Licences - Other Charges - DBS	D	O	N/A	N/A	N/A	£ 66.00	£ -	£ 66.00
Public Protection - Hackney Carriage Licences - Other Charges - Relpacement Drivers Badges	D	O	£ 20.00	£ -	£ 20.00	£ 20.00	£ -	£ 20.00
Public Protection - Hackney Carriage Licences - Other Charges - Relpacement Plate, mounting Bracket & Vehicle ID card	D	O	N/A	N/A	N/A	£ 25.00	£ -	£ 25.00
Public Protection - Hackney Carriage Licences - Other Charges - Replacement door stickers	D	O	£ 5.00	£ -	£ 5.00	£ 7.00	£ -	£ 7.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 1 vehicle 1 year	D	O	£ 100.00	£ -	£ 100.00	£ 70.00	£ -	£ 70.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 1 vehicle 5 years	D	O	£ 100.00	£ -	£ 100.00	£ 350.00	£ -	£ 350.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 11-20 vehicles 1 year	D	O	£ 500.00	£ -	£ 500.00	£ 738.00	£ -	£ 738.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 11-20 vehicles 5 years	D	O	£ 500.00	£ -	£ 500.00	£ 3,690.00	£ -	£ 3,690.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 2-5 vehicles 1 year	D	O	£ 800.00	£ -	£ 800.00	£ 241.00	£ -	£ 241.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 2-5 vehicles 5 years	D	O	£ 800.00	£ -	£ 800.00	£ 1,205.00	£ -	£ 1,205.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 6-10 vehicles 1 year	D	O	£ 300.00	£ -	£ 300.00	£ 498.00	£ -	£ 498.00

Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having 6-10 vehicles 5 years	D	O	£ 300.00	£ -	£ 300.00	£ 2,490.00	£ -	£ 2,490.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having more than 21 vehicles 1 year	D	O	£ 1,000.00	£ -	£ 1,000.00	£ 918.00	£ -	£ 918.00
Public Protection - Hackney Carriage Licences - Private Hire Operations - Operations having more than 21 vehicles 5 years	D	O	£ 1,000.00	£ -	£ 1,000.00	£ 4,590.00	£ -	£ 4,590.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Hackney Carriage (HC)	D	O	£ 350.00	£ -	£ 350.00	£ 217.00	£ -	£ 217.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Hackney Carriage (HC) (Wheelchair Accessible)	D	O	£ 300.00	£ -	£ 300.00	£ 167.00	£ -	£ 167.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Private Hire Vehicle (PHV)	D	O	£ 325.00	£ -	£ 325.00	£ 313.00	£ -	£ 313.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Private Hire Vehicle (PHV) (Wheelchair Accessible)	D	O	£ 275.00	£ -	£ 275.00	£ 263.00	£ -	£ 263.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Vehicle Compliance Test	D	O	N/A	N/A	N/A	£ 45.00	£ -	£ 45.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Vehicle Replacement	D	O	£ 40.00	£ -	£ 40.00	£ 40.00	£ -	£ 40.00
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Class A1	D	O	1400 + 100 if between 11pm and 2 am	1400 + 100 if between 11pm and 2 am	1400 + 100 if between 11pm and 2 am	1400 + 100 if between 11pm and 2 am	£ -	1400 + 100 if between 11pm and 2 am
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Class A2	D	O	£ 1,200.00	£ -	£ 1,200.00	£ 1,200.00	£ -	£ 1,200.00
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Class A3	D	O	£ 1,200.00	£ -	£ 1,200.00	£ 1,200.00	£ -	£ 1,200.00
Public Protection - Licences - Other Sales and Service Charges - Expedited Food Export certificates (where available)	D	O	New			£ 130.00	£ -	£ 130.00

Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Animal Boarding Establishment	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Animal Breeding Establishment	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Dangerous Wild Animals	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Performing Animals (Registration)	D	O	£ 110.00	£ -	£ 110.00	£ 110.00	£ -	£ 110.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Pet Shop	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Riding Establishment	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Animal-Related Licences - Zoo	D	O	£ 272.00	£ -	£ 272.00	£ 272.00	£ -	£ 272.00
Public Protection - Licences - Other Sales and Service Charges - Food Export certificates	D	O	£ 65.00	£ -	£ 65.00	£ 65.00	£ -	£ 65.00
Public Protection - Licences - Other Sales and Service Charges - Skin Piercing Registrations - Registration of acupuncture, tattooing, ear piercing and electrolysis	D	O	£ 120.00	£ -	£ 120.00	£ 120.00	£ -	£ 120.00
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Class A1 (Trading between 11pm and 2am)	D	O	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	£ -	£ 1,500.00
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Class B	D	O	£ 650.00	£ -	£ 650.00	£ 650.00	£ -	£ 650.00
Public Protection - Licences - Other Sales and Service Charges - Trading Standards Complex Business advice	D	O	New			POA	£ -	POA
Public Protection - Licences - Other Sales and Service Charges - Voluntary Surrender of Foods	D	O	£ 45.00	£ -	£ 45.00	£ 60.00	£ -	£ 60.00

Public Protection - Other Environmental Protection Charges - Contaminated Land enquiries - Residents -flat fee	D	O	£ 30.00	£ -	£ 30.00	£ 30.00	£ -	£ 30.00
Public Protection - Other Environmental Protection Charges - Contaminated Land enquiries - Solicitors / Potential home owners per hour	D	O	£ 65.00	£ -	£ 65.00	£ 65.00	£ -	£ 65.00
Public Protection - Other Environmental Protection Charges - Environmental surveys - Private Companies per hour	D	O	£ 65.00	£ -	£ 65.00	£ 65.00	£ -	£ 65.00
Public Protection - Other Environmental Protection Charges - High Hedges Fixed Charge for all other owners	D	O	£ 500.00	£ -	£ 500.00	£ 500.00	£ -	£ 500.00
Public Protection - Other Environmental Protection Charges - High Hedges Fixed Charge for owners on Benefits	D	O	£ 250.00	£ -	£ 250.00	£ 250.00	£ -	£ 250.00
Public Protection - Other Environmental Protection Charges - Nuisance and public health EP officers charges per hour	D	O	£ 32.00	£ -	£ 32.00	£ 32.00	£ -	£ 32.00
Public Protection - Other Environmental Protection Charges - Service of notice 10 properties drainage per hour	D	O	£ 65.00	£ -	£ 65.00	£ 65.00	£ -	£ 65.00
Public Protection - Other Environmental Protection Charges - Swimming pool sampling (e-coli etc) per sample	D	O	£ 50.00	£ -	£ 50.00	£ 50.00	£ -	£ 50.00
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Factual Statement / Voluntary Disclosure (Postage Included)	D	S	£ 65.00	£ 13.00	£ 78.00	£ 75.00	£ 15.00	£ 90.00
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Photographs (Postage Included)	D	S	£ 1.50	£ 0.30	£ 1.80	£ 2.00	£ 0.40	£ 2.40
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Photocopying / copies of Public Registers	D	S	£ 0.10	£ 0.02	£ 0.12	£ 0.50	£ 0.10	£ 0.60
Public Protection - Sex Establishment Licences - Application for new licence	D	O	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	£ -	£ 3,000.00

Public Protection - Sex Establishment Licences - Application for renewed licence	D	O	£ 2,000.00	£ -	£ 2,000.00	£ 2,000.00	£ -	£ 2,000.00
Public Protection - Sex Establishment Licences - Application for transfer	D	O	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00
Registration of Persons for Exhibition and Training of performing animals - Copies of Register Entries	S	O	£ 5.00	£ -	£ 5.00	£ 5.00	£ -	£ 5.00
Registration of Persons for Exhibition and Training of performing animals - Registration Fee	S	O	£ 110.00	£ -	£ 110.00	£ 110.00	£ -	£ 110.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Short Certificate of Birth - 2 hour service	D	O	£ 30.00	£ -	£ 30.00	£ 32.00	£ -	£ 32.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Short Certificate of Birth - 24 hour service	D	O	£ 20.00	£ -	£ 20.00	£ 22.00	£ -	£ 22.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Birth (2 hour service)	D	O	£ 30.00	£ -	£ 30.00	£ 32.00	£ -	£ 32.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Birth (24 hour service)	D	O	£ 20.00	£ -	£ 20.00	£ 22.00	£ -	£ 22.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Death (2 hour service)	D	O	£ 30.00	£ -	£ 30.00	£ 32.00	£ -	£ 32.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Death (24 hour service)	D	O	£ 20.00	£ -	£ 20.00	£ 22.00	£ -	£ 22.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Marriage (2 hour service)	D	O	£ 30.00	£ -	£ 30.00	£ 32.00	£ -	£ 32.00
Residents Services - Registration - Certificates issued by Superintendent Registrar - Standard Certificate of Marriage (24 hour service)	D	O	£ 20.00	£ -	£ 20.00	£ 22.00	£ -	£ 22.00
Residents Services - Registration - Deposit for all ceremonies at Approved premises	D	O	£ 100.00	£ -	£ 100.00	£ 100.00	£ -	£ 100.00

Residents Services - Registration - Deposit for all ceremonies at Register Office marriage Room	D	O	£ 46.00	£ -	£ 46.00	£ 46.00	£ -	£ 46.00
Residents Services - Registration - Deposit for Notice of Marriage Appointment	D	O	£ 35.00	£ -	£ 35.00	£ 35.00	£ -	£ 35.00
Residents Services - Registration - Re-Schedule of Appointment/ Ceremony	D	O	£ 25.00	£ -	£ 25.00	£ 25.00	£ -	£ 25.00
Residents Services - Registration -Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Monday to Friday)	D	O	£ 400.00	£ -	£ 400.00	£ 415.00	£ -	£ 415.00
Residents Services - Registration -Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Saturday)	D	O	£ 430.00	£ -	£ 430.00	£ 445.00	£ -	£ 445.00
Residents Services - Registration -Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Sunday, Bank or Public Holiday)	D	O	£ 490.00	£ -	£ 490.00	£ 505.00	£ -	£ 505.00
Residents Services - Registration -Fees for superintendent Registrar attendance at Register Office for Naming Ceremonies/ Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) Saturday	D	O	£ 230.00	£ -	£ 230.00	£ 240.00	£ -	£ 240.00
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Monday to Friday)	D	O	£ 270.00	£ -	£ 270.00	£ 280.00	£ -	£ 280.00
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Saturday)	D	O	£ 300.00	£ -	£ 300.00	£ 310.00	£ -	£ 310.00
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Sunday)	D	O	£ 330.00	£ -	£ 330.00	£ 340.00	£ -	£ 340.00

Residents Services - Registration - Ceremonies held in Thameside Theatre (Monday to Friday)	D	O	£ 230.00	£ -	£ 230.00	£ 240.00	£ -	£ 240.00
Residents Services - Registration - Ceremonies held in Thameside Theatre (Saturday PM)	D	O	£ 330.00	£ -	£ 330.00	£ 340.00	£ -	£ 340.00
Residents Services - Registration - Ceremonies held in Thameside Theatre (Saturday)	D	O	£ 290.00	£ -	£ 290.00	£ 300.00	£ -	£ 300.00
Residents Services - Registration - Hawthorne Suite - Thameside (Monday to Friday)	D	O	£ 180.00	£ -	£ 180.00	£ 190.00	£ -	£ 190.00
Residents Services - Registration - Hawthorne Suite - Thameside (Saturday PM)	D	O	£ 280.00	£ -	£ 280.00	£ 290.00	£ -	£ 290.00
Residents Services - Registration - Hawthorne Suite - Thameside (Saturday)	D	O	£ 230.00	£ -	£ 230.00	£ 240.00	£ -	£ 240.00
Residents Services - Registration - Nationality Checking Services	D	O	£ 70.00	£ -	£ 70.00	£ 75.00	£ -	£ 75.00
Residents Services - Registration - Postage and Packing Charge	D	O	£ 1.00	£ -	£ 1.00	£ 1.50	£ -	£ 1.50
Residents Services - Registration - Private Citizenship Ceremony (Monday to Saturday)	D	O	£ 140.00	£ -	£ 140.00	£ 145.00	£ -	£ 145.00
Safety of Sports Grounds Safety Certificate - Amendment of certificate	S	O	£ 56.65	£ -	£ 56.65	£ 56.65	£ -	£ 56.65
Safety of Sports Grounds Safety Certificate - Application for issue of certificate	S	O	£ 113.30	£ -	£ 113.30	£ 113.30	£ -	£ 113.30
Safety of Sports Grounds Safety Certificate - Replacement or transfer of certificate	S	O	£ 52.50	£ -	£ 52.50	£ 52.50	£ -	£ 52.50
Trade Waste Charges - Bin size (per lift) - 1,100 recycling	D	O	Negotiable	Negotiable	Negotiable	Negotiable	£ -	Negotiable
Trade Waste Charges - Bin size (per lift) - 1,100 refuse	D	O	Negotiable	Negotiable	Negotiable	Negotiable	£ -	Negotiable
Trade Waste Charges - Bin size (per lift) - 240 recycling	D	O	Negotiable	Negotiable	Negotiable	Negotiable	£ -	Negotiable

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Trade Waste Charges - Bin size (per lift) - 240 refuse	D	O	Negotiable	Negotiable	Negotiable	Negotiable	£ -	Negotiable

Name of fee or Charge	Statutory/ Discretionary Charge	VAT Status 2015/16	Charge excl. VAT 2016/17	VAT Amount 2016/17	Charging incl. VAT 2016/17
Petroleum (Transfer of licenses) Act 1936 c.27 - Transfer of petroleum spirit licence	S	O	£ 8.00	£ -	£ 8.00
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Linear Measures - Not exceeding 3m, for each side	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Capacity Measures - Without divisions, not exceeding 1 litre	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Capacity Measures - Cubic Ballast Measures (Other than brim measures)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Capacity Measures - Liquid capacity measures for making up and checking quantity packages	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Capacity Measures - Templates Per Scale - First item	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - D. Measures - Capacity Measures - Templates Per Scale - Second and subsequent items	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - Non EC - Not Exceeding 1 tonne	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - Non EC - Exceeding 1 tonne to 10 tonne (2240lb - 22400lb)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - Non EC - Exceeding 10 tonnes	D	S	POA	N/A	POA

Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - EC (NAWI) - Not exceeding 1 tonne	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - EC (NAWI) - Exceeding 1 tonne to 10 tonne (2240lb - 22400lb)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - E. Weighing Instruments - EC (NAWI) - Exceeding 10 tonnes	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - F. Measuring Instruments for Intoxicating Liquor - Not exceeding 150ml	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - F. Measuring Instruments for Intoxicating Liquor - Other	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - Container type (Unsubdivided)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - Single/ Multi (Nozzles)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - First Nozzle Tested, per site	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - Each Additional Nozzle Tested	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - Testing of Peripheral electronic equipment on a separate visit	D	S	POA	N/A	POA

Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - G. Measuring Instruments for Liquid Fuel and Lubricants - Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) -Metre measuring systems - Wet hose type with two testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems - Wet hose with three testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems - Dry hose type with two testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems- Dry hose with three testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems - Wet/Dry hose with two testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems - Wet/Dry hose with three testing liquids	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verification of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Metre measuring systems - Following a regulation 65 to 66 occurrence	D	S	POA	N/A	POA

Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Dipstick measuring systems - Up to 7600 litres (for calibration of each compartment and production of chart)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Dipstick measuring systems - for any compartment over 7600 litres, basic fee plus additional costs at the rate of £59.90 per extra officer/hour	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Dipstick measuring systems - Initial/spare dipstick (each)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - H. Road Tankers Liquid Fuel (Above 100 Litres) - Dipstick measuring systems - Replacement dipstick (including examination of compartment)	D	S	POA	N/A	POA
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - J. Poisons Act Registrations - Initial Registration	D	O		N/A	£ -
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - J. Poisons Act Registrations - Re-registration	D	O		N/A	£ -
Public Protection - Fee Schedule for the Testing and Verificatioin of Weighing and Measuring Equipment - J. Poisons Act Registrations - Change in details of registration	D	O		N/A	£ -
Parks - Football - Adult Pitch with Changing Facilities per match	D	E	£ 72.00	£ -	£ 72.00
Parks - Football - Youth Pitch per match	D	E	£ 43.00	£ -	£ 43.00
Parks - Football - Child Pitch per match	D	E	£ 35.00	£ -	£ 35.00
Parks - Football - Mini Pitch per match	D	E	£ 7.00	£ -	£ 7.00
Parks - Rugby - Adult Pitch per match	D	E	£ 72.00	£ -	£ 72.00
Parks - Rugby - Youth Pitch per match	D	E	£ 43.00	£ -	£ 43.00
Parks - Rugby - Mini Pitch per match	D	E	£ 7.00	£ -	£ 7.00

Parks - Cricket - Adult Pitch per match	D	E	£ 84.00	£ -	£ 84.00
Parks - Cricket - Youth Pitch per match	D	E	£ 39.00	£ -	£ 39.00
Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Under 60	D	E	£ 143.00	£ -	£ 143.00
Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Over 60	D	E	£ 115.00	£ -	£ 115.00
Parks - Bowls - Thurrock Bowls Assoc - Exclusive use of 8 greens - Under 18	D	E	£ 67.00	£ -	£ 67.00
Trade Waste Charges - Bin size (per lift) - 240 refuse	D	O	Negotiable	N/A	Negotiable
Trade Waste Charges - Bin size (per lift) - 240 recycling	D	O	Negotiable	N/A	Negotiable
Trade Waste Charges - Bin size (per lift) - 1,100 refuse	D	O	Negotiable	N/A	Negotiable
Trade Waste Charges - Bin size (per lift) - 1,100 recycling	D	O	Negotiable	N/A	Negotiable
Bulky Waste Collections - Collection and disposal of up to three items	D	E	£ 30.00	£ -	£ 30.00
Bulky Waste Collections - Each additional item	D	E	£ 8.00	£ -	£ 8.00
Council Managed Allotments - 1x10 Rod plot	D	E	£ 97.00	£ -	£ 97.00
Council Managed Allotments - 1x5 Rod (1/2 size plot)	D	E	£ 51.00	£ -	£ 51.00
Burial Grounds - Part 1 Interment - In a grave - Buried or cremated remains of person up to 16 years	D	E	£ 152.00	£ -	£ 152.00
Burial Grounds - Part 1 Interment - In a grave - Persons exceeding 16 years	D	E	£ 630.00	£ -	£ 630.00
Burial Grounds - Part 1 Interment - In a grave - Cremated remains in full size grave	D	E	£ 294.00	£ -	£ 294.00
Burial Grounds - Part 1 Interment - Exclusive right of Burial - In a full size grave-Lawn Section	D	E	£ 735.00	£ -	£ 735.00
Burial Grounds - Part 1 Interment - Exclusive right of Burial - In a full size grave-Traditional grave where available	D	E	£ 1,470.00	£ -	£ 1,470.00
Burial Grounds - Part 2 Memorial Gardens Section - Includes plaque for 7 years & loose interment of ashes	D	E	£ 200.00	£ -	£ 200.00
Burial Grounds - Part 2 Memorial Gardens Section - Erection of memorial plaque only for 7 years (no ashes to inter)	D	E	£ 160.00	£ -	£ 160.00
Burial Grounds - Part 2 Memorial Gardens Section - Renewal of 7 year subscription - With existing plaque	D	E	£ 110.00	£ -	£ 110.00
Burial Grounds - Part 2 Memorial Gardens Section - Renewal of 7 year subscription - With replacement plaque	D	E	£ 170.00	£ -	£ 170.00

Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subcription has: More than 4 years to run	D	E	£ 130.00	£ -	£ 130.00
Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subcription has: Less than 4 years to run	D	E	£ 195.00	£ -	£ 195.00
Burial Grounds - Part 2 Memorial Gardens Section - Cremated Remains Section - Exclusive Right of Burial for a forty year period	D	E	£ 294.00	£ -	£ 294.00
Burial Grounds - Part 2 Memorial Gardens Section - Cremated Remains Section - Interment of Ashes	D	E	£ 294.00	£ -	£ 294.00
Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - For the right to erect or place on a grave in respect of which exclusive right of burial has been granted, a monument, gravestone or tablets	D	E	£ 152.00	£ -	£ 152.00
Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - For the right to erect or place on a grave in respect of which an exclusive right of burial has not been granted: a tablet not exceeding 20" x 18" x 6" base	D	E	£ 131.00	£ -	£ 131.00
Burial Grounds - Part 3 Monuments, Gravestones, Tablets & Monumental Inscriptions - The fees indicated for Part 3 include the first inscription, for each inscription after the first	D	E	£ 58.00	£ -	£ 58.00
Burial Grounds - Part 4 Other Burial Fees - Transfer of grant of exclusive right of burial fee for registering the transfer and endorsing the deed	D	E	£ 63.00	£ -	£ 63.00
Burial Grounds - Part 4 Other Burial Fees - Memorial tree (New trees no longer available) Interment of second set of ashes for existing memorial trees only	D	E	£ 294.00	£ -	£ 294.00
Burial Grounds - Part 4 Other Burial Fees - Memorial bench	D	S	£ 1,100.00	£ 220.00	£ 1,320.00
Burial Grounds - Part 4 Other Burial Fees - Additional Plaque	D	S	£ 100.00	£ 20.00	£ 120.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Friday	D	E	£ 197.00	£ -	£ 197.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Monday to Thursday	D	E	£ 175.00	£ -	£ 175.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Saturday	D	E	£ 258.00	£ -	£ 258.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Sunday	D	E	£ 347.00	£ -	£ 347.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Friday	D	E	£ 131.00	£ -	£ 131.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Saturday	D	E	£ 134.00	£ -	£ 134.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 - Monday to Thursday	D	E	£ 404.00	£ -	£ 404.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 - Saturday	D	E	£ 900.00	£ -	£ 900.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 -Friday	D	E	£ 682.00	£ -	£ 682.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Sunday	D	E	£ 217.00	£ -	£ 217.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Sunday	D	E	£ 124.00	£ -	£ 124.00
Air Pollution Fees & Charges - Annual Subsistence Charge - Risk Based Process fee	S	O	£ 1,672.00	£ -	£ 1,672.00
Air Pollution Fees & Charges - Annual Subsistence Charge - Risk Based Process fee	S	O	£ 1,111.00	£ -	£ 1,111.00
Air Pollution Fees & Charges - Annual Subsistence Charge - Risk Based Process fee	S	O	£ 739.00	£ -	£ 739.00
Air Pollution Fees & Charges - Initial application fee for authorisation	S	O	£ 1,579.00	£ -	£ 1,579.00
Air Pollution Fees & Charges - Mobile Screening and Crushing plant	S	O	£ 1,579.00	£ -	£ 1,579.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Eighth & Subsequent Permits - High	S	O	£ 884.00	£ -	£ 884.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Eighth & Subsequent Permits - Low	S	O	£ 368.00	£ -	£ 368.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Eighth & Subsequent Permits - Medium	S	O	£ 590.00	£ -	£ 590.00

Air Pollution Fees & Charges - Mobile screening and crushing plant - First & Second Permits - High	S	O	£ 1,484.00	£ -	£ 1,484.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - First & Second Permits - Low	S	O	£ 618.00	£ -	£ 618.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - First & Second Permits - Medium	S	O	£ 989.00	£ -	£ 989.00
Air Pollution Fees & Charges - Mobile Screening and Crushing plant - for the eight and subsequent applications	S	O	£ 477.00	£ -	£ 477.00
Air Pollution Fees & Charges - Mobile Screening and Crushing plant - for the third to seventh applications	S	O	£ 943.00	£ -	£ 943.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Third to Seventh Permits - High	S	O	£ 884.00	£ -	£ 884.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Third to Seventh Permits - Low	S	O	£ 368.00	£ -	£ 368.00
Air Pollution Fees & Charges - Mobile screening and crushing plant - Third to Seventh Permits - Medium	S	O	£ 590.00	£ -	£ 590.00
Air Pollution Fees & Charges - PVR 1 & 2 combined	S	O	£ 246.00	£ -	£ 246.00
Air Pollution Fees & Charges - PVR 1 & 2 combined - High	S	O	£ 326.00	£ -	£ 326.00
Air Pollution Fees & Charges - PVR 1 & 2 combined - Low	S	O	£ 108.00	£ -	£ 108.00
Air Pollution Fees & Charges - PVR 1 & 2 combined - Medium	S	O	£ 216.00	£ -	£ 216.00
Air Pollution Fees & Charges - Reduced fee activities - High	S	O	£ 227.00	£ -	£ 227.00
Air Pollution Fees & Charges - Reduced fee activities - Low	S	O	£ 76.00	£ -	£ 76.00
Air Pollution Fees & Charges - Reduced fee activities - Medium	S	O	£ 151.00	£ -	£ 151.00
Air Pollution Fees & Charges - Reduced fee activities (except VR's)	S	O	£ 148.00	£ -	£ 148.00
Air Pollution Fees & Charges - Standard process where substantial change - Reduced fee activities	S	O	£ 98.00	£ -	£ 98.00
Air Pollution Fees & Charges - Standard process where substantial change - Results in a new PPC activity	S	O	£ 1,579.00	£ -	£ 1,579.00
Air Pollution Fees & Charges - Substantial change - Standard Process	S	O	£ 1,005.00	£ -	£ 1,005.00
Air Pollution Fees & Charges - Substantial changes requiring variation of conditions:	S	O	£ 964.00	£ -	£ 964.00
Air Pollution Fees & Charges - Temporary transfer for mobiles - First Transfer	S	O	£ 51.00	£ -	£ 51.00

Air Pollution Fees & Charges - Temporary transfer for mobiles - Repeat following enforcement or warning	S	O	£ 51.00	£ -	£ 51.00
Air Pollution Fees & Charges - Temporary transfer for mobiles - Repeat Transfer	S	O	£ 10.00	£ -	£ 10.00
Air Pollution Fees & Charges - Transfer and Surrender - New operator at low risk reduced fee activity	S	O	£ 75.00	£ -	£ 75.00
Air Pollution Fees & Charges - Transfer and Surrender - Reduced fee activities: partial transfer	S	O	£ 45.00	£ -	£ 45.00
Air Pollution Fees & Charges - Transfer and Surrender - Standard process partial transfer	S	O	£ 476.00	£ -	£ 476.00
Air Pollution Fees & Charges - Transfer and Surrender - Standard process transfer	S	O	£ 162.00	£ -	£ 162.00
Air Pollution Fees & Charges - Vehicle refinishers - High	S	O	£ 524.00	£ -	£ 524.00
Air Pollution Fees & Charges - Vehicle refinishers - Low	S	O	£ 218.00	£ -	£ 218.00
Air Pollution Fees & Charges - Vehicle refinishers - Medium	S	O	£ 349.00	£ -	£ 349.00
Air Pollution Fees & Charges - Vehicle refinishers (VR's)	S	O	£ 346.00	£ -	£ 346.00
Air Pollution Fees & Charges - Where the change is to implement an upgrading plan	S	O	£ 141.00	£ -	£ 141.00
Air Pollution Fees & Charges - Where the process comprises one or more waste oil burning appliances under 0.4MWth	S	O	£ 94.00	£ -	£ 94.00
Air Pollution Fees & Charges - Where the process related to the unloading of petrol into storage tanks at a service station	S	O	£ 94.00	£ -	£ 94.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 62.00	£ -	£ 62.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 62.00	£ -	£ 62.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 52.00	£ -	£ 52.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 52.00	£ -	£ 52.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 52.00	£ -	£ 52.00
Enforcement Fees - Fixed Penalty Notices - Fixed Penalty Notice if paid within 10 days	D	O	£ 52.00	£ -	£ 52.00
Abandoned Vehicles - Fixed Penalty Notice for abandoning a Vehicle	D	O	£ 212.00	£ -	£ 212.00
Brochure on Principles of Recycling	S	Z	£ 0.30	£ -	£ 0.30
LAPPC Charges - Application Fee - Additional fee for operating without a permit	S	O	£ 1,137.00	£ -	£ 1,137.00
LAPPC Charges - Application Fee - For the eighth and subsequent applications	S	O	£ 477.00	£ -	£ 477.00

LAPPC Charges - Application Fee - For the third and seventh applications	S	O	£ 943.00	£ -	£ 943.00
LAPPC Charges - Application Fee - Mobile Screening and Crushing Plant	S	O	£ 1,579.00	£ -	£ 1,579.00
LAPPC Charges - Application Fee - PVR 1 & 2 combined	S	O	£ 246.00	£ -	£ 246.00
LAPPC Charges - Application Fee - PVRI, SWOBs and Dry Cleaners	S	O	£ 148.00	£ -	£ 148.00
LAPPC Charges - Application Fee - Reduced fee activities: Additional fee for opening without a permit	S	O	£ 68.00	£ -	£ 68.00
LAPPC Charges - Application Fee - Standard Process (includes solvent emission activities)	S	O	£ 1,579.00	£ -	£ 1,579.00
LAPPC Charges - Application Fee - VRs and other Reduced Fee Activities	S	O	£ 346.00	£ -	£ 346.00
LAPPC Charges - Transfer and Surrender - Reduced fee activities: Transfer	S	O	£ -	£ -	£ -
LAPPC Charges - Transfer and Surrender - Standard Process Partial Transfer	S	O	£ 476.00	£ -	£ 476.00
LAPPC Charges - Transfer and Surrender - Standard Process Transfer	S	O	£ 162.00	£ -	£ 162.00
LAPPC Charges - Transfer and Surrender - Surrender: All Part B activities	S	O	£ -	£ -	£ -
Massage and Special Treatment Licences - New Licence	S	O	£ 120.00	£ -	£ 120.00
Public Protection - Hackney Carriage Licences - Vehicle Licences - Change of Ownership	D	O	£ 40.00	£ -	£ 40.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Friday	D	E	£ 197.00	£ -	£ 197.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Monday to Thursday	D	E	£ 175.00	£ -	£ 175.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Saturday	D	E	£ 258.00	£ -	£ 258.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Additional hours after 23.00 - Sunday	D	E	£ 347.00	£ -	£ 347.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - fee per hour 09.00 to 18.00 - Friday	D	E	£ 131.00	£ -	£ 131.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - fee per hour 09.00 to 18.00 - Monday to Thursday	D	E	£ 124.00	£ -	£ 124.00

Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - fee per hour 09.00 to 18.00 Saturday	D	E	£ 134.00	£ -	£ 134.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - fee per hour 09.00 to 23.00 Sunday	D	E	£ 217.00	£ -	£ 217.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 - Monday to Thursday	D	E	£ 404.00	£ -	£ 404.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 - Saturday	D	E	£ 900.00	£ -	£ 900.00
Cultural Services - Thameside Theatre and Central Complex - Tariff 2 - Thurrock based commercial organisations - Standard fee per period - 18.00 to 23.00 -Friday	D	E	£ 682.00	£ -	£ 682.00

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**Cleaner, Greener and Safer Overview and Scrutiny Committee
Work Programme
2016/17**

Dates of Meetings: 12 July 2016, 11 October 2016, 6 December 2016 and 9 February 2017

Topic	Lead Officer	Requested by Officer/Member
9 February 2017		
Country Parks Review	Julie Rogers	Members / Officers
Community Safety Hubs	Michelle Cunningham	Members/Officers
Work Programme	Democratic Services Officer	Members/Officers

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